



## 2024-2025 Verification: Non-Filer Status

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) has been selected by the US Department of Education for review in a process called Verification. We are therefore required to confirm certain information you reported on the FAFSA. We will compare your FAFSA with the information you provide below. If there are any differences, we will update your FAFSA accordingly. We may ask for additional information. If you have any additional questions about the Verification process, please do not hesitate to contact our office.

### A. Student Information:

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
UHC ID

### B. Non-Tax Filer Verification

This statement should be completed if you are a U.S. citizen, eligible non-citizen, and/or U.S. resident and will not file and are not required to file a 2022 U.S. federal tax return. List below all of the sources and amounts of money received from January 1, 2022 through December 31, 2022. Include untaxed income (e.g., AFDC, SSI, military living allowance) and earnings not reported on a federal income tax return. Please include supporting documentation for all income sources listed below. You must attach copies of any W-2 form(s) and/or 1099 form(s) received in 2022.

If any item does not apply, enter "N/A" for Not Applicable where a response is requested, or enter 0 in an area where an *amount* is requested.

Source of Income	Amount
	\$
	\$
	\$
	\$
	\$
	\$
	\$

Individuals selected for verification that did not file a 2022 IRS income tax return are required to obtain a "Verification of Non-filing" letter from the IRS. The request for "Verification of Non-filing" can be obtained online at [www.IRS.gov](http://www.IRS.gov)

1. Click on the "Get Transcript of Your Tax Records" link.

2. Select "Verification of Non-filing Letter" and follow instructions.

Or you may use IRS Form 4506-T and checkbox 7 (Form 4506-T must be mailed directly to the IRS). Verification of Non-filing status letters are only available after June 15, 2022. Please note, a taxpayer may fail to file a tax return even though there is a filing requirement; the verification letter does not address whether or not the taxpayer should have filed a tax return.

**C. Acknowledgement**

By signing, I (we) certify that all the information reported above is complete and correct to the best of my/ our knowledge and belief.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

Spouse's Signature \_\_\_\_\_ Date \_\_\_\_\_  
(If applicable)

Parent(s) Signature \_\_\_\_\_ Date \_\_\_\_\_

**Return form to:**  
Office of Financial Aid, University of Holy Cross,  
4123 Woodland Dr.  
New Orleans, LA 70131  
-Or-  
**E-Mail:** [FinAid@uhcno.edu](mailto:FinAid@uhcno.edu)