

Strategic Action Plan 2019-2029

Focus Area 5: Mission Integration & Community Service

Mission: The University of Holy Cross, a Catholic institution of higher learning, is an inclusive student-centered learning community focused on academic excellence and innovative teaching. Rooted in the traditions of the Marianites of Holy Cross, the University is committed to educating the minds and hearts of its students through freedom of inquiry, the pursuit of truth, and compassionate care for all.

Committee Members: Battaglia, M.S.C., Sister Kateri (Trustee), Benoit, O.S.B., Father Charles (Trustee), Caron, Fr. Dave (Archdiocesan Representative), Fonseca, Dr. Tommy (Faculty Representative), Guerin, Brenton (Student Representative), Reed, Meredith (Cabinet, Staff, and Faculty Representative), Rigoli, O.M.I., Fr. Tony (Faculty Representative), Ruiz, Angela (Cabinet and Chair), Van Loon, Dr. Susan (Faculty Representative), Watts, Christine (Staff Representative)

Mission & Core Values

Goal 1: All members of the University of Holy Cross Community will integrate the lived mission and core values.

Objective: To collaborate with all facets of the University to facilitate a deep understanding of the Holy Cross mission and core values

ACTION STEP 1 (priority H=High, M=Moderate, L=Low)	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	H M L	Meet with Mission Integration Committee at least two times a semester to continue monitoring progress of goals.
TIME FRAME (anticipated start/ estimated completion)	Throughout the ten-year life of the strategic plan, 2019 to 2029		
RATIONALE (relationship to enrollment, quality programs)	Awareness of and familiarity with the mission statement and accompanying core values will support and strengthen enrollment and cohesiveness within the UHC community.		
ASSESSMENTS & BENCHMARKS (include time frame)	Review frequency of meetings per semester and content of meeting minutes.		
DOCUMENTATION (deliverables; proof that benchmark achieved)	Meeting minutes and agendum		
PERSON(S) RESPONSIBLE FOR IMPLEMENTATION	VP for Mission Integration		
ESTIMATED COSTS	\$100 per semester		
STATUS	Yet to be implemented		

Focus Area 5: Mission Integration and Community Service

ACTION STEP 2 (priority H=High, M=Moderate, L=Low)	<input type="checkbox"/>	H	Post the mission statement on every syllabus.
	<input checked="" type="checkbox"/>	M	
	<input type="checkbox"/>	L	
TIME FRAME (anticipated start/ estimated completion)	Fall 2019 and ongoing through 2029		
RATIONALE (relationship to enrollment, quality programs)	Awareness of and familiarity with the mission statement and accompanying core values will support and strengthen enrollment and cohesiveness within the UHC community.		
ASSESSMENTS & BENCHMARKS (include time frame)	Monitor syllabus submissions for compliance per semester.		
DOCUMENTATION (deliverables; proof that benchmark achieved)	Course syllabi		
PERSON(S) RESPONSIBLE FOR IMPLEMENTATION	VP for Mission Integration, Provost and Vice President for Academic Affairs		
ESTIMATED COSTS	\$0		
STATUS	Yet to be implemented		

Focus Area 5: Mission Integration and Community Service

ACTION STEP 3 (priority H=High, M=Moderate, L=Low)	<input type="checkbox"/>	H	Mission cards will be distributed to UHC employees.
	<input type="checkbox"/>	M	
	<input checked="" type="checkbox"/>	L	
TIME FRAME (anticipated start/ estimated completion)	January of 2020 and ongoing as new employees are hired		
RATIONALE (relationship to enrollment, quality programs)	Awareness of and familiarity with the mission statement and accompanying core values will support and strengthen enrollment and cohesiveness within the UHC community.		
ASSESSMENTS & BENCHMARKS (include time frame)	Distribution list for current employees; insert line item on HR employee hire packet.		
DOCUMENTATION (deliverables; proof that benchmark achieved)	Mission card and distribution lists		
PERSON(S) RESPONSIBLE FOR IMPLEMENTATION	VP for Mission Integration and Human Resources Director		
ESTIMATED COSTS	TBD		
STATUS	Not yet implemented		

Focus Area 5: Mission Integration and Community Service

ACTION STEP 4 (priority H=High, M=Moderate, L=Low)	<input checked="" type="checkbox"/>	H	The VP of Mission Integration will teach the mission, core values, and Marianite traditions to students enrolled in Introduction to College Success (ICS 100).
	<input type="checkbox"/>	M	
	<input type="checkbox"/>	L	
TIME FRAME (anticipated start/ estimated completion)	Fall 2019 and ongoing through 2029		
RATIONALE (relationship to enrollment, quality programs)	Awareness of and familiarity with the mission statement and accompanying core values will support and strengthen enrollment and cohesiveness within the UHC community.		
ASSESSMENTS & BENCHMARKS (include time frame)	Course schedules		
DOCUMENTATION (deliverables; proof that benchmark achieved)	Mission intensive writing assignment review		
PERSON(S) RESPONSIBLE FOR IMPLEMENTATION	VP for Mission Integration and ICS instructors		
ESTIMATED COSTS	\$0		
STATUS	Yet to be implemented		

Focus Area 5: Mission Integration and Community Service

ACTION STEP 5 (priority H=High, M=Moderate, L=Low)	<input type="checkbox"/>	H	An event will be scheduled once a month related to mission and service.
	<input checked="" type="checkbox"/>	M	
	<input type="checkbox"/>	L	
TIME FRAME (anticipated start/ estimated completion)	Fall 2019 through 2029		
RATIONALE (relationship to enrollment, quality programs)	Awareness of and familiarity with the mission statement and accompanying core values will support and strengthen enrollment and cohesiveness within the UHC community.		
ASSESSMENTS & BENCHMARKS (include time frame)	Attendance rosters, advertisements, participant evaluations		
DOCUMENTATION (deliverables; proof that benchmark achieved)	Attendance rosters, advertisements, participant evaluations		
PERSON(S) RESPONSIBLE FOR IMPLEMENTATION	VP for Mission Integration, Father Genaro Aguilar, Campus Ministry students		
ESTIMATED COSTS	\$500 per semester		
STATUS	Yet to be implemented		

Focus Area 5: Mission Integration and Community Service

ACTION STEP 6 (priority H=High, M=Moderate, L=Low)	<input type="checkbox"/>	H	New faculty and staff will meet with VP for Mission Integration for orientation on the UHC mission and core values.
	<input checked="" type="checkbox"/>	M	
	<input type="checkbox"/>	L	
TIME FRAME (anticipated start/ estimated completion)	Fall 2019 through 2029		
RATIONALE (relationship to enrollment, quality programs)	Awareness of and familiarity with the mission statement and accompanying core values will support and strengthen enrollment and cohesiveness within the UHC community.		
ASSESSMENTS & BENCHMARKS (include time frame)	Opening of fall and spring semester event schedules		
DOCUMENTATION (deliverables; proof that benchmark achieved)	Agendum, sign-in sheets, and participant evaluations		
PERSON(S) RESPONSIBLE FOR IMPLEMENTATION	VP for Mission Integration and Father Genaro Aguilar		
ESTIMATED COSTS	\$100		
STATUS	Yet to be implemented		

Focus Area 5: Mission Integration and Community Service

ACTION STEP 7 (priority H=High, M=Moderate, L=Low)	<input type="checkbox"/>	H	Board and UHC meetings shall include a recitation of the mission statement at the beginning of every meeting.
	<input checked="" type="checkbox"/>	M	
	<input type="checkbox"/>	L	
TIME FRAME (anticipated start/ estimated completion)	In process and ongoing through 2029		
RATIONALE (relationship to enrollment, quality programs)	Awareness of and familiarity with the mission statement and accompanying core values will support and strengthen enrollment and cohesiveness within the UHC community.		
ASSESSMENTS & BENCHMARKS (include time frame)	Review of agendum		
DOCUMENTATION (deliverables; proof that benchmark achieved)	Agendum and meeting minutes		
PERSON(S) RESPONSIBLE FOR IMPLEMENTATION	VP for Mission Integration, Executive Secretary to the President, and Cabinet members		
ESTIMATED COSTS	\$0		
STATUS	In process and ongoing through 2029		

Focus Area 5: Mission Integration and Community Service

ACTION STEP 8 (priority H=High, M=Moderate, L=Low)	<input type="checkbox"/>	H	Participate in interviews for prospective candidates when available.
	<input checked="" type="checkbox"/>	M	
	<input type="checkbox"/>	L	
TIME FRAME (anticipated start/ estimated completion)	In process and throughout 2029		
RATIONALE (relationship to enrollment, quality programs)	Awareness of and familiarity with the mission statement and accompanying core values will support and strengthen enrollment and cohesiveness within the UHC community.		
ASSESSMENTS & BENCHMARKS (include time frame)	Review interview committee records for inclusion of VP for Mission Integration.		
DOCUMENTATION (deliverables; proof that benchmark achieved)	Interview committee records		
PERSON(S) RESPONSIBLE FOR IMPLEMENTATION	Human Resources Director and VP for Mission Integration		
ESTIMATED COSTS	\$0		
STATUS	In process and throughout 2029		

Service Learning

Goal 2: Expand service learning credit bearing course offerings.

Objective: To facilitate service learning projects in which the UHC community may participate

ACTION STEP 1 (priority H=High, M=Moderate, L=Low)	<input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	H M L	Identify and increase the number of credit bearing courses that have service learning and community service components.
TIME FRAME (anticipated start/ estimated completion)	Spring 2020 and throughout 2029		
RATIONALE (relationship to enrollment, quality programs)	Service learning, as an expression of the university's mission and core values, will support and strengthen enrollment and cohesiveness within the UHC community.		
ASSESSMENTS & BENCHMARKS (include time frame)	Inventory of credit bearing courses to be completed by March 2020 with benchmarks set for incremental increases through 2029		
DOCUMENTATION (deliverables; proof that benchmark achieved)	Academic Council meeting minutes and catalog entries		
PERSON(S) RESPONSIBLE FOR IMPLEMENTATION	VP for Mission Integration, Provost and Vice President for Academic Affairs		
ESTIMATED COSTS	\$0		
STATUS	Yet to be implemented		

Focus Area 5: Mission Integration and Community Service

ACTION STEP 2 (priority H=High, M=Moderate, L=Low)	<input checked="" type="checkbox"/>	H	Campus Ministry will educate students, faculty, and staff through retreats, seminars, and spiritual activities.
	<input type="checkbox"/>	M	
	<input type="checkbox"/>	L	
TIME FRAME (anticipated start/ estimated completion)	Fall 2019 throughout 2029		
RATIONALE (relationship to enrollment, quality programs)	Involvement in retreats, seminars, and spiritual activities will support and strengthen enrollment and cohesiveness within the UHC community.		
ASSESSMENTS & BENCHMARKS (include time frame)	Advertisements, participant sign-in sheets, participant evaluations		
DOCUMENTATION (deliverables; proof that benchmark achieved)	Agendum, advertisements, participant sign-in sheets, participant evaluations		
PERSON(S) RESPONSIBLE FOR IMPLEMENTATION	VP for Mission Integration, Father Genaro Aguilar, and Campus Ministry students		
ESTIMATED COSTS	\$1000 per semester		
STATUS	Yet to be implemented		

Focus Area 5: Mission Integration and Community Service

ACTION STEP 3 (priority H=High, M=Moderate, L=Low)	<input type="checkbox"/>	H	Sponsor a mission trip once per year.
	<input checked="" type="checkbox"/>	M	
	<input type="checkbox"/>	L	
TIME FRAME (anticipated start/ estimated completion)	Fall 2019 throughout 2029		
RATIONALE (relationship to enrollment, quality programs)	Service learning projects will support and strengthen enrollment and cohesiveness within the UHC community.		
ASSESSMENTS & BENCHMARKS (include time frame)	Participant listings and post-event surveys		
DOCUMENTATION (deliverables; proof that benchmark achieved)	Trip itinerary, pictures, travel log, and expense report		
PERSON(S) RESPONSIBLE FOR IMPLEMENTATION	VP for Mission Integration		
ESTIMATED COSTS	\$5000 annually		
STATUS	Yet to be implemented		