

**OUR LADY OF HOLY CROSS COLLEGE
A FOUR – YEAR LIBERAL ARTS COLLEGE
NEW ORLEANS, LOUISIANA**

2006-2008 CATALOG

A ministry of the Marianites of Holy Cross,
an international congregation of women religious
serving God's people since 1841.



Our Lady of Holy Cross College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate, baccalaureate, and masters degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia, 30033-4097 or call 404-679-4500 for questions about the accreditation of Our Lady of Holy Cross College.

The Education and School Counseling Programs of Our Lady of Holy Cross College are accredited by the National Council for Accreditation of Teacher Education (2010 Massachusetts Avenue, NW, Suite 500, Washington, D.C., 20036-1023, telephone number 202-466-7496).

The Division of Nursing at Our Lady of Holy Cross College is accredited by the National League for Nursing Accrediting Commission (61 Broadway, 33rd floor, New York, New York 10006, telephone number 212-363-5555) to award the baccalaureate degree.

The Business Degree Programs of Our Lady of Holy Cross College Division of Applied, Natural, and Social Sciences are accredited by the International Assembly for Collegiate Business Education (Overland Park, Kansas 66225, telephone number 913-631-9154).

The Marriage and Family Counseling Program and the Community Counseling Program of Our Lady of Holy Cross College are accredited by the Council for Accreditation of Counseling and Related Programs (5999 Stevenson Avenue, Alexandria, Virginia 22304, telephone number 703-823-9800, ext. 301).

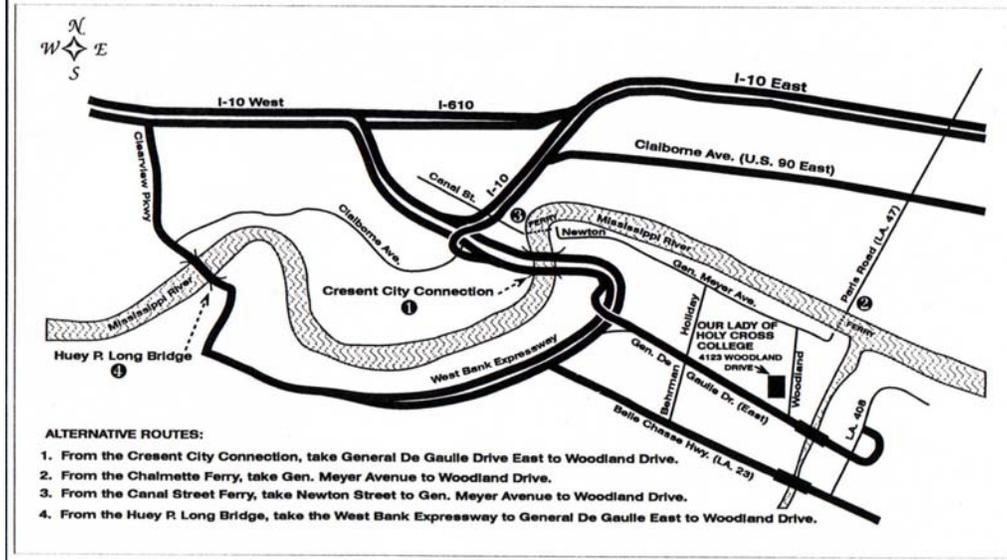
The Radiologic Technology Programs of Our Lady of Holy Cross College are accredited by the Joint Review Committee on Education and Radiologic Technology (20 North Wacker Street, Suite 2850 Chicago, Illinois 60606-3182, telephone number 312-704-5300)

The Respiratory Care Programs of Our Lady of Holy Cross College are accredited by the Committee on Accreditation for Respiratory Care (CoARC) (1248 Harwood Road, Bedford, Texas 76021-4244 telephone number 817-283-2835)

Students must meet all the requirements for a degree outlined in one issue of the College Catalog in force during their residence at the College. Students whose residence is interrupted for two regular semesters and those students changing majors or changing from undecided status to a major must abide by the Catalog in force at the time of re-entry or change. Under no circumstances may a Catalog more than eight years old be used.

Printed by the Office of the Vice President and Dean of Academic Affairs, this Catalog contains the current curricula, educational plans, offerings, and requirements which may be altered from time to time to carry out the purposes and objectives of the College. The provisions of the Catalog do not constitute an offer of a contract which may be accepted by students through registration and enrollment. The College reserves the right to change any provision, offering, or requirement at any time within the student's period of study.

Our Lady of Holy Cross College assures equal opportunity for all qualified persons without regard to race, color, religion, sex, national origin, age, handicap, marital status, or veteran's status in the admission to, participation in, or employment of its programs and activities.



CAMPUS LOCATION

The campus is situated on forty acres in the Algiers section of Orleans Parish. It is located on the West Bank of the Mississippi River, within ten minutes of the metropolitan area of New Orleans. The campus can be reached by crossing the Crescent City Connection and traveling east down General deGaulle Drive to Woodland Drive. It is within easy access to Plaquemines and Jefferson Parishes, both within 10 minutes of the campus. St. Bernard, a parish within easy access, lies just northeast across the Mississippi River and is within a 15-minute ferry ride of the campus.

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MESSAGE FROM THE PRESIDENT

Catalog 2006

Dear Our Lady of Holy Cross Community:

This edition of the Our Lady of Holy Cross College Catalog announces the advent of a new chapter in the life of our beloved College. As you know so well, Hurricane Katrina interrupted the opening of the fall 2005 semester. She caused all of us in New Orleans, indeed, the people of the world, to acknowledge all that we take for granted in this life each day.

We have come through this challenge, literally, hand-in-hand, with many others who have braved the storm. It is for this reason that I am proud to introduce you to the 2006-2008 College Catalog that contains our nationally accredited academic programs and courses. Our College is known for its “serious results” mainly because of our concern for the welfare of each student and our excellent programs. A college catalog not only presents basic information, it also expresses a culture of learning.

As current members of the community, you know the family-like culture of learning that characterizes the College. For new students, you will find that our courses and programs are based on your needs. In a word, students come first at the College. From the enrollment process to the day of graduation, students find listening ears and open hearts. Our student body is diverse and so we have taken into consideration the many challenges that students face in their educational life. Due to the small size of the College and the favorable faculty/student ratio, there is ample opportunity to know and relate to the faculty and staff. This will allow for personal growth and development far into the future.

I hope the 2006-2008 Catalog will assist you in your education at Our Lady of Holy Cross College.

Sincerely in OLHCC,

Rev. Anthony J. De Conciliis, C.S.C., Ph.D.

ACCREDITATIONS

Committee on Accreditation for Respiratory Care (CoARC)
Council for Accreditation of Counseling and Related Educational Programs
Council of National League for Nursing
Joint Review Committee on Education and Radiologic Technology
International Assembly for Collegiate Business Education
National Council for Accreditation of Teacher Education
Southern Association of Colleges and Schools, Commission on Colleges

APPROVALS

Louisiana State Board of Nursing
Louisiana State Department of Education

AFFILIATIONS, CONSORTIA, ARTICULATION AGREEMENTS

The Codofil Consortium of Louisiana Colleges and Universities
Gulf Coast Research Laboratory
Ochsner Clinic Foundation School of Allied Health
Louisiana Universities Marine Consortium
Notre Dame Seminary
St. Joseph Seminary College
Service members Opportunity College Network
U.S. Army and U.S. Air Force R.O.T.C.

MEMBERSHIPS

American Association for Counseling and Development
American Association for Higher Education
American Association for Marriage and Family Therapy
American Association of Colleges of Nursing
American College Personnel Association
American Council on Education
American Association of Colleges
Association of Catholic Colleges and Universities
Association of College Campus Ministers
Association of College Registrars and Admissions Officers
Association for Continuing Higher Education
Conference of Louisiana Colleges and Universities
Council for Higher Education and Accreditation
Council for Advancement and Support of Education
International Reading Association
Louisiana Association of College and University Student Personnel Administrators
Louisiana Association of Collegiate Registrars and Admissions Officers
Louisiana Association of Counseling and Development
Louisiana Association of Financial Aid Administrators
Louisiana Association of High School Relations Personnel
Louisiana Association for Independent Colleges and Universities
Louisiana Association of Student Assistance Programs
Louisiana Association of Teacher Educators
Louisiana College Intramural and Recreational Sports Association
Louisiana Foundation for Private Colleges
National Association of College and University Business Officers
National Association of Student Financial Aid Administrators
National Association of Student Personnel Administrators
National Catholic Education Association
National League for Nursing Council for Baccalaureate and Higher Degree Programs
Southern Association for College Student Affairs
Southern Association for Collegiate Registrars and Admissions Officers
Southern Association of Institutional Research
Southwestern Association of Student Financial Aid Administrators

HISTORY

The history of Our Lady of Holy Cross College dates to the 1841 founding of the Congregation of the Marianites of Holy Cross by Fr. Basil Anthony Moreau at LeMans, France. Two years after their founding, some of the Sisters were ready to leave LeMans and set up foundations in the New World. In 1848, several Marianites accepted the invitation of Archbishop Antoine Blanc to come to New Orleans to work with the Holy Cross Brothers in administering the St. Mary's Orphan Boys Asylum. Soon the Sisters became disturbed by the plight of the young girls who were homeless and destitute as a result of the yellow fever. In 1851, the Sisters began to build the Immaculate Conception Industrial School to instruct orphan girls. The site of this school was in the Ninth Ward. In 1866, this school evolved into the Academy of Holy Angels, a high school for young girls and the parent school of Our Lady of Holy Cross College.

To prepare teachers for the many schools the Marianites opened in Southern Louisiana, the Louisiana State Board of Education in 1916 granted the Marianites the right to open a Normal School which functioned as Holy Cross Normal. This assured that the young students would be prepared according to the Louisiana State Norms of Education.

In 1938, the Louisiana State Department of Education, again at the request of the Sisters, approved a program which would lead to the conferring of the Bachelor of Arts degree. The name of the school was then changed to The College Department of the Academy of Holy Angels, and the first graduation exercises were held in 1942. In 1947, the Ernest B. Norman family presented to the Marianites a gift of forty acres on the West Bank of the Mississippi River to be used for educational and religious purposes.

In the early 1950s, lay women who were teaching in schools administered by the Marianites were admitted to the College. In the spring of 1960, the College moved to its new quarters and changed its name to Our Lady of Holy Cross College. In that year, the first lay student received her degree. In the early 1960s, women from both the public and the Archdiocesan schools began to enroll, and in 1967, the first men were admitted. The College was on its way to growth and expansion with this step into coeducation.

A governing board of lay trustees was organized in the late 1960s according to the requirements of the Southern Association of Colleges and Schools. Until 1969, the office of the President of the College was held by the Provincial of the Marianites. In that year, the two positions were separated, and for the first time the Board of Regents elected the President.

In the spring of 1971, the first status report was submitted and approved by the Southern Association of Colleges and Schools. Between 1971 and 1980, the College grew in student numbers and added many new academic and professional programs to the initial Teacher Education curriculum. During this time the College received accreditation for a ten-year period from the Southern Association of Colleges and Schools. In 1975, Our Lady of Holy Cross awarded its first honorary degree, and in 1991, the College celebrated its 75th anniversary. To synthesize the best use of faculties on the West Bank, Our Lady of Holy Cross College and Delgado Community College formed the West Bank Higher Education Union pledging

cooperation, exchange of faculty, mutual support of programs, with detailed agreements for joint degree programs and joint use of libraries. The affiliation ended in 1993.

The first third of the 1980s saw two new steps taken by the College. In September 1983 the Louisiana State Board of Nursing approved a four-year baccalaureate degree program, which was initiated in the spring of 1984. In the fall of 1984, a Master of Education program was begun. A concentration in Counseling was offered through the Master of Education program until 1998 when a Master of Arts in Counseling was offered. The Thomas E. Chambers Counseling and Training Center was dedicated in 1998.

Today as in the past, the College continues to meet the growing needs of its students, the civic community, and the Marianite community itself. Rich in its past historical experience, the College looks to the future, professing a philosophy of education which seeks to guide the student toward self-realization and the development of the total person.

DESCRIPTION OF OUR LADY OF HOLY CROSS COLLEGE

Our Lady of Holy Cross College is a privately administered, accredited, coeducational, Catholic college offering undergraduate, graduate, and professional curricula to a student population that reflects the diversity found in Louisiana. Its primary focus is teaching, public service, and research.

The College remains faithful to its liberal arts tradition in committing itself to academic challenge, professional preparation, attainment of marketable skills, personal enrichment, and the rightful integration of Catholic philosophy and theology. It takes pride in its low teacher/student ratio and in the quality of its diverse programs and services.

Our Lady of Holy Cross College lives out its commitment to the educational mission of the Catholic Church by its participation in the educational ministry of the Marianites of Holy Cross. As a faith community of teaching, learning, and service, actively involved in the life of the local, state, national, and international communities, it is a leader and a responsible innovator in liberal arts education and professional programs.

We believe that education flourishes in a community motivated by a Catholic Christian vision, Gospel values, and a commitment to the education of the total person. We accept the responsibility to respond to the needs of our students by challenging and empowering them to develop holistically in the attainment of knowledge, skills, and values necessary to thrive in an ever-changing world.

Therefore, we endeavor to foster in the College an environment that nurtures the following values:

a clear Catholic identity and a strong commitment to Gospel principles.

We relate with and serve others in a spirit of compassion, justice and selflessness.

healthy and growth-filled relationships within the College and between the College and the wider community.

We welcome cultural diversity, and we foster effective communication, fairness, inclusion, respectfulness, and hospitality.

student-centeredness.

We value our students who are the primary reason for the existence of the College. We respect and treasure their diverse life experiences, their achievements, their contributions to the community, and we reverence their human dignity.

excellence in teaching and learning.

We provide spiritual, intellectual, social, aesthetic, and physical education to develop the total person. We devote a generous share of the financial and technological resources of the College to improve teaching and learning. We encourage research to improve both instruction and learning.

responsible stewardship of resources.

We acquire, maintain, update, and use our resources in a caring and responsible way.

VISION STATEMENT

Our Lady of Holy Cross College sustains a Catholic identity through a commitment to the tradition of the Marianites of Holy Cross of educating both the mind and the heart. The College invites students to join a diverse family which celebrates the uniqueness of each person, searches for the truth, and provides personal attention to individual needs. Through quality academic programs, students are challenged to promote Judeo-Christian values in their present and future positions in the marketplace.

MISSION STATEMENT

Our Lady of Holy Cross College participates in the teaching mission of the Catholic Church through the heritage and charism of the Marianites of Holy Cross. The administration, staff, and faculty educate the minds and the hearts of the students through dedicated service and innovative teaching methods. All are challenged to seek truth, goodness and beauty through critical thinking, research and dialogue. Called to be a prophetic presence in an ever-changing world, the college community shares its spiritual, material, and educational resources with all.

ADMISSION TO THE COLLEGE

Our Lady of Holy Cross College accepts applications for admission from students of accredited secondary schools, students holding or pursuing the General Education Development diploma (GED), and students transferring from accredited colleges and universities without regard to race, religion, color, sex, age, handicap, national origin, marital status, or veteran's status.

All materials for admission must be received at least three weeks before the first day of registration. In special cases and with approval of the Director of Admissions and Financial Aid, an extension may be granted; however, under no circumstances will a student remain eligible for admission if complete records have not been received within 30 days of the first day of class. After 30 days, applicants who have not completed the admission process will be ineligible to attend classes.

The admission requirements listed in this section of the Catalog are considered the general admission requirements to the College. Academic divisions and specific programs, in many cases, have additional requirements. Please refer to the appropriate section of the Catalog to obtain applicable information.

The College requires a \$15 non-refundable application fee of all new applicants (students not previously enrolled at OLHCC). The fee is payable when the application is submitted to the Office of Enrollment Management. Deadlines for applying are July 20 for the fall semester, December 20 for the spring semester, and May 1 for the summer session. An additional, non-refundable, \$25 late application is charged for all applications received after the listed timelines.

Admission Examination

Students who have not attended another college or university, and who are graduates of a state-approved high school, may be admitted on the basis of ACT scores and high school records.

Entering students and transfer students who do not have college credit in College Algebra and English composition may be asked to take the OLHCC Placement Examination before registering for classes. The examination scores are used for placement of students in the correct English, reading, and mathematics courses.

The placement examination is offered by appointment by calling (504) 398-2236.

UNDERGRADUATE ADMISSION

Freshman Admission

Applicants may be accepted to the freshman class based on the completion or expected completion of high school work, home school program or a general education development diploma. At the time of enrollment, however, the applicant must be graduated from an accredited secondary school, recognized home school program, or have received a general education development diploma.

Honors Admission

Honors admission will be granted to any entering freshman who meets the following criteria:

- Completion of the TOPs core curriculum (16.5 units of specific high school courses).
Waivers will be granted for students with documented disabilities.
- High school grade-point average of 3.5 or higher.
- ACT composite of 26 or higher.
- Graduated in the upper 10% of his/her graduating class

Students admitted under the honors admission category may be eligible for honors program or courses as the College implements them. (See also credit by examination, page 61.)

Unconditional Admission

Unconditional admission will be granted to any entering freshman who meets the following criteria:

- Completion of the TOPs core curriculum (16.5 units of specific high school courses).
Waivers will be granted to students with documented disabilities.
- High school grade-point average of 2.0 or higher
- ACT composite of 20 or higher
- Student does not need more than one developmental course.

Probational/Conditional Admission

Conditional admission will be granted to any entering freshman who meets the following criteria:

- High school grade-point average of 2.0 or higher OR
- ACT composite of 17-19.

Students not meeting any of the minimum requirements above may be **admitted by exception**, up to 10% of the incoming freshmen. These students will only be allowed to take courses according to their individual abilities and needs **as specified by the College**. They will not receive credit for any other courses taken while still “admitted by exception.”

Application Procedures

In addition to a completed application form and fee, the following items need to be received by the College within the published deadlines:

- an official transcript of completed high school work (showing at least six completed semesters); or an official transcript of the general education development diploma. (Note: transcripts must be sent directly by the institution and may not be submitted by the applicant);

- official scores from the ACT or SAT (test scores may not be more than two years old);
- complete Immunization requirement;
- Home school students must submit ACT scores with a minimum score of 20, documentation illustrating that program has been recognized by the State Board of Education, copies of all course work completed including textbooks utilized for study.

Undergraduate Transfer Admission

Applicants intending to transfer to Our Lady of Holy Cross College from accredited colleges and universities must be considered in good standing at the last school attended.

Credit may be transferred only for courses in which a grade of C or P was earned and which will apply directly to a program of study at Our Lady of Holy Cross College. Official evaluation of transfer course work will be performed only upon completion of the admission process.

Transfer students with less than 12 hours of completed college credit will be considered first-time freshmen. Applicants in this category must refer to the guidelines for admission under Freshmen admission in the Catalog.

Transfer students with 12 or more hours of completed college credit and who attained a grade-point average of 2.0 or higher from their previous institution will be granted unconditional admission to the College.

Transfer students with 12 or more hours of complete college credit and who have attained a grade-point average of 1.75-1.99 at their previous institution will be granted conditional admission to the College. The students will be allowed to take courses according to their individual abilities and needs **as specified by the College.**

Students not meeting any of the minimum requirements above may be **admitted by exception**, up to 10% of the incoming class. These students will only be allowed to take courses according to their individual abilities and needs **as specified by the College.** They will not receive credit for any other courses taken while still under the “admitted by exception.”

Suspensions at another college or university will be honored at Our Lady of Holy Cross College for the length of the suspension. Students on academic suspension may be admitted to the College only as non-degree seeking students. Under no circumstances will course work completed in a non-degree seeking status be applied to any degree or certification program at Our Lady of Holy Cross College.

Note: Students must officially change their academic status at the Registrar’s office from non-matriculating to undergraduate after the suspension period is over.

Applicants who have been permanently suspended at another institution cannot be admitted to a degree or certification program until the expiration of three regular semesters excluding summer from the semester in which the suspension occurred.

Application Procedures

In addition to a completed application form and fee, the following items must be received by the College within the published deadlines:

- official transcript from each post-secondary institution attended, regardless of whether credit was earned or not (Note: Transcripts must be sent directly by the institution and may not be submitted by the applicant.);
- official scores from the ACT or SAT if the applicant has not completed the equivalent of English 101 (English Composition) and Mathematics 205 (College I Algebra). Test scores may not be more than two years old;
- official high school transcript or an official transcript of the general education development diploma if the applicant is transferring solely from a two-year college.

International Student Admission – Undergraduate and Graduate Application Procedures

Our Lady of Holy Cross College welcomes applicants from other countries. The College is authorized under federal law to enroll non-immigrant alien students who must have all official transcripts evaluated by an international student transcript evaluating agency and have results forwarded to the Office of Student Affairs and Admissions.

To be considered for admission to the College, international applicants must submit *all* of the following items at least six months before the intended semester of matriculation:

- a completed application for admission and the application fee;
- official transcripts from each secondary and post-secondary institution attended (Note: transcripts must be sent directly by the institution attended, must bear the seal of the institution, and may not be submitted by the applicant);
- acceptable scores from either the American College Test (ACT), the Scholastic Aptitude Test (SAT) or Admission Examination.
- a statement and supporting evidence of financial resources as required by the United States Immigration and Naturalization Service.
- complete immunization requirement

Additionally, if the native language is not English, the applicant must submit official scores from the *Test of English as a Foreign Language* (TOEFL). A *minimum* paper-based TOEFL score of 500 is required. The conditions of admission, as stated elsewhere in the *Catalog*, apply to international applicants.

For complete information and assistance in applying for admission to the College, international applicants should contact the Office of Student Affairs and Admissions.

NON-DEGREE SEEKING ADMISSION

Applicants who desire to enroll in courses offered by Our Lady of Holy Cross College but who do not intend to have their course work credited toward a degree or certification program offered by the College may apply as non-degree seeking students. Students in this classification may earn up to 36 semester hours of credit. Under no circumstances may course work completed in a non-degree seeking status be applied to any degree or certification program at Our Lady of Holy Cross College. Non-degree seeking students are not eligible to receive any form of financial aid administered by the College. There are two types of non-degree admissions: Visiting Student Admission and Personal Enrichment Admission.

Visiting Student Admission

Visiting students are students presently enrolled at other colleges and universities who desire to take courses offered at Our Lady of Holy Cross College. The visiting student should complete an application for admission, submit an application fee, and request to have a letter of good standing sent from the home institution. Visiting students are advised to obtain written permission to take specific courses offered by Our Lady of Holy Cross College which are intended to be applied to their degree programs.

Personal Enrichment Admission

In order to be admitted for the purpose of personal enrichment, applicants must complete an application of admission and submit the application fee.

HIGH SCHOOL SCHOLARS OUTREACH PROGRAM ADMISSION

High school students who have completed the sophomore year and who desire to begin college-level course work may, with the written permission of their principals, be admitted as special students. Credit for successfully completed courses will be given only when the student is granted admission to Our Lady of Holy Cross College or another regionally accredited institution of higher learning.

ALTERNATIVE CERTIFICATION

Applicants who have already earned the baccalaureate degree and desire to pursue teacher certification must meet the state requirements as outlined in the Alternative Certification section in the Division of Humanities, Education, and Counseling.

GRADUATE ADMISSION

See Graduate Programs in Education, and Counseling, and Theology

READMISSION TO THE COLLEGE

Students who seek readmission to the College must submit another application for Admission. There is no fee for readmission. Students who have attended any other college or university during their absence must have transcripts sent to the Office of Student Affairs and Admissions. Policies described under the section entitled Undergraduate Transfer Admission will apply.

Students who seek readmission to the College after being academically suspended may be readmitted only when they have satisfied the conditions of suspension described in the section covering academic policies.

STUDENTS SEEKING AUDIT STATUS

Students wishing to audit courses should follow regular admission requirements and registration procedures. The regular tuition rate and fees apply.

TUITION AND FEES

TUITION

(FALL 2006 THROUGH SUMMER 2007)

Per Semester Hour

Nursing.....	\$299.00
Allied Health.....	\$294.00
Education	\$270.00
Masters.....	\$328.00
Undergraduate.....	\$267.00

FEES

College Fees (non-refundable).....	\$300.00
Application Fee (non-refundable).....	\$ 15.00
Late Application Fee (non-refundable).....	\$ 25.00
Computer Laboratory Fee.....	\$ 50.00
(non-refundable if student has attended class)	
Science Laboratory Fee.....	\$ 50.00
(non-refundable if student has attended class)	
Private Piano Fee (in addition to tuition).....	\$100.00
Student Teaching Fee (EDU421/431).....	\$150.00
PLEP Fee (EDU 305/310A/310B/363).....	\$ 50.00
Admission to Education Program Fee (EDU 210)	\$ 50.00
Challenge Exam Fee	\$160.00
Graduation Fee.....	\$125.00
(Student must apply prior to September 26 for fall graduation)	
Insurance Fee	\$ 45.00
(Proof of current insurance required for waiver)	
Clinical Nursing Fee	\$ 90.00

(Per semester hour of clinical contact)

Bayou Bucks (According to Semester Hours)

12+ hours	\$100.00
11 to 7 hours.....	\$ 75.00
6 hours or less	\$ 50.00

Other Charges

Late Registration Fee/Schedule Reinstatement Fee.....	\$ 50.00
Post-Purge Re-Registration Fee (non- refundable).....	\$100.00
Checks Returned Unpaid by Banks	\$ 30.00
Late Graduation Application Fee.....	\$ 75.00
International Student Fee	\$2,500.00

Payment for Regular Registration

Students must pay full tuition and fees at the time of registration.

NOTE: Tuition and fees are subject to change without notice

REFUNDS

All computations for refunds will be based on the official withdrawal date as shown on the *Change of Course* form properly filed by the student, regardless of the date of last attendance. Refunds are made on **tuition only**. Fees are not refundable. **FAILURE TO ATTEND CLASSES DOES NOT CONSTITUTE A WITHDRAWAL.**

Refund checks on accounts paid by personal check will be made only after the initial payment has been credited to Our Lady of Holy Cross College by the issuing bank. Refunds on accounts paid by cash or guaranteed financial assistance will be made with the normal disbursement cycle published in the *Bulletin*.

Return of Title IV Funds FOR TITLE IV AID RECIPIENTS ONLY (Sec.668.22[i])

When a student withdraws from school, the withdrawal date as determined by Our Lady of Holy Cross College is the date the student notifies the Registrar’s office, orally or in writing, of his/her intent to withdraw. If given orally, the student will still be required to complete and turn in a withdrawal form to the Registrar’s office.

If a student takes a leave of absence that does not meet the requirements of a Title IV approved leave of absence, the date that the student began the leave of absence is considered the withdrawal date.

If a student does not return from a Title IV approved leave of absence, the date that the institution determines the student began the leave of absence is considered the withdrawal date.

Unofficial withdrawal:

The mid-point of the payment period of enrollment is considered the withdrawal date.

Another date, determined by the institution, related to an accident, illness, grievous personal loss, or other circumstances beyond the student's control which prevented the student from withdrawing officially, is also considered the withdrawal date.

Treatment of Title IV Funds When a Student Withdraws

When a recipient of Title IV grant or loan assistance withdraws during a payment period, the institution must determine the amount of Title IV grant or loan assistance that the student earned as of the student's withdrawal date. If the total amount is less than the amount of Title IV assistance that was disbursed, the difference must be returned to the Title IV programs. If the total amount is greater than the amount disbursed, the difference must be treated as a post-withdrawal disbursement. Once the withdrawal date has been established and the calculations completed, the institution follows specified procedures for providing notification to the student (or parent, in the case of Parent Plus loans) and disbursing or returning funds. If any standing charges exist on the student's account and the student is entitled to a post-withdrawal disbursement, the institution may use some or all of the funds to cover certain charges outstanding on the student's account, such as tuition and fees.

As a requirement for making a post-withdrawal disbursement, an institution must offer to the student or parent for Parent Plus loans, any amount of a post-withdrawal disbursement that is not credited to the student's account. In addition to this written notification of eligibility, in some cases institutions must also make the student or parent aware of the outcome of any post-withdrawal disbursement request. If a response is not received from the student or parent declining the funds, the institution does not need to make follow-up contact, and returns any funds earned by the student or parent to the Title IV program. Sec.668.22(a)(4)(ii)(E), however, requires an institution to notify a student, or parent when the student's or parent's acceptance of the post-withdrawal disbursement was received after the 14-day time limit for responding has elapsed and the institution does not choose to make the post-withdrawal disbursement.

Order of Return of Title IV Funds

Section 668.22(i) specifies the order in which funds are to be returned. Loans are repaid first in an order that gives highest priority for repayment to higher cost loans (unsubsidized) and lastly to Perkins loans. Section 668.22(i), the regulations will take the 50% of the unused portion of the Pell Grant at the end of the calculation, not the beginning, and thus the potential liability for students who withdraw is greater. In short, the percent of the unused portion of the Pell Grant is protected, not 50% of the original Pell Grant.

Time Frame for the Return of Title IV Funds

An institution must return the amount of Title IV funds for which it is responsible as soon as possible but no later than 30 days after the date of the institution's determination that the student withdrew. The institution must determine the withdrawal date for a student who withdraws without providing notification to the institution no later than 30 days after the end of the payment period of enrollment, academic year, or educational program, as appropriate.

FINANCIAL AID

The fundamental purpose of the Office of Enrollment Management of Our Lady of Holy Cross College is to assist students in pursuing a post-secondary education. To this end, financial aid assistance at Our Lady of Holy Cross College is designed to supplement what the student and his/her family is able to contribute toward his/her expenses.

The types of aid and their sources are varied. The basic types of financial aid are scholarships and grants, loans, and work-study. As for the sources, they range from the Federal Government Title IV Program, to state programs, from civic and private organizations, to individuals. Our Lady of Holy Cross College is committed to providing funds to students as long as funds are available. Funds are disbursed and awards made according to established institutional policies and prescribed government regulations without regard to age, sex, race, religion, color, creed, handicap, national origin, marital status, or veteran's status. Financial aid is applied to direct educational expenses (tuition and fees) in the following order: first, grants; second, scholarships; and, third, loans. The sum of grants and institutional scholarships cannot exceed tuition and fees.

In order to determine the types of awards a student may be eligible for and the amounts of the awards, a student must

1. be enrolled as a degree-seeking student;
2. be enrolled for a minimum of six hours per term, including summer. Audits do not count toward required enrollment. This applies to both undergraduate and graduate students;
3. submit a Free Application for Federal Student Aid, as directed by the Financial Aid Office, to the appropriate processor. It should be noted that the resulting needs analysis document must also be on file in the Office of Enrollment Management;
4. submit all forms and documents requested by the Office of Enrollment Management. We cannot process your Financial Aid until we have all of the necessary documents;
5. return your award letter.

Once these steps are completed, the student will be considered for all financial aid sources available at Our Lady of Holy Cross College. All financial aid is packaged on a first come, first served basis. It should be noted that all required forms and documents must be complete and accurate in order to be accepted by the Office of Enrollment Management. The application process will not be completed until ALL requested and required forms and documentation are in the Financial Aid Office.

Continuing Students

All financial aid awards are made for one year only. Continuing students who wish to be considered for financial aid for the next academic year must complete steps 2, 3, 4, and 5 previously mentioned. If the reapplication process is not completed by April 15th prior to the start of the new academic year, the student should not assume that he/she will be eligible for the same type or amount of aid previously received. Also, students submitting their paperwork after the April 15th deadline may not assume they will receive their aid or an estimate of their aid at registration.

First Time Freshman Applicants

1. In the spring of the year you plan to enter college, apply for admission to Our Lady of Holy Cross College.
2. Begin the Financial Aid process:
 - a. Complete the FAFSA form online.
 - b. Read any letter we send you and return the letter or any forms we request.
3. Read your award letter carefully. Follow the directions on the letter and turn it in to the Financial Aid Office by the designated date.
4. If you are taking out a loan, be sure to attend an Entrance Interview online. We cannot release a loan to anyone who does not have an Entrance Interview on file.
5. In order for your aid to be processed, your admission paperwork must be completed (i.e., academic transcripts and immunization records must be received in the Office of Admissions.)
6. Be sure to include the Our Lady of Holy Cross College SCHOOL CODE, 002023, on your FAFSA form.

Transfer Students

1. Apply for admission to Our Lady of Holy Cross College.
2. Cancel your financial aid at the school you are transferring from. (Financial aid is not transferable.) If we process a loan for you, we will not be able to get a guarantee until the previous loan is cancelled.
3. Complete the FAFSA form online.
4. Wait to receive a letter from us, read the letter carefully, and return the signed letter and any forms requested in the letter.
5. Read your award letter carefully. Follow the directions on the letter and turn it in to the Financial Aid Office by the designated date.
6. When taking out a loan, you must be sure to attend an Entrance Interview or provide a statement on their letterhead that you attended an Entrance Interview at your previous school. We cannot release a loan disbursement to anyone who does not attend an Entrance Interview.
7. In order for your aid to be processed, your admission paperwork must be completed (i.e. academic transcripts and immunization records must be received in the Office of Admissions.)
8. Be sure to include the Our Lady of Holy Cross College SCHOOL CODE, 002023, on your FAFSA form.

Financial Aid Proposals

After the application for assistance has been received, verified, and approved, a Financial Aid Proposal describing the aid package will be sent to the student. Students should read the proposal carefully and follow the instructions included. The institutional copy of the proposal should be returned to the Office of Enrollment Management, signed, and dated by the specific deadline (usually within 14 days). Receipt of the signed institutional form will constitute acceptance of the proposal. Proposals not returned by the specified deadline will be considered declined, and those funds may be reallocated to other applicants.

Students not eligible for assistance will be notified in a timely manner.

Stafford Loans

Students must first have completed and submitted a Free Application for Federal Student Aid to the appropriate processor, and the resulting needs analysis must be in before a student's loan application can be certified. Students who are applying for loans are advised to keep a record of their lender name and their loan amounts. Failure to give the Office the correct lender information will result in delays in loan disbursement to the student. Master Promissory Notes for Stafford Loans are available in online at olhcc.edu. All students expecting to receive a loan must attend an Entrance Interview. It is also a requirement that all borrowers have an Exit Interview at the time of graduation or withdrawal. It is the responsibility of the students to notify the Office when they are graduating or withdrawing so they may complete their Exit Interview.

When completing your Master Promissory Note, keep in mind that this request is for a loan and must be paid back.

Stafford Subsidized Loans

Dependent and independent students may be eligible to receive Subsidized Stafford Loans. Freshmen may borrow up to \$2,625 per year, sophomores may borrow up to \$3,500 per year, and juniors and seniors may borrow up to \$5,500 per year, depending on their eligibility. (These amounts are subject to change).

Unsubsidized Stafford Loans

Only independent students, or dependent students who do not qualify for Subsidized Stafford Loans or whose parents do not qualify for Parent Plus Loans may borrow Unsubsidized Stafford Loans. Qualifying freshmen and sophomores may borrow up to \$4,000 per year. Juniors and seniors may borrow up to \$5,000 per year. (These amounts are subject to change). Independent students may borrow this amount in conjunction with their Subsidized Loans; dependent students who do not qualify for a Subsidized Stafford Loan may borrow only Subsidized Loan limits on the Unsubsidized Loan. Students whose parents do not qualify for a Parent Plus Loan may borrow the Unsubsidized Loan in conjunction with their Subsidized Loan.

Parent Plus Loan

The Parent Plus Loan is a loan for dependent students. Unmarried students between the ages of 17 and 24 years old may borrow to help pay their education expenses. The parent may borrow the amount of the student's annual budget less any student financial aid received. The parent is expected to begin repaying the loan 30 days after the date of disbursement.

Perkins Loan

Our Lady of Holy Cross College does not lend money under the Perkins Loan Program.

Grants

The grants received by Our Lady of Holy Cross College students are the Federal Pell and S.E.O.G. grants and the State of Louisiana L.E.A.P. grant. Grants are monies given to the student and do not need to be repaid.

SCHOLARSHIPS

There are six full-tuition scholarships awarded to graduating high school seniors and a variety of partial scholarships available for new students, transfer students, and students currently enrolled at Our Lady of Holy Cross College. For more information, please contact the Chairperson of the Scholarship Committee (504) 394-7744, Extension 175.

FULL SCHOLARSHIPS

Moreau Scholarship

The Moreau Scholarship, named in honor of the founder of the Marianites of Holy Cross, Father Basil Moreau, C.S.C., is awarded to a graduating senior of a Louisiana high school. The recipient must show scholastic ability, honorable character, and a promise of continued achievement. A student awarded the scholarship is expected to show leadership ability, to be involved in the activities of Our Lady of Holy Cross College, and to promote the growth of the College community.

The scholarship is awarded for full tuition and for eight consecutive semesters, excluding summers. The student must enroll in at least 12 semester hours at Our Lady of Holy Cross College and must maintain a cumulative GPA of at least 3.0 each semester, or the scholarship will be withdrawn.

Presidential Scholarship

The Presidential Scholarship is awarded annually by Our Lady of Holy Cross College to a graduating senior of a Louisiana high school. The recipient of this scholarship must demonstrate scholastic ability, honorable character, promise of continued achievement, and financial need. A student awarded the scholarship is expected to show leadership ability, to be involved in the activities of Our Lady of Holy Cross College, and to promote the growth of the College community.

The scholarship is awarded for full tuition and for eight consecutive semesters. The student must be enrolled in at least 12 semester hours at Our Lady of Holy Cross College and must maintain a cumulative GPA of at least 3.0 each semester, or the scholarship will be withdrawn.

Our Lady of Holy Cross College Work-Study Scholarships

Our Lady of Holy Cross College offers four full-time College Work-Study scholarships each year to students from archdiocesan high schools.

A student awarded one of these scholarships is expected to volunteer the same amount of work hours each week as the credit hours he/she is taking per semester. For example, if a student is registered for the minimum 12 hours for a semester, he/she is expected to work 12 hours per week at an assigned job on the College campus.

Any student receiving a full scholarship who also receives a Pell Grant and/or TOPS will have the scholarship reduced by the amount of these other awards.

PARTIAL SCHOLARSHIPS

For Students Seeking a Degree in Education

- ◆ Sr. Theresa MacDonald Memorial

For Students Seeking Certification in Special Education

- ◆ Knights of Columbus
- ◆ Edna K. Miller

For Students Seeking a Degree in Accounting

- ◆ Jack Vigo Memorial

For Students Seeking a Degree in English, History, Nursing, or Certification in English, History or Social Studies.

- ◆ Marian Winters Memorial
- ◆ For Students Seeking a Degree in Nursing
- ◆ Amy Dubuisson Bourgeois Memorial
- ◆ Elenians
- ◆ Elizabeth C. Harkins
- ◆ Janie Mistich

For Students Seeking a Degree in Any Field

- ◆ Mary Malone Chambers Memorial
- ◆ Brother Debat, C.S.C. Memorial
- ◆ Student Merit Award (S.M.A.)
- ◆ Student Opportunity Scholarship (S.O.S.)
- ◆ General Scholarship
- ◆ Transfer Scholarship
- ◆ Recruitment Scholarship
- ◆ TEC Alumni Scholarship
- ◆ Wilton J. Womack Scholarship
- ◆ F.J. O'Neill Memorial Scholarship
- ◆ Follette Bookstore Scholarship
- ◆ Brother Hennel Scholarship
- ◆ Berezny-Wenger Scholarship
- ◆ Milton J. Womack Scholarship
- ◆ Roger LeBlanc Scholarship
- ◆ Sr. Mary Charles Scholarship
- ◆ Nina Chester Scholarship
- ◆ License Plate Scholarship
- ◆ Greater New Orleans Foundation Scholarship
- ◆ Jefferson Dollars for Scholars Scholarship
- ◆ GATE Scholarship

ENROLLMENT MANAGEMENT AND STUDENT DEVELOPMENT

The most important challenge of one's career is academic success and intellectual growth. Whether a student survives or perishes in college is dependent on a variety of factors, many of which extend beyond the classroom.

It is in concert with academics that the Office of Enrollment Management and Student Development seeks to improve the overall quality of student life and, in turn, to increase the likelihood of individual success and growth.

The College recognizes its responsibility and renews its commitment to holistic personal development, social, physical, intellectual, emotional, and spiritual, through the program services of Enrollment and Student Development Services and Campus Ministry.

The office maintains an open-door policy and welcomes suggestions for the improvement of student life.

PROGRAMS AND SERVICES

Bookstore

Our Lady of Holy Cross College has contracted to provide textbook services to students and faculty. Specific policies and information are available from the bookstore.

Bulletin Boards

Information about posting of notices can be obtained from the Office of Enrollment Management and Student Development

Career Planning and Placement

The Office of Enrollment Management offers a wide variety of free services to students seeking career guidance. Some of the services available include individual academic and career counseling, occupational and aptitude testing, and an extensive library of materials to assist students with career exploration. Frequent workshops covering the topics of effective career planning, resume writing, and successful interviewing are conducted.

Counseling Services

The Thomas E. Chambers Counseling Center provides personal, academic, and crisis counseling to students desiring such assistance either directly or by referral. Students requiring counseling services should call 398-2168 to make an appointment.

Health Services

Our Lady of Holy Cross College provides an office of Health Services. Routine health care checkups are provided free of charge to students. Such checkups include blood pressure and/or weight monitoring. The office of Health Services also provides a wide variety of pamphlets covering a host of physical, medical and psychological problems. Limited first aid supplies and over the counter medications are maintained in the office of Health Services. Students are advised to provide college personnel information regarding special health needs. In emergency situations requiring immediate attention, the College will utilize the services of nearby hospitals, physicians, and ambulances.

The Hurricane Student Center

The Hurricane Student Center provides opportunities for students to meet casually. It is comprised of the Norman Student Lounge, Jazzman's Coffee house and Zydeco Point dining room. A full range of food items and beverages, both hot and cold, is available throughout the day and evening.

ID Cards

Student ID cards are issued and/or validated in the fall, spring and summer semesters. The cards are used for college services and as a means of identification. ID cards are not transferable and must be validated at the beginning of each semester during registration.

Lost and Found

Those finding or seeking lost articles should contact the Office of Enrollment Management and Student Development.

New Student Orientation

New Student Orientation is provided at the beginning of fall and spring semesters. The program is designed to familiarize students with the names and faces, things and places of Our Lady of Holy Cross College. All new students are strongly encouraged to attend this session.

Parking

Certain areas on campus are designated for student, faculty, staff and administration parking. Students are expected to park in areas designated for student use. Visitors to the College may park in the visitor parking spaces. Vehicles parked in unauthorized areas are subject to a fine. The parking rules and regulations are in the *Student Handbook*. Parking rules and regulations are also printed in the *Bulletin*.

Photocopying

Coin-operated copy machines are available through Library Services for student use.

Security Guards

The College has certain rules and regulations, which provide for the safety and security of students and campus property. Security guards are authorized to police the College property and request proper identification from all on campus.

Student Handbook

This publication contains information on the non-instructional aspects of campus life. College regulations and policies on student conduct are published in the *Student Handbook* and are required for all students.

ACTIVITIES AND ORGANIZATIONS

At OLHCC, the family spirit extends beyond the classroom. Students work and relax together in numerous service and academic organizations, spiritual groups, and sports activities.

The Student Government Association (SGA) is the governing body and voice for the students at OLHCC. Every student is automatically a member and is encouraged to participate and to become involved in the many activities sponsored by the SGA each semester, e.g., the annual Crawfish Boil and Christmas Dance.

The College boasts numerous organizations in which students participate. Honor organizations include Kappa Delta Pi (Education); Kappa Gamma Pi (Catholic Students); Sigma Beta Delta (Business); Sigma Theta Tau (Nursing); and Chi Sigma Iota (Counseling). Professional organizations include Association of Graduate Students in Counseling (AGSC); Association of Student Nurses (ASN); Beta Beta Beta (Natural Sciences); Delta Sigma Pi (Business); Literary Club (Humanities); and the Louisiana Association of Educators/Student Programs (LAE/SP).

Student Newspaper

The Hurricane Watch, a student newspaper by and for students, is offered each year. Students interested in editing, writing, or composing should contact the Office of Enrollment Management and Student Development.

Campus Ministry

Campus Ministry provides for the spiritual well-being of students through pastoral counseling and the organizing of prayer services, evenings of reflection, and retreats. Students are also encouraged to embrace volunteerism to aid those in need.

Recreational Sports and Intramurals

Sports play an important part in student activities. Athletics include a variety of intramural programs. Whether as participants or spectators, students are encouraged to become involved. Being involved enables students to balance academic and social responsibilities and achievements. All Our Lady of Holy Cross College students have full membership to the Jo Ellen Smith Fitness Center, located at 4422 General Meyer Avenue in Algiers and the West Jefferson Fitness Center (both locations). The facilities include a fully equipped weight training and fitness area and an extensive aerobic exercise schedule. All students are required to have a valid ID card to gain admittance to the facility. Additional information is available in the Office of Enrollment Management and Student Development.

DISABILITY ACCOMMODATION POLICY

In accordance with the Americans with Disabilities Act, Our Lady of Holy Cross College provides disability accommodation for students with identified and/or diagnosed disabilities. Students with disabilities need not inform their instructors about the nature of their disabilities, but they are responsible for contacting and providing appropriate documentation to the Disability Services Coordinator prior to receiving accommodation. *If students wish to receive accommodations, they must inform their instructor that accommodations have been received from the Office of Student Development.* If you have a documented disability which requires accommodation, or if you would like more information, please contact the Office of Enrollment Management and Student Development at 398-2175.

ACADEMIC POLICIES

Students must meet all the requirements for a degree outlined in the current online version of the College Catalog upon admission to the college. Student whose residence is interrupted for two regular semesters and those students changing majors or changing from undecided status to a major must abide by the current online Catalog at the time of re-entry or change. Under no circumstances may a Catalog more than eight years old be used.

STUDENT CLASSIFICATION

Class status is defined as follows:

Freshman	0-29 semester hours
Sophomore	30-59 semester hours
Junior	60-89 semester hours
Senior	90 + semester hours

Degree-Seeking

A degree-seeking student is a candidate for a degree. During the first 59 hours of study, depending on majors, degree-seeking students are required to complete the core curriculum within the general education requirements with a cumulative grade-point average of at least 2.0-2.5, depending on divisional requirements, before they may continue their studies for a major in any discipline. When a major is declared in writing, the student will be assigned an appropriate academic advisor.

Non-Degree Seeking

A non-degree seeking student, although taking courses in regular classes with other students, is one who is not a candidate for a degree. The student either does not fulfill minimum requirements of entrance as a regular student or has been formally permitted to take a limited or special selection of courses without regard to requirements for a degree. Courses taken in non-degree status cannot be applied to a degree, to certification, or to the awarding of financial aid.

COURSE LOAD LIMIT

Fall and Spring Terms

The course load for full-time undergraduate students in a regular semester is a minimum of 12 credit hours. The maximum course load for full-time undergraduate students in a regular semester is 18 credit hours. Students need their advisors' permission to register for 19 to 21 credit hours. Students are recommended to have earned a grade-point average of 3.0 for two consecutive semesters in order to register for more than 21 credit hours, and this exception must have the approval of the students' advisors and the Dean of the Division. Students who are

currently enrolled in two or more developmental courses will be limited to a maximum of 12 credit hours per semester. The course load for full-time graduate students in a regular semester is 9 credit hours.

Summer Term

The maximum course load for students in the summer term is two courses in a given interval/section. Students must have their advisors' permission to enroll in more than one three-week course during a summer session. To receive financial aid in the summer session, the student must enroll and complete a minimum of six semester hours.

Candidates for Graduation

A candidate for graduation may request in writing to the Dean of the Division to be classified as a full-time student in the semester during which requirements for a degree are to be completed even though the number of hours scheduled is less than that ordinarily required for classification as a full-time student.

Part-time Students

Students who do not qualify as full-time as defined above are part-time students. A part-time student is subject to all College rules concerning registration, attendance, scholarship, and conduct.

Independent Study Courses

In special circumstances, students may request permission for a maximum of one independent study course per semester for a maximum of two per student while attending Our Lady of Holy Cross College. They must be of junior or senior status and demonstrate qualities necessary for the successful completion of the work. No course that fulfills core curriculum requirements is permitted through independent study. Independent study requires the written consent of the instructor, appropriate Dean, and Vice President for Academic Affairs.

Developmental Courses

English

ENG 100: Developmental English is a laboratory course in modular design. It is a review of the principles of grammar and syntax through appropriate exercises in sentence elements and patterns, mechanics of punctuation, and spelling. The course is designed for students not yet prepared for English Composition I. Students may remain in this course for only two semesters. If a passing grade is not earned within two semesters, students incur an academic suspension for one full year, including summer. During the period of academic suspension, students are encouraged to avail themselves of laboratory services. This course does not fulfill general education requirements, nor is it applicable to any degree program. Once registered for this

course, a student may not withdraw from it unless he/she withdraws from the College. If a P (Passing) is not earned, students receive NC (No Credit) and are required to repeat the course.

Mathematics

MAT 100: Developmental Algebra, scheduled concurrently with MAT 100L, prepares the student in the fundamentals of elementary algebra which will help them in College Algebra, MAT 205, and in other mathematics courses. All materials of the course are covered in one semester. Students who take this course for the first time and who pass the tests and a comprehensive final examination with at least a 70 average receive a P (Passing). If a passing grade is not earned, students receive NC (No Credit) and are required to repeat the course. If a passing grade is not earned the second time, students receive an F and incur an academic suspension for one full year, including summer. This course does not fulfill general education requirements, nor is it applicable toward any degree program. Once registered for this course, a student may not withdraw from it unless he/she withdraws from the College.

Reading

REA 100: Reading is a one-semester course designed to increase the student's overall reading level by improving skills in vocabulary and comprehension. Students who satisfactorily complete all course requirements and test out earn a grade of P (Passing). If a passing grade is not earned, students receive a NC (No Credit) grade and are required to repeat the course. If a passing grade is not earned the second time, students incur an academic suspension for one full year, including summer. This course does not fulfill general education requirements nor is it applicable toward any degree program. Once registered for this course, a student may not withdraw from it unless he/she withdraws from the College.

STUDENT ADVISING

Each new student, first-time or transfer, is assigned an academic advisor who will help the student plan his/her program, explore career alternatives, and aid in any academic problems. Transfer students whose records have been received will be processed by the Director of Academic Advising. Prior to priority registration for the following semester, copies of their academic plan will be available via IQ Web.

Students who apply on registration day are directed to an advisor through the Office of Enrollment and Student Development Services. Since the schedules recommended by these advisors are made without a review of official transcripts, provisionally admitted students and students who apply during the registration period accept the full responsibility for their schedules.

REGISTRATION

Pre-registration, regular registration, and late registration are held for each academic term.

Each student is assigned an academic advisor who is a member of the faculty. A student's schedule is planned with the advisor. It is, however, the responsibility of each student to be aware of the requirements of the curriculum in which he or she is enrolled and to register for course work applicable toward the intended degree.

A period of advising for priority registration for the next semester is provided at the end of each regular semester. Currently enrolled students are expected to register for classes during the priority registration period using the available online tool – IQ Web. Those who do not priority register will be required to register during regular or late registration at the beginning of the semester. These students risk not being able to enroll in classes in their proper sequence. By priority registering or pre-registering, students may avoid the problem of closed classes that occurs during regular registration. Priority registration is the responsibility of the student. After meeting with their advisor, students should submit their registration form to the Registrar.

Regular registration is held at the beginning of the term for new students and for students enrolled in the previous term who did not participate in priority registration.

A late registration period is also provided for students who are not able to register during priority registration or regular registration.

Dates and procedures for priority registration, regular registration, and late registration are provided in the semester narrative which is published on the College's website at www.olhcc.edu. These procedures may change during the catalog life.

DUAL ENROLLMENT

A student enrolled in a degree program at the College may be given permission, under certain circumstances, to enroll at another college. The student must submit a written request to the Dean of the Division, who may grant permission through a letter of good standing which is filed with the office of the Registrar. It is the student's responsibility to forward the letter to the Registrar once it is signed by the Dean of the Division. Unless this letter is in the student's file, no credit will be given for courses taken elsewhere.

A letter of good standing may be given by a Dean of the Division for the following reasons:

- ◆ when two or more courses required in sequence are taught at the same time; and
- ◆ when graduation may be unnecessarily delayed.

A student must have earned a minimum of 18 hours at Our Lady of Holy Cross College and be in good standing with at least a 2.0 semester average before a letter of good standing will be given. Upon completion of the course(s) taken, the student is responsible for assuring that an official transcript is sent to the office of the Registrar at Our Lady of Holy Cross College. Such transcripts must be received during the semester following that in which the credits were earned.

A student will not be given a letter of good standing for any course required in the core curriculum.

Special circumstances may require consideration. These circumstances must be presented in writing to the Vice President for Academic Affairs who will make the final decision in consultation with the Dean of the Division.

TRANSFER OF CREDIT POLICY

In consultation with the appropriate Dean, the Director of Academic Advising will evaluate credit for all course work completed from a regionally accredited college or university in accordance with courses of study and requirements for graduation at Our Lady of Holy Cross College. Courses taken at a regionally accredited college or university in which a grade of “D” or below was earned are not accepted for transfer credit. Only 60 semester hours of credit from an accredited junior college are transferable. Certain articulated programs of study may require the acceptance of more than 60 hours.

Ordinarily, transfer credit is not awarded for courses taken ten or more years prior to the beginning of a program of study at Our Lady of Holy Cross College. All inquiries in relation to this policy are to be directed to the Dean under whose jurisdiction a course is taught. The decision of the Dean on the transfer credit is final.

Credit earned while on suspension from any college or without a letter of good standing from the dean of the division will not be accepted toward a degree. Scholastic amnesty credits **will not** be transferred. Consequently, credits earned **before** a student was granted scholastic amnesty will also not be transferred.

ATTENDANCE POLICY

Students are responsible for class attendance determined by individual instructors as stated in each course syllabus. Students whose attendance is determined by external agencies must also abide by the attendance policies of those entities.

GRADING PROCEDURES

Instructors are permitted to determine their grading procedures that will be stated in each course syllabus and distributed to students at the beginning of each semester.

Grades are assigned on a numerical quality-point basis, with 1.0 as the minimum passing quality point in each subject. Grades are to be interpreted according to the following scale:

A	-	4.0 quality points, indicates not only high achievement but also an unusual degree of intellectual initiative.
B	-	3.0 quality points, well above average.
C	-	2.0 quality points, the normal attainment for the average student.

- D - 1.0 quality points, passing but showing deficiency in either ability or application. Students who receive a D grade in a required course in their field of concentration must repeat the course and attain a grade of C.
- P - 0.0 quality points, indicates passing.
- AU - Audit (Audit courses cannot be converted to credit courses.)

Students who earn credit through the College Level Examination Program (CLEP), the Proficiency Examination Program (PEP), advanced placement, departmental examinations, or the CEEB Advanced Placement Program will receive the grade of P. This grade will not be computed in the student's average, carries no quality points, and cannot be translated to the grade of A, B, C, or D.

The following symbols are used in the official recording of a student's lack of academic achievement:

- F - Failure, unacceptable work, or non-attendance without officially resigning
- I - Incomplete. This grade is to be assigned when the instructor has been presented with serious and compelling reasons why the student should be allowed to complete the course requirements. An incomplete grade form indicating the requirement for completion of the course must be signed by the instructor and student and sent to the Dean. Failure to submit this form will result in a grade of "F". The grade of I is not an automatic extension. The assigned work to make up the grade must be submitted to the appropriate Dean of the Division. It is the responsibility of the student who has completed the work to remove the grade of I to make sure that the grade change has been recorded. All changes of I grades must be indicated on a Change of Student Record form, signed by the instructor and given to the Registrar. **Failure of the student to submit the work within six weeks after the last day of the semester will result in a grade of F being recorded for that course.**
- NC - In a developmental course NC grade indicates that the student has met minimum requirements but has not successfully completed the course. The student receiving a NC grade must re-enroll in the course the following semester, pay the tuition, and continue to work toward completing the course requirements. The NC grade is not included in the calculation of the cumulative average. Similarly, NC earns neither credit hours nor quality points. If a passing grade is not earned within the two semesters, the student

receives the grade of F and incurs an academic suspension for one full year, including summer.

- NG - In certain courses grades are given on an annual rather than on a semester basis. The NG grade indicates that work is still in progress and that no final grade is awarded for the current semester. The NG grade is not included in the calculation of the cumulative average. Similarly, NG earns neither credit hours nor quality points.
- W - Authorized withdrawal within a specified time.
- WAD - Withdrawal by administrative action.
- WM - Authorized withdrawal from the College for the student's medical reasons. The medical reasons must relate specifically to the student. Medical emergencies related to others do not qualify a student for consideration of the grade WM. The request for a medical withdrawal must be made within the semester of the medical emergency. If, during the term in question, the student's course(s) are finished within the term's calendar dates before he or she requests a Medical Withdrawal, those courses will be considered completed and an appropriate final grade other than WM will be awarded. The WM grade can be assigned only by the Vice President for Academic Affairs after proper documentation is received from the student's physician and in consultation with the Dean of the Division.
- WP - Withdrawal from a course with a passing grade. The WP grade is **not included** in the calculation of the cumulative average.
- WF - Withdrawal from a course with a failing grade. The WF grade is **included** in the calculation of the cumulative grade-point average.

FINAL GRADES

Final grades are recorded by the office of the Registrar at the end of each semester. The office of the Registrar cannot issue grades by telephone. No grades or transcripts will be issued to students until financial, administrative, and library obligations are met.

Errors in grades must be called to the attention of the Registrar as soon as possible. Grade appeals must be made within 30 days of the last day of the semester. The student should first consult the instructor to discuss the situation and attempt to arrive at a solution. (If the student needs assistance in reaching an instructor, the appropriate Dean should be contacted.) If the consultation proves unsatisfactory, the student may then submit a written statement of the

problem to the Dean of the Division in which the course is taught, with a copy to the instructor. After meeting with the student and the instructor, the appropriate Dean will consider the grade appeal. The student will be informed in writing of the decision of the appropriate Dean regarding grade appeal.

If the appeal is still not resolved, then the student may appeal to the Vice President for Academic Affairs by submitting a written request for a review of the problem. Copies of all materials that have been considered to date must be submitted to the Vice President for Academic Affairs. Failure to submit all documentation with the appeal will result in the appeal's not being considered by the Vice President for Academic Affairs. The decision of the Vice President for Academic Affairs related to the grade appeal is final.

Faculty members have six months after the last day of the semester to submit a change of grade for that semester to the Office of the Registrar. Requests for grade changes after the six-month period must have the approval of the appropriate Dean.

GRADE-POINT AVERAGE

The semester grade-point average (GPA) is obtained by dividing the sum of the quality points earned by the sum of the semester hours attempted during the same period. Grades of P, W, WAD, WM, WP, I, NC, and NG are not included in the calculation of the cumulative grade-point average. The cumulative GPA is obtained by dividing the total number of semester hours attempted and hours accepted in transfer into the total number of quality points. Grades of P, W, WAD, WM, WP, I, NC, and NG are not included in the calculation of the cumulative grade-point average.

SEMESTER HONORS

President's List and Dean's List, announced at the end of each regular semester, are made up of full-time students whose semester GPA is at least 3.90 and 3.70, respectively, with no grade lower than a C. To be eligible for a semester honor, a student must complete a minimum of 12 semester hours within six weeks after the end of the semester. Semester honors are not awarded during a semester in which a student is registered for a developmental studies course. Semester honors will be noted on the grade report and transcript. If a candidate has requested in writing to the Dean of the Division to be classified as a full-time student and has been determined to be so, then that student will be eligible for semester honors.

GRADUATION HONORS

A student graduates with honors when the following requirements have been met:

- Required grade-point average

A cumulative grade-point average of at least 3.70

CUM LAUDE

A cumulative grade-point average of at least 3.80
A cumulative grade-point average of at least 3.90

MAGNA CUM LAUDE
SUMMA CUM LAUDE

- No grade of D, F, or WF

Graduation honors for transfer students who complete fewer than 50% of their total semester hours at Our Lady of Holy Cross College will be based on the lower of two averages: the OLHCC cumulative grade-point average or the combined grade-point average of course work taken at the College and the transfer institution(s).

REPEATING COURSES

When a student repeats a course, only the highest grade and credits earned will be used in computing the grade-point average. However, no grade or course is erased from the Our Lady of Holy Cross College transcript.

SCHOLASTIC PROBATION, SUSPENSION, AND READMISSION

All full-time or part-time students who fail to earn at least a C average (2.0) on all hours pursued during a semester will be placed on probation.

Students on probation will be given one semester to earn a C average (2.0) on all hours pursued during that semester to remove themselves from probation; students who do not make a C (2.0) on all hours pursued during that semester will be suspended for one full semester and be ineligible to attend the summer session, except for developmental courses. After the suspended semester, the student will be readmitted on probation.

Individuals placed on probation may remove themselves from probation only after the successful completion of as many hours as they were taking during the semester in which they were placed on probation. Individuals placed on probation as full-time students may remove themselves from probation after successfully completing twelve semester hours of credit with a GPA of 2.0 or better. Part-time students are not removed from probation until they have completed at least as many hours as they were pursuing at the time they were placed on probation. Additionally, during the probationary period, students must maintain contact with the Director of Support for Academic Success and provide documentation to the Director of their participation in academic support activities.

A student suspended for a second or subsequent time must remain out of the College for at least one calendar year. In addition, after two semesters in a developmental course, if a student attains a grade of F, then the student is suspended from the College for one full year. The student may apply for readmission after one full year, which may be granted or denied.

Notice of probation or suspension will be entered on the semester grade report and the student's transcript.

SCHEDULE CHANGES

Dropping or adding courses or changing to audit status must be done within the dates assigned in the semester narrative. The appropriate form, available from the office of the Registrar, should be completed, and the procedure printed on the CHANGE OF SCHEDULE FORM should be followed. Students assume full responsibility for all changes in schedule made without the signature of their advisors. To be official all changes in a student's schedule must be processed through the office of the Registrar. Within the prescribed time interval, a grade of W or AU will be recorded on the student's permanent academic record for each course dropped. Within the next specified time interval, a grade of WP or WF will be assigned.

NON-ATTENDANCE WITHOUT AN OFFICIAL RESIGNATION WILL RESULT IN A GRADE OF "F" IN THE COURSE.

CHANGE OF MAJOR

Students may change their majors in the office of the Registrar or at the time of admission in the Office of Enrollment and Student Development Services. There is no charge for the first change. Students who change their majors must follow the *Catalog* in effect at the time of the change.

WITHDRAWAL FROM COLLEGE

Students who wish to withdraw from the College during the semester must obtain the appropriate form from the office of the Registrar and follow the instructions thereon. All signatures of individuals listed on the withdrawal form must be obtained before the withdrawal is processed. Dates for withdrawal are listed in the semester narrative. Students who withdraw from the College will receive a grade of W, WM, WP, or WF in each course. Only the grade of WF is included in the calculation of the grade-point average.

Students who absent themselves from the College without official resignation will not be assigned a grade of W and, at the end of the semester, will receive a grade of F in all courses for which they are registered.

REQUIREMENTS FOR A DEGREE

1. Completion of all degree requirements including the minimum semester hours and grade-point average as determined by the division to which the student was admitted.
2. Completion at the College of the last one-fourth of the total number of credit hours in a degree program.

3. Ascertaining by conference with the Dean of the Division that his or her academic record is accurate and complete no later than the semester prior to the one during which the student expects to complete degree requirements.
4. Payment of all financial indebtedness, including library or traffic obligations and graduation fees to the College.
5. Submission of an application for degree at the beginning of the semester in which the student expects to graduate. The deadline is stipulated in the Bulletin. The form can be obtained in the office of the Registrar and must be signed by the Dean of the Division.
6. Completion of a graduation check-out form at the beginning of the semester in which the student expects to graduate.
7. Successful completion of all academic and institutional requirements.
8. Graduates are expected to attend all commencement ceremonies. Diplomas will be released only to students who have discharged their financial, administrative, and library obligations to the College.

SECOND BACCALAUREATE

If the first baccalaureate degree has been earned at Our Lady of Holy Cross College, a student may earn a second degree by completing a minimum of 30 semester hours in addition to the number of hours required for the first degree. The second degree must be earned in residence with required courses prescribed in writing by the Dean of the Division. A student who pursues a second degree is accountable for all divisional requirements associated with the degree.

EXAMINATIONS

Course Examinations

Instructors are free to give tests or quizzes at their discretion. Additionally, final examinations/evaluations are usually required and are administered at the end of each semester or summer session in accordance with the schedule issued by the Vice President for Academic Affairs. Exceptions to this requirement may be made upon approval of the Dean of the Division. All students are required to take examinations at the time officially scheduled. A student who, because of serious, valid reasons such as personal illness or death of a family member, is absent from any final examination may take a special examination only upon recommendation of the Dean of the Division and with the agreement of the instructor involved.

CREDIT FOR OTHER THAN FORMAL COURSE WORK

Students interested in receiving credit for other than formal course work should request information from the Dean of the Division. Total credit earned by all types of examinations may not exceed 45 semester hours.

ACT Advanced Placement

Students who score 24 or above on the English section of the ACT will be placed in ENG 102 (English Composition II). A grade of P and three credits for ENG 101 (English Composition 101) will be recorded on the transcript. A grade of P is not used in determining the cumulative grade-point average (GPA). If the student does not obtain a grade of C or higher in ENG 102, the student must retake ENG 102 and attain a grade of C or higher.

Students who score 25 or above on the mathematics section of the ACT are exempt from taking College Algebra. A grade of P and three credits for College Algebra will be recorded on the transcript. A grade of P is not utilized in determining the cumulative grade-point average (GPA).

Challenge Examinations

Students who can demonstrate a fundamental knowledge of selected general-education subjects offered may be permitted to take a challenge examination for advanced standing in specific courses after having earned **at least 12 semester hours** of credit in residency with a grade-point average of **at least 2.5**. The student must obtain permission from the appropriate Dean and an official permit from the Registrar after having paid the specified fee. An examination in a given course may be taken only once, and the grade must be submitted within 30 days after the initiation of the request. A grade of P and regular credit in the course are entered on the student's record if a grade of C or higher is earned on the examination. A grade of P is not included in the calculation of the grade-point average. Credit by examination is not permitted for a course that the student has attended, enrolled, or from which the student has withdrawn. Credit may not be received for a course that is at a level more elementary than one in which the student is currently or was previously enrolled.

Credits earned by examination may not be used to determine the number of registered hours. Credits earned by examination cannot be used to reduce the residency requirements of the College for a degree. The challenge examinations are coordinated the appropriate Dean of the Division by appointment only.

College Level Examinations (CLEP, PEP, DANTES)

Credit by College Level Examination is not permitted in a course which the student has attended, enrolled, or from which the student has withdrawn. Credit may not be received for a course that is at a level more elementary than one in which the student is currently or was previously

enrolled. Credits earned by examination cannot be used to reduce the residency requirements of the College for a degree. Students who achieve a score at the fiftieth (50th) percentile level or higher on the CLEP General or DANTES College GED examination, CLEP, PEP, or DANTES subject examinations may gain college credit for subjects related to those portions of the test on which the 50th percentile score is reached. The appropriate Dean of the Division will determine the application of these credits to a degree program.

Military Credit

Service personnel applying for admission should submit DOD Form DD-295 for evaluation of military education and training in terms of academic credit. The Director of Academic Advising will determine college credit earned through military education.

Extension and Correspondence

Credit earned through accredited extension or correspondence courses will be recognized. Written permission of the appropriate Dean of the Division is necessary. Degree credit may also be granted for certain resident and nonresident extension courses conducted by the Armed Forces.

REPORTS AND TRANSCRIPTS

Reports of final grades earned are mailed by the office of the Registrar at the end of each semester and summer term to the student's mailing address. For purposes of confidentiality, grades are not released by the office of the Registrar other than through the issuance of grade reports and transcripts.

Requests for transcripts must be in writing and signed by the student. Partial transcripts or the records of testing services or other universities are not issued. Every effort is made to issue transcripts by the next workday. At the end of the semester, approximately two weeks will be required to post grades and to issue transcripts for students who have just completed courses.

No student will receive a semester report or transcript until all College obligations have been met.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY POLICY

In accordance with the Family Educational Rights and Privacy Act (FERPA) of 1974, Our Lady of Holy Cross College students may review any official records and data directly related to them that are on file in the administrative offices. The files include identifying data, academic work completed, grades, family background information, disciplinary referrals, references, ratings, and/or observations. Requests to review the aforementioned documents should be made in writing to the Office of the Registrar, 4123 Woodland Drive, New Orleans, LA 70131. The records and files will be made available no later than 45 days from the time the written request is received.

The act further provides that certain information designated as directory information may be released. Directory information commonly includes name, local and permanent address and telephone number, dates of attendance, class standing, previous institution(s) attended, major field of study, awards, honors, degree(s) conferred (including dates), full-time or part-time status, and e-mail address. Currently enrolled students may request the College withhold disclosure of any category of information under the act by requesting, in writing, that their personal information not be disclosed. Forms for requesting the withholding of "Directory Information" are available in the Office of the Registrar. This form must be renewed after every term registration.

In certain other situations, a student's consent is not required to disclose the educational information:

1. to school officials who have "legitimate educational interests";
2. to schools in which a student seeks to enroll;
3. Federal, State, and local authorities involving an audit or evaluation of compliance with education programs;
4. in connection with financial aid;
5. to accrediting organizations;
6. to comply with a judicial order or subpoena;
7. health or safety emergency;
8. to the student;
9. to the Attorney General of the United States in response to an *ex parte* order in connection with the investigation or prosecution of terrorism crimes; and
10. for results of a disciplinary hearing to an alleged victim of a crime of violence.

A school official is a person employed by the college in an administrative, supervisory, academic or support staff position (including law enforcement unit personnel and health staff); a person or company with whom the college has contracted as its agent to provide a service instead of using college employees or officials (such as an attorney, auditor or collection agent); a person serving on the board of trustees or a member of the Marianite Congregation leadership; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing her/his tasks.

Requests to disclose educational information will always be handled with caution and approached on a case-by-case basis.

Students who believe their education records contain information that is inaccurate or misleading or is otherwise in violation of their privacy should discuss their problems informally with the person in charge of the records involved. If the problems cannot be resolved, the student may request a formal hearing with the Registrar. The request must be made in writing to the Registrar who, within seven days after receiving the request, will inform the student of the date, place, and time of the hearing. Students may present evidence relevant to the issues raised. The hearing

officer who will adjudicate such challenges will be the Registrar, or a person designated by the Registrar who does not have a direct interest in the outcome of the hearing. The educational records will be corrected or amended in accordance with the decisions of the hearing officer, if the decision is in favor of the student. If the decision is unsatisfactory to the student, the student may place in his/her educational records statements concerning the information in the records or statements setting forth any reasons for disagreeing with the decisions of the hearing officer. The statements will be placed in the educational records, maintained as part of the student's records, and released whenever the records in question are disclosed.

Please contact the Registrar's Office with your questions.

Office of the Registrar
Our Lady of Holy Cross College
4123 Woodland Drive
New Orleans, LA 70131
Phone: (504) 394-7744
FAX: (504) 391-2421
Email: registrar@olhcc.edu

STATEMENT ON OTHER POLICIES

Additional policies and regulations may be promulgated for the welfare of the academic community.

LIBERAL ARTS AND PROFESSIONAL OFFERINGS

With the intention of enabling its students to gain insight into human existence and into the natural world, Our Lady of Holy Cross College seeks to develop their intellectual, psychological, and spiritual potential and to use their talents to the fullest. To this end, the tradition of liberal arts education through the general education curriculum is required for all degree programs.

Student Outcomes of the General Education Curriculum

Upon successful completion of the general education curriculum, students should be able to

1. Communicate logically and effectively their ideas and concerns in writing and in speaking correctly, using standard English;
2. Demonstrate critical thinking skills in interpreting data logically, discovering faulty logic, clarifying values, and making rational decisions;
3. Demonstrate mathematical skills sufficient to complete successfully a course in College Algebra or Finite Mathematics.

DEGREES OFFERED

Graduate Degrees

Master of Arts (M.A.)

Counseling

Specialization in Community

Specialization in Marriage and Family

Specialization in School

Theology

Master of Education (M.Ed.)

Curriculum and Instruction:

With Emphasis in Elementary

With Emphasis in Secondary

Educational Leadership

Undergraduate Degrees

Bachelor of Arts (B.A.)

Elementary Education: Grades 1-5
English
History
Humanities Interdisciplinary
Interdisciplinary Studies: Concentration in Secondary Education
 Major area Biology
 Major area English
 Major area General Business
 Major area General Science
 Major area History
 Major area Mathematics
 Major area Social Studies
Social Sciences
Theology
Theology:
 Concentration in Education

Bachelor of Science (B.S.)

Biology
Business Administration
 Concentration in Accounting
 Concentration in Computer Information Systems
 Concentration in General Business
 Concentration in Management
 Concentration in Marketing
 Concentration in Tourism Management
*Elementary Education: 1-5
General Studies
Health Sciences
 Curriculum in Diagnostic Medical Sonography
 Curriculum for Radiologic Technologists
 Curriculum for Respiratory Therapists
Human Services
 Concentration in Addictions Counseling
 Concentration in Applied and Behavioral Science
 Concentration in Psychology
 Concentration in Social Counseling
 Concentration in Sociology
*Humanities Interdisciplinary

*Interdisciplinary Studies: Concentration in Secondary Education

Major area Biology

Major area English

Major area General Business

Major area General Science

Major area History

Major area Mathematics

Major area Social Studies

Interdisciplinary: Pre-Professional Studies

Concentration in Pre-Dentistry

Concentration in Pre-Law

Concentration in Pre-Medicine

Concentration in Pre-Pharmacy

Concentration in Pre-Veterinary Medicine

Nursing

Radiologic Technology

Respiratory Care

*Theology:

Concentration in Education

Associate Degrees

Associate of Science (A.S.)

Human Services

Concentration in Addictions Counseling

Concentration in Juvenile Counseling

Radiologic Technology

Respiratory Care

*A Bachelor of Arts degree may be awarded when a student has completed six semester hours in a foreign language.

**This program has been suspended and no new students will be accepted after the Spring 2007 semester.

GUIDELINES FOR DETERMINING ACADEMIC CREDIT FOR COURSES

Our Lady of Holy Cross College has long accepted that College-level education may be acquired in an array of settings and can be performed adequately through written or performance assessments/examinations and other sound educational procedures.

At the College, a conventional example used to determine course length has been that three semester-hour classes have met for 45 clock hours of instruction (This is based on the formula of 60 minutes per class meeting three times per week for 15 weeks which includes 10 minutes for

overage and travel time between classes.) each semester. With the increase in recent years in distance learning, the use technology as part of instructional pedagogy, special-topics courses, directed or indirect courses, and an emphasis on clinical experiences; the nature of contact hours has changed and requires greater flexibility.

The College requires all classes to be of a realistic length and include both content and contact adequate to maintain high academic excellence and standards proportionate with credit hours awarded for a traditional three hour lecture class. The basis for the soundness of the learning process is a reliable assessment system which determines whether a student possesses clearly identified knowledge, skills, and dispositions.

A change in the determination of the length of classes begins with recommendations at the departmental level. Once approved at the department level, recommendations are sent to the either Academic or Graduate Council. If approved at the council level, the recommendation is sent to the Vice President and Dean for Academic Affairs who then brings the recommendation to the President of the College for final approval.

REQUIREMENTS FOR A MAJOR

A major is 30 hours in a discipline, 24 of which must be Level 300 or Level 400 courses. The courses in the major may not be used to fulfill the core or general education requirements.

REQUIREMENTS FOR A MINOR

A minor is 18 hours in a discipline, nine of which must be Level 300 or Level 400 courses. The courses in the minor may not be used to fulfill the core or general education requirements.

CORE GENERAL EDUCATION REQUIREMENTS FOR BACCALAUREATE PROGRAMS

During the first 58 hours of study, all students are required to complete the following core curriculum within the general education requirements with a cumulative grade-point average of at least 2.0 to 2.5, depending on divisional requirements, before they may continue their studies for a major in any department.

Theology	3 semester hours
Philosophy	3 semester hours
English Composition I and II	6 semester hours
Mathematics	3 semester hours
Natural Sciences	4 semester hours
Fundamentals of Speech	3 semester hours
Social Sciences	6 semester hours
Introduction to College Success	1 semester hour
TOTAL	29 semester hours

TOTAL GENERAL EDUCATION REQUIREMENTS FOR BACCALAUREATE PROGRAMS

The total general education requirements include the 29 core semester hours and an additional 29 credit hours. The following courses form the total general education requirements for all baccalaureate programs:

Introduction to College Success	1 semester hour
English Composition I and II	6 semester hours
English Literature (must be 200 level or above)	3 semester hours
Mathematics (with a minimum of 3 hours of College Algebra or Finite Mathematics, depending on degree requirements)	6 semester hours
Natural Sciences	9 semester hours
Philosophy	6 semester hours
Social Sciences (with a minimum of 3 semester hours in History)	12 semester hours
Fundamentals of Speech	3 semester hours
Theology	6 semester hours
Fine Arts (Music, Art, Drama)	3 semester hours
Computer Information Systems	3 semester hours
TOTAL	58 semester hours

GENERAL EDUCATION REQUIREMENTS FOR ASSOCIATE PROGRAMS

The following courses form the general education requirements for all associate programs.

English Composition I and II	6 semester hours
Mathematics (must be College Algebra)	3 semester hours
Natural Sciences	4 semester hours
Philosophy	3 semester hours
Social Sciences	3 semester hours
Fundamentals of Speech	3 semester hours
Theology	3 semester hours
Computer Information Systems	3 semester hours
TOTAL	28 semester hours

AIR FORCE RESERVE OFFICERS TRAINING CORPS PROGRAM

The Air Force Reserve Officers Training Corps (AFROTC) offers one-, two-, three- and four-year programs leading to a commission as a second lieutenant in the United States Air Force. The four-year program is divided into two parts: the General Military Course (GMC) for freshmen and sophomores and the Professional Officer Course (POC) for juniors, seniors, and graduate students.

General Military Course students attend a one-hour academic class and a two-hour laboratory each week, while Professional Officer Course students attend a three-hour academic class and a two-hour laboratory each week. In addition, all cadets are encouraged to maintain a physical fitness regimen and are required to participate in a monthly physical fitness test.

The two-year program begins with a 5 week summer training at an Air Force base. Upon its successful completion, students enter the Professional Officer Course. Students interested in the two-year program should apply no later than February in the spring semester of their sophomore year. Applicants normally have four semesters of either undergraduate or graduate work remaining prior to entry into the two-year Professional Officer course. However, the one-year college program allows selected seniors or graduate students to complete requirements in only two terms plus a summer program.

For General Military Course students, entry into the Professional Officer Course is competitive and is determined in late spring of their sophomore year. Prior to entry into the Professional Officer Course, all students in the four-year program must attend a four-week field training session, typically held in the summer between the sophomore and junior years.

AFROTC cadets may compete for one-, two-, and three-year scholarships that pay tuition, fees, textbook allowance, and a monthly subsistence of up to \$400 per month. Orientation flights in military aircraft and visits to Air Force bases are optional parts of AFROTC training.

Many summer opportunities are available on a volunteer basis. Cadets may attend the free fall parachute course or powered glider training at the Air Force Academy. Cadets may participate in Army Airborne Training or a language immersion program. (The language program selects students with three years of college-level language to attend a foreign university for 30 days.) The Operation Air Force program gives cadets an opportunity to better understand Air Force life and careers, while spending three weeks at a base. Finally, cadets selected for pilot training complete 50 hours of civilian flight time and receive a FAA private pilot certificate.

ARMY RESERVE OFFICERS TRAINING CORPS

Army Reserve Officers Training Corps (ROTC) is a comprehensive program of studies through which a student can qualify to be commissioned as an officer in the United States Army, the National Guard, or the United States Army Reserve. Students learn leadership and management skills that will help in any profession. The Army ROTC program consists of a two-year Basic

Course, which is open to freshmen and sophomores only, and a two-year Advanced Course. Non-scholarship students participating in the first two years of ROTC do not incur any obligation to the U.S. Army. A variety of Army ROTC scholarships is offered. These provide tuition assistance, up to \$600 for textbooks, and a \$250 to \$400 per month stipend allowance (up to 10 months per year).

Admission to ROTC is conditioned on meeting academic, physical, and age requirements, as well as the approval of the Professor of Military Science. Physical fitness training is a requirement. A minimum of 3 days per week of physical fitness training is required.

To be commissioned as an officer, a student must complete either the regular four-year program, a three-year program (whereby the Basic Course is compressed into one year), or a two-year program (requiring completion of the summer ROTC Leaders Training Course giving the student credit for the Basic Course). Advanced placement for ROTC training may be given to veterans (including members of the National Guard or Army Reserve) and to students with previous ROTC experience. In addition to these requirements, a student must complete at least one course in the areas of written communication, human behavior, military history, computer literacy, and math logic reasoning.

Uniforms and military science textbooks are issued without cost to all students. Advanced Course students receive a subsistence allowance of \$250 to \$400 per month, as well as payment for the Advanced Leadership Camps they must attend prior to completing the Advanced Course. For more information on the ARMY ROTC program call 504-865-5594.

Students should consult the ROTC Coordinator for complete details and an advisor for integration of Military Science into their academic program. Satisfactory completion of both the Basic and Advanced courses will satisfy the requirements for a minor in any degree program.

ARTICULATION AGREEMENTS

Our Lady of Holy Cross College has official articulation agreements with Delgado Community College and Nunez Community College.

CONSORTIUM ARRANGEMENTS

Ochsner Clinical Foundation School of Allied Health Sciences provides professional training in selected health sciences.

The St. Joseph Seminary College and Our Lady of Holy Cross College Consortium is a unique cooperative effort between two private, Catholic colleges. Students from each College may avail themselves of selected offerings at both Colleges through a cross-enrollment policy.

The Notre Dame Seminary and Our Lady of Holy Cross College Consortium is a unique cooperative effort between two private, Catholic colleges. Through this effort seminarians from

Notre Dame Seminary may avail themselves of selected offerings at Our Lady of Holy Cross College.

Our Lady of Holy Cross College, a member of the **Consortium of Louisiana Colleges and Universities**, in cooperation with CODOFIL (Council for Development of French in Louisiana), provides Louisiana residents with an academic program in France geared largely, but not exclusively, to French studies.

AFFILIATIONS

Membership in the **Louisiana Universities Marine Consortium (LUMCON)** provides students with the opportunity for research in marine biology.

The affiliation of Our Lady of Holy Cross College with the **Gulf Coast Research Laboratories** provides students with the opportunity for research in marine biology.

Several affiliations with selected agencies are recognized for the placement of education, nursing, counseling, and social science majors.

SERVICE MEMBERS OPPORTUNITY COLLEGE

Our Lady of Holy Cross College is a member of the SOC Network of some 400 post-secondary institutions, which is dedicated to serving the educational needs of active-duty, reserve, and recently-separated military personnel. Service personnel applying for admission should submit DOD Form DD-295 for evaluation of military education and training in terms of academic credit. As a member of the SOC Network, Our Lady of Holy Cross College is committed to supporting and complying fully with SOC principles and criteria.

OUR LADY OF HOLY CROSS COLLEGE ASSESSMENT PROGRAM

INTRODUCTION

At Our Lady of Holy Cross College, three areas of college life are assessed: 1) student achievement, 2) academic programs, and 3) attitudes toward the College.

The purpose of assessing student achievement is 1) to determine the students' readiness for entrance into the College and their placement in selected courses; 2) to ascertain their degree of proficiency in English and mathematics; 3) to determine their proficiency level in individual courses; 4) to verify their level of achievement in the General Education Curriculum; 5) to ascertain student learning in relation to course objectives; and 6) to verify the level of achievement in their chosen degree program.

The purpose of assessing student attitudes toward the College is to obtain information concerning the degree of satisfaction with degree programs and the various services offered by the College and to determine the adequacy of preparation for the workplace.

ASSESSMENT OF STUDENT ACHIEVEMENT

Assessment for Entrance and for Placement

Our Lady of Holy Cross College accepts applications for admission from students of accredited secondary schools, students holding or pursuing the General Education Development Diploma (GED), and students transferring from regionally accredited colleges and universities.

To place students in an environment most conducive to their academic abilities and knowledge level upon entrance to the College, several different assessment parameters are utilized.

American College Test (ACT) scores, no more than two years old, may be presented as a basis for course placement in English and mathematics. In other areas of study previous course work and achievement of a minimum grade of C are also considered adequate to place students in appropriate level course work. Additionally, Our Lady of Holy Cross College administers placement tests for mathematics, English, and reading to all students who do not have a current ACT score or previous college credit in these subjects in order to achieve appropriate placement in the curriculum. In the absence of any of the aforementioned placement tests, students who have not recently completed these courses must enroll in Developmental Mathematics and/or Developmental English and/or Developmental Reading. The requirements of some academic divisions may necessitate a student's completing standardized placement tests in reading, writing, and mathematics.

Assessment for Proficiency in English

One of the desired outcomes of the General Education Curriculum is the development of communication skills. In an effort to ascertain students' achievement of these skills, the faculty and administration have developed criteria that define acceptable levels of achievement students must attain in order to be considered proficient in English and to fulfill a requirement for all academic divisions.

All students achieving a minimum letter grade of C in ENG 102 from a regionally accredited institution are required to sit for a standardized proficiency examination and an institutionally developed writing sample. An acceptable grade on this test is a grade of P. A student's attaining proficiency in English through the English Proficiency Examination is noted on the student's transcript.

All Our Lady of Holy Cross College students who do not receive a minimum grade of C in ENG 102 are required either to retake the course to achieve at least a C or take the English Proficiency Examination and attain a grade of P. Since mastery in English is critical to students' continuing success in the learning process, certain time parameters have been developed in regard to the

proficiency examination. Transfer students with credit in ENG 102 may enroll for two semesters without the benefit of proficiency test results with the permission of the Dean of the Division. However, they may not priority register for any future semesters or take any course work outside of the General Education Curriculum without having taken the proficiency examination. Transfer students who do not pass the initial proficiency examination with the maximum acceptable grade are strongly advised to repeat ENG 102. The proficiency examination may be taken twice. After the second unsuccessful attempt, students MUST enroll in ENG 102 regardless of any prior successful grade achieved in that course at another institution. In addition they must attain a grade of at least a C. Currently enrolled Our Lady of Holy Cross College students who have attained a D in ENG 102 and attempt the proficiency examination must sit for the initial examination either prior to registration for the next semester or priority registration for the subsequent term. They may take the proficiency examination twice. Failure to attain a passing score results in the students having to enroll in and complete ENG 102 successfully with at least a grade of C.

The English proficiency examination is administered by the Director of Support for Academic Success with input from the English department. Since the proficiency examination is computer-based, it is administered by appointment only. The writing sample is graded by the English Program Coordinator.

Assessment for Proficiency in Mathematics

One of the desired outcomes of the General Education Curriculum is the development of mathematical skills. In an effort to ascertain students' achievement of these skills, the faculty and administration have developed criteria that define acceptable levels of achievement that the student must attain in order to be considered proficient in mathematics and to fulfill a requirement for all academic divisions.

All students achieving a letter grade of C or better in College Algebra and/or Finite Mathematics taken at Our Lady of Holy Cross College are considered proficient. A student's attainment of proficiency in mathematics is noted on the student's transcript.

All students who transfer credit for College Algebra and/or Finite Mathematics from a regionally accredited institution are required to sit for a computer-based standardized proficiency examination. An acceptable grade on this test is a grade of P. A student's attainment of proficiency on the Mathematics Proficiency Examination is noted on the student's transcript.

All Our Lady of Holy Cross College students who do not receive a minimum grade of C in either of the aforementioned courses are required to either re-take the course to achieve at least a C or take the Mathematics Proficiency Examination and attain a grade of P or better.

Since mastery in mathematics is so critical to the student's continuing success in the learning process, certain time parameters have been developed in regard to the proficiency examination. Transfer students with credit in College Algebra and/or Finite Mathematics may enroll for two semesters without benefit of proficiency test results. However, they may not pre-register for any

future semesters or take any course work outside of the General Education Curriculum without having taken the proficiency examination. If the transfer students do not pass the initial proficiency examination with a grade of P, they will be strongly advised to repeat College Algebra or Finite Mathematics. The proficiency examination may be taken twice. After the second unsuccessful attempt, students **MUST** enroll in College Algebra or Finite Mathematics regardless of any prior successful grade achieved in that course at another institution. Currently enrolled Our Lady of Holy Cross College students who have attained a D in College Algebra and/or Finite Mathematics and attempt the proficiency examination must sit for the initial examination either prior to registration for the next semester or priority registration for the subsequent term. They may take the proficiency examination twice. Failure to attain a passing score results in the student's having to enroll in and complete College Algebra or Finite Mathematics successfully with at least a grade of C.

The computer-based proficiency examination is administered by the Director of Support for Academic Success with input from the Mathematics department. Since the proficiency examination is computer-based, it is administered by appointment only.

Assessment for Proficiency in Reading

One of the desired outcomes of the General Education Curriculum is the development of reading skills at an acceptable level. In an effort to ascertain students' achievement of these skills, the faculty and administration have developed criteria that define acceptable levels of achievement the student must attain in order to be considered proficient in reading and to fulfill a requirement for all academic divisions.

All new students who have an ACT score that is less than two years old and have attained an appropriate reading score on the ACT will fulfill the proficiency requirement for reading at Our Lady of Holy Cross College. If any incoming student does not have a valid ACT score, then the student must take the computerized ACT Compass Test in reading. If the student does not attain a grade of P, he/she must enroll in Developmental Reading (REA 100). At the end of the Developmental Reading course, the student must retake the ACT Compass Test in reading and attain a grade of P. If the student receives a grade of P on the ACT Compass Test, he/she will be considered by Our Lady of Holy Cross College to be proficient in reading.

If the student does not attain a passing grade on the test, the student will receive a grade of NC and must re-enroll in Developmental Reading for a second semester. If the student is unable to successfully pass the ACT Compass Test with the grade of P at the completion of the Reading course the second time, he/she will receive a grade of F and be suspended for one full year from Our Lady of Holy Cross College. Upon re-entry the student must enroll in Developmental Reading for a third time. If the student is unsuccessful in attaining a score of P on the ACT Compass Test after their third attempt at Developmental Reading (REA 100), they will be permanently suspended from the College.

Assessment for Proficiency in Individual Courses

Course-specific assessment is carried out in a variety of ways, such as examinations, research papers, portfolio development, performance to demonstrate a skill, and individual and group projects. The purpose of course-specific assessment is to determine how well students have assimilated the information, skills, attitudes, and values intended as desired outcomes of the course.

Assessment for Proficiency in the General Education Curriculum Prior to Acceptance into a Division

To assess the achievement of students in the General Education Curriculum prior to acceptance into a Division, the College uses both standardized tests and/or institutionally developed prompted essays. It is the responsibility of the students to schedule a testing session at an appropriate time in order to be accepted into an academic division.

Standardized testing is required for all students seeking admission to a degree program in education or nursing. The PRAXIS I (pre-professional skills test in reading, writing, and mathematics) is required for admission into the teacher education clinical program. A pre-admission examination is required for admission into the nursing clinical sequence.

For each of the aforementioned standardized tests, students are expected to adhere to all procedures that emanate from the national testing service sponsoring a particular test. These procedures may be obtained from the national testing service, from the Office of Student Affairs, or from the Dean of the appropriate division.

Institutionally developed prompted essays are administered for all other curricula. To complete the prompted essays, students are expected to adhere to all procedures that emanate from the division that has the authority for the course of study.

Assessment for Baccalaureate Achievement

In the semester prior to graduation, the achievement of students in their chosen degree program is assessed. Our Lady of Holy Cross College utilizes both standardized testing and institutionally developed, comprehensive examinations. It is the responsibility of the students to schedule a testing session at an appropriate time to meet the requirements of the degree for graduation.

Standardized tests appropriate to the degree are required for all students seeking a degree in Education, Nursing, Health Sciences, or Respiratory Care. All parts of the PRAXIS must be successfully completed prior to student teaching. For students in Theology: Education and Humanities Interdisciplinary: Education Programs, students are required to take all parts of the PRAXIS before completing their clinical sequence (i.e., EDU 305 and EDU 310). In order to graduate from the College, nursing majors must successfully pass the standardized *Mosby Assesstest* that focuses on command of the curriculum content. In addition, *The National Council*

Examination for Licensure (Registered Nurses) is required of nursing graduates. The purpose of this test is to determine the degree of competency of the nursing graduate for clinical practice and licensure. For all students seeking a degree in Health Sciences or Respiratory Care, a certifying examination is required. For each of the aforementioned standardized tests, students are expected to adhere to all procedures that emanate from the national testing service sponsoring a particular test. These procedures may be obtained from the national testing service, from the office of Student Affairs, or from the Dean of the appropriate division.

For all other curricula, institutionally developed, comprehensive exit examinations are administered. For the institutionally developed comprehensive exit examinations in each of the aforementioned curricula, students are expected to adhere to all procedures that emanate from the division with authority and responsibility for the course of study. Failure to meet defined standards may delay graduation, certification, and/or licensure.

Assessment of Academic Programs

The purpose of this assessment is to discover the strengths and weaknesses of the academic programs of the College. To determine the level of student success in relation to stated desired program outcomes, a variety of means is used: standardized testing, institutionally developed testing, and attitudinal surveys. The results of the testing and the surveys are analyzed, interpreted, and evaluated by the appropriate administrative offices and are used as a component in the decision-making process with regard to the continuance, discontinuance, and/or improvement of academic programs.

Annual Survey of Graduating Seniors

The Division of Humanities, Education, and Counseling, the Division of Applied, Natural and Social Sciences, and the Division of Nursing have instituted surveys for graduating students. These instruments measure satisfaction with the curriculum to determine whether students feel they have been prepared for a chosen occupation. The surveys are mandatory for each graduating student. Candidates for graduation obtain the *Survey of Graduating Seniors* from the office of the Registrar at the same time they acquire the *Petition for Graduation*. These two documents are available at the beginning of the semester of anticipated graduation. A filing date for graduation is stipulated in the *College Bulletin*. The *Petition for Graduation* is not accepted by the office of the Registrar without the completed *Survey of Graduating Seniors*.

Periodic Survey of Employers of Graduates

Within two years after graduation from Our Lady of Holy Cross College, each division surveys employers of recent graduates. Obtaining information about graduates' job performance, especially in comparison with that of employees with similar preparation, enables the deans and faculty to evaluate the effectiveness of their programs in preparing students for an occupation. The survey instruments are available, upon request, in the offices of the Divisional Deans.

Periodic Survey of Graduates

Every year, beginning in early September, the Office of Institutional Planning conducts a mail-out survey of those students who have been graduates of Our Lady of Holy Cross College for two years. There are two follow-up mailings for non-respondents. All data received by early April of the subsequent calendar year are tabulated and charted in graphic form for circulation to administration, faculty, and staff. Areas addressed in the survey include, but are not limited to, demographic data, adequacy of preparation for employment, effectiveness of curriculum and instruction, and pursuit of further academic progress. The survey instrument is available, upon request, in the Office of the Institutional Planning.

LIBRARY SERVICES

The Blaine S. Kern Library, the heart of intellectual pursuit on campus, provides resources and services to complement the educational and research activities of the students, faculty, staff and administration of Our Lady of Holy Cross College. Professional librarians are available at all times to assist in serving the needs of the patrons. Bibliographic instruction, conducted by the librarians, is provided to individuals as requested and to groups and classes by appointment.

The fully automated library has a comprehensive collection of print and electronic books, periodicals, and audiovisual materials, which totals over a quarter million. The library houses integrated media areas containing software, viewing, and listening equipment. In cooperation with LOUIS: The Louisiana Library Network, general and specialized databases and the LOUISiana Digital Library are provided. Remote access to the library catalog, KERNAC, and the electronic databases is available twenty-four hours a day, seven days a week. Select government information is provided through the Federal Government Depository Library Program and is available to the public. The library houses the Sidney Villere Genealogy Collection, the Reverend Thomas E. Ellerman International Streetcar Collection, and the papers of Tom Fox and Richard Dixon.

An interlibrary loan service is provided to all students and faculty to borrow materials not owned by the library. Graduate students and faculty are eligible for a Council for Academic Library Liaison (CALL) Card, which entitles them to library privileges at colleges and universities in the New Orleans area. Louisiana Academic Library Information Consortium (LALINC) provides faculty with library privileges in academic libraries throughout the state.

Printers are attached to the online access terminals. Coin-operated microform reader/printers and photocopy machines are available.

Detailed information about Library resources and services is available by accessing the library home page at the College web site: www.olhcc.edu.

DIVISION OF APPLIED, NATURAL, AND SOCIAL SCIENCES

BUSINESS AND ECONOMICS

DESCRIPTION OF PROGRAM

The curricula in Business and Economics generally adhere to the curriculum standards promulgated by the American Assembly of Collegiate Schools of Business, which emphasize a broad education as the best preparation for positions carrying managerial or executive responsibilities. All programs concentrate in the freshman and sophomore years on a general curriculum drawn from the basic arts and sciences, with professional courses concentrated in the junior and senior years. The purpose of the arts and sciences background is to provide students with the foundation upon which they may build a mastery of the behavioral, descriptive, environmental, and quantitative elements of professional course work. The general purpose of all business curricula is to provide a broad common body of knowledge in business administration. All of the business programs are certified by the International Assembly for Collegiate Business Education.

MISSION STATEMENT

The Department of Business contributes to the Our Lady of Holy Cross College mission by providing its students with a quality education that prepares them to assume successful professional careers in a dynamic global environment. An emphasis is placed on theoretical knowledge reinforced with practical application in the areas of technological innovations, communication skills, ethical decision making, critical thinking, acceptable management practices, and Catholic values.

The Business Department supports the College in fulfilling its mission of educating the minds and the hearts of students through dedicated service and innovative instruction methods. The department strives to foster an environment for students and graduates that is conducive to procuring successful job placement and career development.

HISTORY OF THE BUSINESS DEPARTMENT

In 1972 Our Lady of Holy Cross College continued to extend the mission of the College to include the study of Business Administration. Initial programs of study in General Business and Accounting were established in 1992. Additional concentrations in Management and Marketing were added in 1992. In 2000, concentrations in Computer Information Systems and Tourism Management were added. Today the Business Department is the largest program on campus with more than 350 declared majors in a community of 1400 students.

Faculty serving this department total 19 with 4 full-time members of the faculty and 15 adjunct instructors. The academic qualifications of the business faculty reflect that 39% of the faculty have terminal degrees or are completing terminal degree work. All members of the business faculty, full and part-time, have extensive business experience in the areas of their concentration.

OBJECTIVES

The specific objectives of the business curricula are

1. to equip students for entry-level professional positions in private and public enterprise, as well as for eventual managerial and executive responsibilities;
2. to provide a sound academic exposure to all business functions to persons already employed;
3. to prepare students for subsequent graduate studies in business or other disciplines;
4. to advance business as a profession and to foster successful and ethical practice in private and public enterprise.

STUDENT OUTCOMES OF THE BUSINESS AND ECONOMICS PROGRAM

Upon successful completion of the Business and Economics Program, students should be able to

1. recall essential factual information in their chosen curriculum;
2. read, understand and critique standard reference works and professional periodicals in the area of concentration of their chosen curriculum;
3. assess critically theories and trends in the area of concentration of their chosen curriculum;
4. practice professional business and economic skills;
5. demonstrate the ability to engage in critical thinking, decision making, and independent judgment in the area of concentration of their chosen curriculum;
6. practice leadership skills in collaboration with members of the business and economics professions;
7. accept ethical responsibility and accountability for professional decisions, actions, and their consequences.

ADMISSION

Requirements for admission to the programs in Business and Economics are outlined in the admission policies and procedures of the Division of Applied, Natural, and Social Sciences. A copy of these requirements may be obtained from the office of the Dean of the Division. Students who seek to enter the degree program for Applied Sciences must have

- * successfully completed all of the core curriculum courses in their freshman and sophomore years;
- * successfully completed the English and mathematics proficiency requirements or attained the grade of C or higher in ENG 102 and in MAT 205 while attending Our Lady of Holy Cross College;
- * attained a minimum overall GPA of 2.0;
- * successfully completed the requirements of the College concerning the prompted essays based upon the core curriculum;
- * attained a minimum GPA of 2.5 in all business classes during the freshman and sophomore years.

DEGREE OFFERED

Bachelor of Science

Business Administration

Concentration in Accounting

Concentration in Computer Information
Systems

Concentration in General Business

Concentration in Management

Concentration in Marketing

Concentration in Tourism Management

DEGREE REQUIREMENTS

The degree of Bachelor of Science in a program in Business and Economics is conferred upon students who complete an approved program of study with a 2.0 cumulative GPA and a 2.5 GPA in professional course work. A minimum grade of C must be earned in all courses pertaining to the major course of study.

CURRICULA

A major consists of a minimum of 27 semester hours of advanced course work in one area of concentration; a minor consists of a minimum of 18 semester hours in a second area. Concentrations are offered in accounting, computer information systems, management, marketing, and tourism management. Minors are available in accounting, computer information systems, economics/finance, management, marketing, and tourism management.

Accounting

The accounting curriculum is designed to prepare students for positions and careers in public, private, and governmental accounting. The study of accounting provides the business student with the best possible credentials to serve the needs of today's world of commerce. Students completing this concentration are prepared in the foundations of the profession and can build upon the course requirements for graduate study in business, accounting, or law.

This area of study provides the accounting student with the primary courses for qualification as a candidate to sit for the Certified Public Accountants Examination for the State of Louisiana. As of January 1, 1997, all candidates for this examination must have earned additional credit hours beyond those required by this program. These additional requirements are prescribed by the Louisiana Society of Certified Public Accountants (LSCPA), and the student interested in public certification should be guided by those directives. The courses offered in this area of study satisfy the basic requirements of the LSCPA.

Computer Information Systems

With the increasing demands in business organizations for data accumulation, application, and analysis, this program of study delivers an effective integration of technological considerations with business decision making.

The program will have as its emphasis data and information management, as well as the more generalized management courses of study. Upon completion of this program, the graduate should be capable of utilizing his or her talents independently or collectively with business entities requiring data support services.

General Business

This curriculum provides a broad exposure to all functions of business, a necessary requirement for a successful professional career. The world of business is becoming increasingly complex, interactive, and internationalized. Thus the narrowly trained functional specialist is fast being replaced by the broadly educated generalist. This curriculum is also recommended for those desiring to pursue further study in law or public administration. Students planning to enter graduate school are advised to enroll in calculus.

General Studies with a Concentration in Business

In addition to the Freshman and Sophomore courses described in the curriculum, students earning a degree in General studies with a Concentration in Business must also take the following prescribed courses: BUS 205, 206, 218, 210, 304, 305, 307, 311, 401, 414, 416, a 3-hour credit course of a CIS elective, MAT 215, 303, 304, and PHI 409.

Management

The curriculum in management provides the business student with an extension or concentration beyond the basic functions of the general business administration principles. This curriculum meets the special demands and topics relevant to the professional manager's individual and corporate responsibilities. In addition to the required fundamental management courses, the student is afforded the opportunity to select additional management electives for special concentration or interest.

Marketing

Marketing interest and demands are now considered to be essential to every entity in today's world of business. Special emphasis is placed on the needs and understanding of those demands and requirements through this discipline. Understanding the complexities of the impact of marketing upon the profitability of the business entity is the primary objective of this curriculum. The student is directed within this curriculum to develop the skills necessary for positions in the marketing profession.

Tourism Management

This course of study is designed to offer the students direct contact with a wide selection of those businesses that serve the tourism industry in the City of New Orleans and the Gulf South region. The students of business administration in tourism management will develop interest and training in a specialized business activity. The tourism classes, in conjunction with those of the other areas of study in the department of business, provide a strong basis for student success in this profession.

The economic development of the City of New Orleans continues to focus on the tourism industry of the area with its unique characteristics and opportunities for employment. The business student in tourism management needs to be equipped with proper professional training and the preparations necessary to secure opportunities in this important industry. This program, based on an entrepreneurial approach, offers students the tools to become effective managers in tourism-related activities.

Students are educated in the traditional areas of business management, marketing, accounting, and finance, and are required to prepare in the particulars of those subjects necessary to function in the tourism industry.

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
BUSINESS AND ECONOMICS

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION
CONCENTRATION IN ACCOUNTING

FRESHMAN

AIS 101	Introduction to College Success.....	1
BIO	Biological Science Elective	4
BUS 205-206	Principles of Accounting I and II.....	6
CIS	Computer Information Systems Elective	3
ENG 101	English Composition I	3
ENG 102	English Composition II.....	3
MAT 205/240	Mathematics Elective**.....	3
PSY 101/SOC 201	General Psychology or Introduction to Sociology.....	3
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
HIS 201	History of the United States I.....	3
		(35)

SOPHOMORE

BUS 304	Principles of Management	3
BUS 314-315	Intermediate Accounting I and II.....	6
CHE/ESC/PHY	Physical Sciences Elective.....	4
CIS	Computer Information Systems Elective	3
ECO 201-202	Principles of Economics I and II.....	6
HIS 202	History of the United States II	3
MAT 215	Finite Mathematics	3
PHI 207	Introduction to Logic and the Scientific Method.....	3
ENG	Literature Elective.....	3
		(34)

JUNIOR

BUS 305	Principles of Marketing.....	3
BUS 311	Principles of Business Finance	3
BUS 318	Cost Accounting.....	3
BUS 319-320	Tax Accounting I and II.....	6
BUS/CIS 375	Accounting Information Systems	3
FNA, MUS, or ART	Fine Art Elective	3
MAT 303-304	Business and Economic Statistics I and II	6
BUS 316	Oral Communications in Business.....	3
		(30)

SENIOR

BUS 401-402	Business Law I and II	6
BUS 404	Auditing	3
BUS 406-407	Advanced Accounting I and II.....	6
BUS 414	Business Policies and Problems.....	3
BUS 416	Organizational Behavior	3
PHI/BUS 409	Philosophy of Business and Society	3
THE	Theology Elective	3
	General Electives	1
	Natural Sciences Elective	1
		(29)
		Total: (128)

**MAT 205 is required for all students who do not meet the minimum ACT requirements for exemption from College Algebra.

ACCOUNTING SUMMARY

Introduction to College Success.....	1	Mathematics	12
Accounting.....	30	Natural/Physical Sciences	9
Business	27	Philosophy.....	6
Computer Information Systems	6	Social Sciences.....	9
Economics.....	6	Speech	3
English	9	Theology	6
Fine Arts, Music, or Art.....	3	General Elective.....	1
			(128)

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
BUSINESS AND ECONOMICS

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION
CONCENTRATION IN COMPUTER INFORMATION SYSTEMS

FRESHMAN

AIS 101	Introduction to College Success.....	1
BIO	Biological Science Elective	4
BUS 205-206	Principles of Accounting I and II.....	6
BUS 210	Business Communication.....	3
CIS 120 or 130	Introduction of Computer Information Systems Theory or Microcomputers	3
CIS 210	Introduction to the Internet	3
ENG 101	English Composition I	3
ENG 102	English Composition II.....	3
MAT 205/240	Mathematics Elective.....	3
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
		(35)

SOPHOMORE

BUS 304	Principles of Management	3
CIS	Elective (225 or higher)	3
CIS 300	Introductory Programming.....	4
CIS 305	Web Design.....	3
CHE/ESC/PHY	Physical Sciences Elective.....	4
ECO 201	Principles of Economics I.....	3
HIS 201-202	History of the United States I and II.....	6
MAT 215	Finite Mathematics.....	3
PHI 207	Introduction to Logic and Critical Thinking.....	3
PSY 101/SOC 201	General Psychology or Introduction to Sociology.....	3
		(35)

JUNIOR

BUS 305	Principles of Marketing.....	3
BUS 307	Managerial Accounting.....	3
BUS 311	Principles of Business Finance	3
BUS 416	Organizational Behavior	3
CIS 330	Database Administration and Management	3
CIS 355	Graphics Applications.....	3
CIS 356	End-User Systems	3
ENG	Literature Elective.....	3
FNA, MUS, or ART	Elective	3
THE	Theology Elective	3
MAT 303-304	Business and Economic Statistics I and II	6
		(36)

SENIOR

BUS 401	Business Law I.....	3
BUS 414	Business Policies and Problems.....	3
CIS 410	Advanced Programming	4
CIS 450	Applied Software Development Project	3
CIS 464	Computer Information Systems Internship.....	4
PHI/BUS 409	Philosophy of Business and Society	3
	Natural Sciences Elective	1
	General Electives	3
		(23)
		Total: (136)

**MAT 205 is required for all students who do not meet the minimum ACT requirements for exemption from College Algebra.

COMPUTER INFORMATION SYSTEMS SUMMARY

Introduction to College Success.....	1	Mathematics	12
Business	30	Natural Physical Sciences	9
Computer Information Systems	36	Philosophy.....	6
Economics.....	3	Speech	3
English	9	Theology	6
Fine Arts, Music or Art.....	3	General Electives	3
Social Sciences.....	9		
			Total: (130)

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
BUSINESS AND ECONOMICS

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION
CONCENTRATION IN GENERAL BUSINESS

FRESHMAN

AIS 101	Introduction to College Success.....	1
BIO	Biological Science Elective	4
BUS 218	Introduction to Business	3
CIS	Computer Information Systems Elective	3
ENG 101	English Composition I	3
ENG 102	English Composition II.....	3
HIS 201-202	History of the United States I and II.....	6
MAT 205/240	Mathematics Elective.....	3
PSY 101/SOC 201	General Psychology or Introduction to Sociology.....	3
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
		(35)

SOPHOMORE

BUS 205-206	Principles of Accounting I and II.....	6
BUS 210	Business Communications	3
CHE/ESC/PHY	Physical Sciences Elective.....	4
CIS	Computer Information Systems Elective	3
ECO 201-202	Principles of Economics I and II.....	6
FNA, MUS, or ART	Elective	3
MAT 215	Finite Mathematics.....	3
PHI 207	Introduction to Logic and Critical Thinking.....	3
		(31)

JUNIOR

BUS 304	Principles of Management	3
BUS 305	Principles of Marketing.....	3
BUS 307	Managerial Accounting.....	3
BUS 311	Principles of Business Finance	3
BUS 312	Physical Distribution and Logistics	3
BUS/ECO 317	Financial Institutions and Markets.....	3
BUS/ECO	Elective (300 level or above)	3
ENG	Literature Elective.....	3
MAT 303-304	Business and Economic Statistics I and II	6
	Natural Sciences Elective	1
		(31)

SENIOR

BUS 401	Business Law I.....	3
BUS 405	Production/Operations Management	3
BUS 411	Decision Making.....	1
BUS 414	Business Policies and Problems.....	3
BUS 416	Organizational Behavior	3
BUS/ECO	Electives (300 level or above).....	6
PHI/BUS 409	Philosophy of Business and Society	3
THE	Theology Elective	3
	General Electives	6
		(31)
		Total: (128)

**MAT 205 is required for all students who do not meet the minimum ACT requirements for exemption from College Algebra.

GENERAL BUSINESS SUMMARY

Introduction to College Success.....	Mathematics	1	12
Business	Natural /Physical Sciences	52	9
Computer Information Systems	Philosophy.....	6	6
Economics.....	Social Sciences.....	6	9
English	Speech	9	3
Fine Arts, Music or Art.....	Theology	3	6
	General Electives		6
			Total: (128)

**OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
BUSINESS AND ECONOMICS**

**BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION
CONCENTRATION IN MANAGEMENT**

FRESHMAN

AIS 101	Introduction to College Success.....	1
BIO	Biological Science Elective	4
BUS 205-206	Principles of Accounting I and II.....	6
BUS 218	Introduction to Business	3
CIS	Computer Information Systems Elective	3
ENG 101	English Composition I	3
ENG 102	English Composition II.....	3
MAT 205/240	Mathematics Elective**	3
PSY 101/SOC 201	General Psychology or Introduction to Sociology.....	3
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
		(35)

SOPHOMORE

BUS 304	Principles of Management	3
BUS 305	Principles of Marketing.....	3
CHE/ESC/PHY	Physical Sciences Elective.....	4
CIS	Computer Information Systems Elective	3
ECO 201-202	Principles of Economics I and II.....	6
HIS 201-202	History of the United States I and II.....	6
MAT 215	Finite Mathematics.....	3
PHI 207	Introduction to Logic and Scientific Method.....	3
		(31)

JUNIOR

BUS 316	Oral Communications in Business.....	3
BUS 307	Managerial Accounting.....	3
BUS 311	Principles of Business Finance	3
BUS 312	Physical Distribution and Logistics	3
BUS	Management Electives (300 level).....	6
ENG	Literature Elective.....	3
FNA, MUS, or ART	Elective	3
MAT 303-304	Business and Economic Statistics I and II	6
THE	Theology Elective	3
	General Electives	3
		(36)

SENIOR

BUS 401-402	Business Law I and II	6
BUS 405	Production Operations Management.....	3
BUS 408	Financial Management.....	3
BUS 411	Decision Making.....	1
BUS 414	Business Policies and Problems.....	3
BUS 416	Organizational Behavior	3
ECO 404	Managerial Economics.....	3
PHI/BUS 409	Philosophy of Business and Society	3
	Natural Sciences Elective	1
		(26)
		Total: (128)

**MAT 205 is required for all students who do not meet the minimum ACT requirements for exemption from College Algebra.

MANAGEMENT SUMMARY

Introduction to College Success.....	1	Mathematics	12
Management.....	31	Natural Sciences.....	9
Business	24	Philosophy.....	6
Computer Information Systems	6	Social Sciences.....	9
Economics.....	6	Speech	3
English	9	Theology	6
Fine Arts, Music or Art.....	3	General Elective.....	3
			Total: (128)

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
BUSINESS AND ECONOMICS

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION
CONCENTRATION IN MARKETING

FRESHMAN

AIS 101	Introduction to College Success.....	1
BIO	Biological Science Elective	4
BUS 205-206	Principles of Accounting I and II.....	6
BUS 218	Introduction to Business	3
CIS	Computer Information Systems Elective	3
ENG 101	English Composition I	3
ENG 102	English Composition II.....	3
MAT 205/240	Mathematics Elective**	3
PSY 101/SOC 201	General Psychology or Introduction to Sociology.....	3
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
		(35)

SOPHOMORE

BUS 304	Principles of Management	3
BUS 305	Principles of Marketing.....	3
CHE/ESC/PHY	Physical Sciences Elective.....	4
CIS	Computer Information Systems Elective	3
ECO 201-202	Principles of Economics I and II.....	6
HIS 201-202	History of the United States I and II.....	6
MAT 215	Finite Mathematics.....	3
PHI 207	Introduction to Logic and Critical Thinking.....	3
		(31)

JUNIOR

BUS 316	Oral Communications	3
BUS 307	Managerial Accounting.....	3
BUS 311	Principles of Business Finance	3
BUS 312	Physical Distribution and Logistics	3
BUS 313	Principles of Advertising	3
BUS 325	Marketing Research	3
BUS 326	Salesmanship.....	3
ENG	Literature Elective.....	3
FNA, MUS, or ART	Elective	3
MAT 303-304	Business and Economic Statistics I and II	6
THE	Theology Elective	3
		(36)

SENIOR

BUS 321	Consumer Behavior	3
BUS 377	Marketing Management	3
BUS 401	Business Law I.....	3
BUS 411	Decision Making.....	1
BUS 414	Business Policies and Problems.....	3
BUS	Marketing Electives (300 level).....	6
BUS 416	Organizational Behavior	3
PHI/BUS 409	Philosophy of Business and Society	3
	Natural Sciences Elective	1
		(26)
		Total: (128)

**MAT 205 is required for all students who do not meet the minimum ACT requirements for exemption from College Algebra.

MARKETING SUMMARY

Introduction to College Success.....	1	Mathematics.....	12
Marketing.....	30	Natural Physical Sciences	9
Business	28	Philosophy.....	6
Computer Information Systems	6	Social Sciences.....	9
Economics.....	6	Speech	3
English	9	Theology	6
Fine Arts, Music or Art.....	3		Total: (128)

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
BUSINESS AND ECONOMICS

BACHELOR OF SCIENCE IN BUSINESS ADMINISTRATION
CONCENTRATION IN TOURISM MANAGEMENT

FRESHMAN

AIS	101	Introduction to College Success.....	1
BIO		Biological Science Elective	4
BUS	205-206	Principles of Accounting I and II.....	6
BUS	219	Introduction to Tourism	3
CIS		Computer Information Systems Elective	3
ENG	101	English Composition I	3
ENG	102	English Composition II.....	3
MAT	205/240	College Algebra or Applied-Calculus.....	3
PSY	202	Psychology of Tourism.....	3
SPE	101	Fundamentals of Public Speaking.....	3
THE		Theology Elective	3
			(35)

SOPHOMORE

BUS	220	Southern Tourist Attractions.....	3
BUS	304	Principles of Management	3
CHE/ESC/PHY		Physical Sciences Elective.....	4
CIS/BUS	374	Information Systems for Travel and Tourism.....	3
ECO	201-202	Principles of Economics I and II.....	6
HIS	201-202	History of the United States I and II.....	6
MAT	215	Finite Mathematics.....	3
PHI	207	Introduction to Logic and Scientific Method.....	3
			(31)

JUNIOR

BUS	303	Marketing of Tourism.....	3
BUS	305	Principles of Marketing.....	3
BUS	306	Tourism Resources.....	3
BUS	311	Principles of Business Finance	3
ENG		Literature Elective.....	3
FNA, MUS, or ART		Elective	3
GEO	202	Geography of the United States and Canada	3
HIS	301	Louisiana History.....	3
HIS	425	History of the South.....	3
HIS	450	Louisiana Heritage	3
HIS	465	New Orleans Historical Highlights.....	3
THE		Theology Elective	3
			(36)

SENIOR

BUS 401	Business Law I.....	3
BUS 411	Decision Making.....	1
BUS 412	Executive Development in Tourism	3
BUS 413	Dimensions in Tourism.....	3
BUS 414	Business Policies and Problems.....	3
BUS 417	Entrepreneurial Seminar in Tourism.....	3
BUS 463	Internship	3
PHI/BUS 409	Philosophy of Business and Society	3
	Natural Sciences Elective	1
	Electives.....	3
		(26)
		Total: (128)

**Math 205 is required for all students who do not meet the minimum ACT requirements for exemption from College Algebra.

CONCENTRATION IN TOURISM MANAGEMENT SUMMARY

Introduction to College Success.....	1	Mathematics.....	6
Business	25	Natural Sciences.....	9
Computer Information Systems	3	Philosophy.....	6
English	9	Psychology.....	3
Fine Arts, Music or Art.....	3	Speech.....	3
Geography.....	3	Theology	6
History.....	18	Tourism.....	30
		Electives.....	3
			Total: (128)

**OUR LADY OF HOLY CROSS COLLEGE
BUSINESS AND ECONOMICS**

MINORS

Recommended Courses

ACCOUNTING*

BUS 314-315	Intermediate Accounting I and II
BUS 318	Cost Accounting
BUS 318-320	Tax Accounting I and II
BUS 375	Accounting Information Systems
BUS 402	Business Law II
BUS 404	Auditing
BUS 406	Advanced Accounting I

ECONOMICS/FINANCE

BUS 350	Investments
BUS 408	Financial Management
ECO 200	American Economic Development
ECO 201	Principles of Economics I (Macro)
ECO 202	Principles of Economics II (Micro)
ECO 302	Public Finance
ECO 303	Economics of Government Regulation
ECO 404	Managerial Economics

TOURISM MANAGEMENT**

BUS 219	Introduction to Tourism
BUS 220	Southern Tourist Attractions
BUS 303	Marketing of Tourism
BUS 306	Tourism Resources
BUS/CIS 374	Information Systems for Travel and Tourism
BUS 412	Executive Development in Tourism
BUS 413	Dimensions in Tourism
BUS 417	Entrepreneurial Seminar in Tourism
BUS 463	Internship
HIS 301	Louisiana History
HIS 450	Louisiana Heritage
HIS 465	New Orleans Historical Highlights
PSY 202	Psychology of Tourism

*This minor may require more hours if the student is attempting to satisfy the eligibility requirement for the CPA examination. See your advisor for details.

**This minor requires 27 semester hours and involves slight changes in required courses. See your advisor for details.

MARKETING

BUS	313	Principles of Advertising
BUS	321	Consumer Behavior
BUS	322	Business/Industrial Marketing
BUS	325	Marketing Research
BUS	326	Salesmanship
BUS	351	Principles of Retailing
BUS	403	Public Relations

MANAGEMENT

BUS	309	Personnel Management
BUS	376	Transactional Analysis in Management
BUS	377	Marketing Management
BUS	408	Financial Management
BUS	411	Decision Making
BUS	420	Law of Personnel Administration
BUS	454	Small Business Management/Entrepreneurship
BUS	455	International Management

COMPUTER INFORMATION SYSTEMS

CIS	120	Introduction of Computer Information Systems Theory
CIS	130	Microcomputers (Lab)
CIS	210	Introduction to the Internet
CIS	225	The Computer Impact
CIS	300	Introductory Programming
CIS	305	Web Design

DIVISION OF APPLIED, NATURAL, AND SOCIAL SCIENCES

NATURAL SCIENCES

DESCRIPTION OF PROGRAM

The curricula in Natural Sciences provide instruction in the disciplines of biology and allied health sciences with support from the areas of chemistry, computer information systems, earth science, mathematics and physics, which assists students in the development of competence in their chosen field.

Baccalaureates are offered in biology, health sciences, radiology and respiratory care. While attending Our Lady of Holy Cross College, students may take courses which qualify them for admission to a school that grants advanced professional degrees in biology. Interested students may see their academic advisors for information related to pre-medical, pre-dental, pre-veterinary, and/or pre-pharmacy studies.

The Bachelor of Science in Health Sciences is offered to health professionals upon completion of baccalaureate requirements. This catalog for the Natural Sciences specifies the program of studies for Respiratory Care, but graduates of other Applied Health programs may qualify for entry. Their credentials will be evaluated on an individual basis to determine eligibility. This degree provides a liberal arts education to enrich the technical background already obtained.

An agreement between OLVHCC and Ochsner Health System provides professional training for students seeking the B.S. and A.S. degrees in respiratory care and the B.S. and A.S. degrees in Health Sciences for Radiologic Technologists. Entry into the clinical programs is on a competitive basis.

OBJECTIVES

The major objectives of the curricula in Natural Sciences are

1. to develop within students an ability and inclination to think objectively and independently about themselves in relation to the environment;
2. to develop a basic foundation which will provide the flexibility necessary to cope with the ever-changing technological society;
3. to provide courses that meet the curricular requirements for all programs in the institution;
4. to provide prerequisite and supportive courses for the health professions.

STUDENT OUTCOMES OF THE NATURAL SCIENCES PROGRAM

Upon successful completion of the Natural Sciences Program, students should be able to

1. recall essential factual information in their chosen curriculum;
2. read, understand, and critique standard reference works and professional periodicals in their area of concentration;
3. access critical theories and trends in the area of concentration of their chosen curriculum;
4. practice professional skills;
5. synthesize theoretical and empirical knowledge in the field of the natural sciences;
6. demonstrate the ability to engage in critical thinking, decision making, and independent judgment in the area of concentration of their chosen curriculum;
7. practice leadership skills in collaboration with members of the natural sciences professions;
8. accept ethical responsibility and accountability for professional decisions, actions, and their consequences.

ADMISSION

Admission to the programs in natural sciences is defined in the admission policies and procedures of the Division of Applied, Natural, and Social Sciences.

A copy of these requirements may be obtained from the office of the Dean of the Division.

Students who seek to enter the degree program for Natural Sciences must have

- ◆ Successfully completed all of the core curriculum courses in their freshman and sophomore years;
- ◆ Successfully completed the English and mathematics proficiency requirements or attained a grade of C or higher in ENG 102 and in MAT 205 while attending Our Lady of Holy Cross College;
- ◆ Attained a minimum overall GPA of 2.0;
- ◆ Successfully completed the requirements of the College concerning the entrance examinations based upon the core curriculum;

- ◆ Attained a minimum GPA of 2.5 in all biology, chemistry, and natural sciences scheduled during the freshman and sophomore years.

DEGREES OFFERED

Associate of Science

Radiologic Technology

Respiratory Care

Bachelor of Science

Biology

Health Sciences

Curriculum in Diagnostic Medical Sonography

Curriculum for Radiologic Technologists

Curriculum for Respiratory Therapists

DEGREE REQUIREMENTS

The degree of Bachelor of Science in the department of Natural Sciences is conferred upon students who complete an approved program of study with a 2.0 cumulative GPA and a 2.5 GPA in professional course work. A minimum grade of C must be earned in all courses pertaining to the major course of study.

**OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
NATURAL SCIENCES**

**BACHELOR OF SCIENCE
BIOLOGY**

FRESHMAN

AIS 101	Introduction to College Success.....	1
BIO 204	General Biology	4
BIO 291	Stress Management	1
ENG 101	English Composition I	3
ENG 102	English Composition II	3
HIS	History Elective	3
MAT 205-206	College Algebra and Trigonometry	6
PHI	Philosophy Elective	3
PSY/SOC	Psychology/Sociology Elective	3
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
		(33)

SOPHOMORE

BIO 250	Botany	4
BIO 251	Zoology	4
CHE 102-103	General College Chemistry I and II.....	8
CIS	Computer Information Systems Elective	3
ENG	Literature Elective.....	3
HIS	History Elective	3
MAT 250	Calculus.....	4
		(29)

JUNIOR

BIO 375	Genetics.....	4
BIO 407	Histology.....	4
CHE 201-202	Organic Chemistry I and II	10
PHI 305	Ethics and Value Theory.....	3
PHY 251-252	General Physics I and II.....	8
	Social Sciences Elective	3
		(32)

SENIOR

BIO 400	Ecology	4
BIO	Electives (Major)	8
BIO 409	Senior Seminar.....	1
CHE 360	Biochemistry	4
FNA, MUS, or ART	Elective	3
MAT 260	Introductory Statistics	3
THE	Theology Elective	3
	Electives.....	8
		(34)
		Total: (128)

BIOLOGY SUMMARY

Introduction to College Success.....	1	Philosophy.....	6
Fine Arts, Music or Art.....	3	Physics	8
Biology.....	34	Social Sciences.....	12
Chemistry	22	Speech	3
Computer Information Systems	3	Theology	6
English	9	Electives.....	8
Mathematics.....	13		
			Total: (128)

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
NATURAL SCIENCES

BACHELOR OF SCIENCE
BIOLOGY

Curriculum for students applying to the DPT program at St. Francis University

FRESHMAN

AIS	101	Introduction to College Success.....	1
BIO	204	General Biology	4
BIO	291	Stress Management	1
ENG	101	English Composition I	3
ENG	102	English Composition II.....	3
HIS		History Elective	3
MAT	205-206	College Algebra and Trigonometry	6
PHI		Philosophy Elective	3
PSY	101	General Psychology	3
SPE	101	Fundamentals of Public Speaking.....	3
THE		Theology Elective	3
			(33)

SOPHOMORE

BIO	250	Botany	4
BIO	251	Zoology	4
CHE	102-103	General College Chemistry I and II.....	8
CIS		Computer Information Systems Elective	3
ENG		Literature Elective.....	3
HIS		History Elective	3
MAT	250	Calculus.....	4
			(29)

JUNIOR

BIO	375	Genetics.....	4
BIO	407	Histology.....	4
CHE	201-202	Organic Chemistry I and II	10
PHI	305	Ethics and Value Theory.....	3
PHY	251-252	General Physics I and II.....	8
PSY		Psychology Elective.....	3
			(32)

SENIOR

BIO 400	Ecology	4
BIO 351-352	Human Anatomy and Physiology I and II	8
BIO 409	Senior Seminar	1
CHE 360	Biochemistry	4
FNA, MUS, or ART	Elective	3
MAT 260	Introductory Statistics	3
THE	Theology Elective	3
PSY	Elective	3
	Electives	5
		(34)
		Total: (128)

BIOLOGY SUMMARY

Introduction to College Success.....1	Philosophy.....6
Fine Arts, Music or Art.....3	Physics
Biology.....34	8
Chemistry.....22	Social Sciences.....15
Computer Information Systems3	Speech.....3
English9	Theology
Mathematics.....13	6
	Electives.....5
	Total: (128)

Curriculum for students applying to the Doctor of Physical Therapy Program at St. Francis University:

An articulation agreement with St. Francis University in Loretto, PA reserves two spaces each year for graduates of Our Lady of Holy Cross College’s Biology program. Students interested in pursuing the doctorate in physical therapy follow the curriculum for Biology majors with these specifications:

1. Take PSY 101 as the PSY/SOC elective in the freshman year.
2. Take PSY elective as the social science elective in the junior year.
3. BIO 351 and BIO 352 are specified as the BIO major electives.
4. A PSY elective must be taken in the senior year, using three of the eight free elective credits.

In addition, students must meet the following criteria:

1. A completed application received no later than October 15th of a student's senior year at OLHCC.
2. A minimum overall GPA of 3.0.
3. A minimum 3.0 mathematics/sciences/psychology GPA.
4. Maintenance of a good citizenship record as demonstrated by a strong letter of recommendation from the director of the OLHCC pre-physical therapy program.
5. Completion of a total of 80 hours of documented volunteer or employed hours in at least two physical therapy settings, including one inpatient and one outpatient setting.
6. A letter of intent to enter the St. Francis University Doctor of Physical Therapy a program submitted by the end of the spring semester of the student's junior year.

Students accepted into the program begin their studies at St. Francis University in the summer following their graduation and must take exercise physiology there before beginning the doctoral program in the fall.

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
NATURAL SCIENCES

BACHELOR OF SCIENCE
HEALTH SCIENCES

Curriculum in Diagnostic Medical Sonography

FRESHMAN

AIS 101	Introduction to College Success	1
BIO 204	General Biology	4
BIO 351	Human Anatomy and Physiology I.....	4
CHE 207-208	Inorganic, Organic and Biochemistry I and II	8
CIS	Computer Information Systems Elective	3
ENG 101	English Composition I	3
ENG 102	English Composition II.....	3
FNA, MUS, or ART	Elective	3
MAT 205	College Algebra	3
MAT 260	Introductory Statistics	3
		(35)

SOPHOMORE

BIO 291	Stress Management	1
BIO 352	Human Anatomy and Physiology II	4
BIO 370	Microbiology.....	4
ENG	Literature Elective.....	3
PHI 305	Ethics and Value Theory.....	3
PHY 251-252	General Physics I and II.....	8
PSY 101	General Psychology	3
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
		(32)

JUNIOR

BIO 270	Human Nutrition	3
BUS	Business Elective	3
HIS	History Electives.....	6
PHI	Philosophy Elective	3
	Social Sciences Elective	3
THE	Theology Elective	3
	Electives.....	10
		(31)

SENIOR

Clinical Program at Delgado*.....30
(30)

Total: (128)

*Admission to the Delgado program in Diagnostic Medical Sonography is on a competitive basis. Students accepted into the clinical program attend classes 40 hours per week, Monday through Friday, for a twelve-month period.

DIAGNOSTIC MEDICAL SONOGRAPHY SUMMARY

Introduction to College Success.....1
Business Elective3
Computer Information Systems3
English9
Fine Arts, Music or Art.....3
Mathematics6
Natural Sciences.....36

Philosophy.....6
Social Sciences.....12
Speech3
Theology6
Electives.....10
Professional Training.....30

Total: (128)

PROGRAM IN RADIOLOGIC TECHNOLOGY

The Our Lady of Holy Cross College/Ochsner School of Allied Health Sciences Radiologic Technology Program is an intense and comprehensive program combining academic preparation with didactic and clinical study. The clinical component is a full-time program entailing 40 hours per week. Students may choose two options in applying for entry to the clinical component.

The associate degree track provides students with the baseline academic prerequisites necessary for applying to the program. Students who elect this track must complete all academic prerequisites at the associate degree level before beginning professional training. The baccalaureate degree track provides students with a broader academic background in addition to all of the baseline prerequisites necessary for application to the professional clinical program. The baccalaureate degree facilitates career advancement and is the preferred track for students seeking greater opportunities for professional growth.

ADMISSION REQUIREMENTS

1. Completion of all academic requirements as specified in the degree program (Students may elect to pursue either the baccalaureate or associate degree.)
2. Minimum grade-point average of 2.5 on a 4.0 scale and a minimum science grade-point average of 2.7 (4.0 scale)
3. Official copy of ACT or SAT scores
4. Official college transcripts

APPLICATION PROCESS

Students make application to the professional clinical program during the spring semester by completing the application packet available in the Office of Academic Affairs. The deadline for receiving all completed materials is May 1st of each year.

SELECTION PROCESS

Applications are reviewed by the program's selection committee, and the most qualified applicants are invited for a personal interview. Factors considered in the selection process are academic success, preparation for and understanding of the demands of the profession and program, communication skills, and the ability to deal with stressful situations.

**FACTS TO BE AWARE OF PRIOR TO APPLYING TO THE CLINICAL PROGRAM:
THE OCHSNER RADIOLOGIC TECHNOLOGY PROGRAM**

- Due to the nature of the professional training, clinical education, and subsequent rotational requirements of this program, the students do not completely follow Our Lady of Holy Cross College's academic calendar. Semester breaks and vacation time are provided throughout the curriculum specifically in correlation with the program's clinical and didactic schedules.
- The Ochsner Radiologic Technology Program involves didactic and clinical education that requires the student to attend 40 hours per week (8:00 a.m. – 4:30 p.m., Monday-Friday). Full-time employment outside of the program is strongly discouraged.
- The students of the program adhere to a prescribed dress code, as well as follow policies and procedures set forth by the program. Attendance requirements for class and clinical rotations are much more stringent than the normal college student's schedule. A copy of the program policy and procedure manual is available upon request.
- Reliable transportation is important. Clinical scheduling and program schedules require students to be punctual and accountable. The clinical component also includes rotations through the Ochsner Satellite facilities that are located away from the main Ochsner campus.
- After graduation from the Ochsner Radiologic Technology Program, students are eligible for the American Registry of Radiologic Technologists National Certification Examination. The student must comply with the "Rules of Ethics" set forth in the ARRT's "Standards of Ethics." Any previous felony convictions or plea of guilty or NoLo Contendre (No Contest) to a crime, which is a felony or misdemeanor, will be investigated by the ARRT before determining the student's eligibility to sit for the National Certification Examination.

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
NATURAL SCIENCES

BACHELOR OF SCIENCE
RADIOLOGIC TECHNOLOGY

FRESHMAN

AIS	101	Introduction to College Success.....	1
BIO	293	Holistic Health	1
BIO	351-352	Human Anatomy and Physiology I and II	8
CHE	207-208	Inorganic, Organic and Biochemistry I and II	8
CIS		Computer Information Elective	3
ENG	101	English Composition I	3
ENG	102	English Composition II.....	3
MAT	205	College Algebra	3
MAT	260	Introductory Statistics	3
THE	305	Morality and Science	3
			(36)

SOPHOMORE

BIO	202	Pharmacology	3
BIO	291	Stress Management	1
ENG		Literature Elective.....	3
FNA, MUS, or ART		Elective	3
HIS		History Elective	3
PHI	207	Logic and Critical Thinking.....	3
PHY	251-252	General Physics I and II.....	8
PSY	101	General Psychology	3
SPE	101	Fundamentals of Public Speaking.....	3
THE		Theology Elective	3
--		Elective	3
			(36)

JUNIOR and SENIOR

Clinical Program at Ochsner*	61
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Total: (133)

*Admission to the Ochsner Program in Radiologic Technology is competitive. Students accepted into the clinical program attend classes 40 hours per week, Monday through Friday. The junior year is three semesters in length, and the senior year is two semesters in length.

Students attend classes during the fall, spring, and summer semesters of the junior year and during the fall and spring semesters of the senior year of the clinical component.

RADIOLOGIC TECHNOLOGY SUMMARY

Introduction to College Success.....1	Natural Sciences.....29
Clinical Program61	Philosophy.....3
Computer Information Systems3	Social Sciences.....3
English9	Speech3
Fine Arts, Music, or Art.....3	Theology6
History.....3	Elective3
Mathematics.....6	
	Total: (133)

**OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
NATURAL SCIENCES**

**BACHELOR OF SCIENCE
HEALTH SCIENCES**

*Curriculum for Radiologic Technologists
(Students with Clinical Training)*

AIS 101	Introduction to College Success.....	1
CIS	Computer Science Elective	3
ENG 101	English Composition I	3
ENG 102	English Composition II	3
ENG	Literature Elective.....	3
FNA, MUS, or ART	Elective	3
	General Electives*	14
HIS	History Electives.....	6
MAT 205	College Algebra	3
MAT 260	Introductory Statistics	3
PHI 305	Ethics and Value Theory.....	3
PHI	Philosophy Elective	3
	Natural Sciences Electives.....	9
SOC	Social Sciences Electives.....	6
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	6
	Professional Training.....	56
	Total: (128)	

*Courses must be at the 300 level or above.

HEALTH SCIENCES SUMMARY

Introduction to College Success.....	1	Philosophy.....	6
Computer Information Systems	3	Social Sciences Electives.....	6
English	9	Speech	3
Fine Arts, Music, or Art.....	3	Theology	6
Mathematics	6	Electives.....	14
History.....	6	Natural Science Electives	9
Professional Training.....	56		

Total: (128)

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
NATURAL SCIENCES

ASSOCIATE OF SCIENCE
RADIOLOGIC TECHNOLOGY

FRESHMAN

AIS	101	Introduction to College Success.....	1
BIO	351-352	Human Anatomy and Physiology I and II	8
CHE	207	Inorganic, Organic and Biochemistry I	4
CIS	111	Intermediate Computer Literacy	3
ENG	101-102	English Composition I and II.....	6
MAT	205	College Algebra	3
PHI	207	Logic and Critical Thinking.....	3
PHY	251	General Physics I	4
SOC		Social Science Elective	3
SPE	101	Fundamentals of Public Speaking.....	3
THE		Theology Elective	3
		Clinical Training in Radiologic Technology (21 months).....	61
			(102)

CLINICAL TRAINING CURRICULUM – FIRST YEAR

FALL SEMESTER – RAD 120

RAD 101	Principles of Radiation Protection
RAD 103	Fundamentals of Radiologic Science and Health Care
RAD 110	Medical Ethics and Law
RAD 205	Radiography Anatomy and Physiology I
RAD 217A	Basic Radiographic Positioning I
RAD 220	Radiologic Procedures and Pharmacology
RAD 301	Clinical Practicum I
	Total: 15

SPRING SEMESTER – RAD 121

RAD 115	Radiographic Film Processing
RAD 202	Principles of Radiographic Exposure
RAD 206	Radiographic Anatomy and Physiology II
RAD 217B	Basic Radiographic Positioning II
RAD 225	Radiographic Physics
RAD 302	Clinical Practicum II
	Total: 15

SUMMER SEMESTER – RAD 122

RAD 104	Medical Terminology
RAD 217C	Advanced Radiographic Positioning I
RAD 290	Methods of Patient Care
RAD 210	Film Critique
RAD 303	Clinical Practicum III
	Total: 7

CLINICAL TRAINING CURRICULUM – SECOND YEAR

FALL SEMESTER – RAD 220

RAD 215	Contrast Media
RAD 217D	Advanced Radiographic Positioning II
RAD 230	Pediatric Radiography
RAD 260	Medical Imaging
RAD 210	Film Critique
RAD 280	Computer Applications
RAD 304	Clinical Practicum IV
	Total: 12

SPRING SEMESTER – RAD 221

RAD 240	Radiographic Pathology
RAD 255	Principles of Radiation Biology
RAD 265	Quality Assurance and Control
RAD 210	Film Critique
RAD 285	Registry Review
RAD 305	Clinical Practicum V

Total: 12

Clinical Training Total: 61

Total: (133)

PROGRAM IN RESPIRATORY CARE

The Our Lady of Holy Cross College/Ochsner School of Allied Health Sciences Program Respiratory Care Program that prepares students at the certification and registry level for careers in the field of respiratory care. Respiratory Care is an allied health specialty employed in the prevention, treatment, management, diagnostic evaluation and care of patients with diseases and abnormalities of the cardiopulmonary system.

Students seeking the baccalaureate degree complete three years of academic work on the Our Lady of Holy Cross College campus and three semesters of clinical and didactic study on the Ochsner campus. Students at the associate level complete 47 hours of academic work on the Our Lady of Holy Cross College campus and two semesters of clinical and didactic study on the Ochsner campus. Baccalaureate prepared students are registry eligible on completion of their clinical training and students at the associate level are eligible to be certified as respiratory technicians.

ADMISSION REQUIREMENTS

1. Completion of all academic requirements as specified in the degree program (Students may elect to pursue either the baccalaureate or associate degree.)
2. Minimum grade-point average of 2.5 on a 4.0 scale and a minimum science grade-point average of 2.7 (4.0 scale)
3. Official copy of ACT or SAT scores
4. Official college transcripts

APPLICATION PROCESS

Students make application to the professional clinical program during the spring semester by completing the application packet available in the Office of Academic Affairs. The deadline for receiving all completed materials is May 31st.

SELECTION PROCESS

1. All applications are reviewed.
2. The most qualified applicants are invited for a personal interview by the program's Selection Committee.
3. Final selection is made from the interviewed applicants.

4. Those candidates accepting appointment will be required to undergo an incoming physical examination which includes blood, drug and TB tests. The Ochsner Employee Health Services will perform these tests at no charge to the student.

**FACTS TO BE AWARE OF PRIOR TO APPLYING TO THE CLINICAL PROGRAM:
OCHSNER RESPIRATORY CARE PROGRAM**

- Due to the nature of the professional training, clinical education, and subsequent rotational requirements of this program, the students do not completely follow Our Lady of Holy Cross College's academic calendar. Semester breaks and vacation time are provided throughout the curriculum specifically in correlation with the program's clinical and didactic schedules.
- The Ochsner Respiratory Care Program involves didactic and clinical education that requires the student to attend 40 hours per week. Full-time employment outside of the program is strongly discouraged.
- The students of the program adhere to a prescribed dress code, as well as follow policies and procedures set forth by the program. Attendance requirements for class and clinical rotations are much more stringent than the normal college student's schedule. A copy of the program policy and procedure manual is available upon request.
- Reliable transportation is important. Clinical scheduling and program schedules require students to be punctual and accountable.
- After graduation from the Ochsner Respiratory Program, students are eligible for national credentialing exams.

**OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
NATURAL SCIENCES**

**BACHELOR OF SCIENCE
RESPIRATORY CARE**

(Updated Effective Fall 2007)

FRESHMAN

AIS 101	Introduction to College Success	1
BIO 204	General Biology	4
BIO 351	Human Anatomy and Physiology I.....	4
CHE 207-208	Inorganic, Organic and Biochemistry I and II	8
CIS	Computer Science Elective	3
ENG 101	English Composition I	3
ENG 102	English Composition II.....	3
FNA, MUS, or ART	Elective	3
MAT 205	College Algebra	3
MAT 260	Introductory Statistics	3
		(35)

SOPHOMORE

BIO 291	Stress Management	1
BIO 202	Pharmacology	3
BIO 352	Human Anatomy and Physiology II	4
BIO 370	Microbiology.....	4
ENG	Literature Elective.....	3
PHI 207	Introduction to Logic & Critical Thinking	3
PHY 251-252	General Physics I and II.....	8
PSY 101	General Psychology	3
SPE 101	Fundamentals of Public Speaking.....	3
		(32)

JUNIOR

BIO 270	Human Nutrition	3
BUS 218	Introduction to Business	3
HIS	History Electives.....	6
PHI	Philosophy Elective	3
SOC	Social Sciences Elective	3
THE 305	Morality and Science	3
THE	Theology Elective	3
--	Electives.....	3
		(27)

SENIOR

Respiratory Care I with Clinical Component: Introduction to respiratory care and selected psychomotor skills in the classroom, laboratory, and clinical setting. Basic respiratory care practices, procedures, and assessment are emphasized in the non-acute care setting.

Fall Semester

RTC 202	Basics of Respiratory Care
RTC 102	Clinical Practicum I
RTC 103	Clinical Laboratory I
RTC 105	Cardiopulmonary Anatomy and Physiology
RTC 108	Respiratory Care Fundamentals
RTC 115	Independent Study

Total: 12

Spring Semester

Respiratory Care II with Clinical Component: Focus on respiratory care and assessment of adults and children in the acute care setting. Theory and practice of mechanical ventilation are emphasized in the classroom, laboratory, and clinical setting.

RTC 202	Clinical Practicum II
RTC 203	Clinical Laboratory II
RTC 204	Blood Gases and Acid Base Balance
RTC 209	Operational Aspects of Ventilation
RTC 210	Pulmonary Function Studies
RTC 211	Perinatology and Pediatrics
RTC 212	Pulmonary Disorders
RTC 213	Specialty Areas in Cardiopulmonary Care
RTC 215	Independent Study
RTC 220	Certification Review Course
RTC 221	Physiological Aspects of Ventilation

Total: 12

Summer Semester

Respiratory Care III with Clinical Component: Advanced respiratory care monitoring and procedures as well as management are emphasized for the registry student.

RTC 302	Clinical Practicum III
RTC 314	Management

RTC 315	Independent Study
RTC 316	Advanced Cardiology
RTC 317	Advanced Respiratory Studies
RTC 318	Intensive Cardiopulmonary Monitoring
RTC 320	Registry Review Course

Total: 10
34
Total: (128)

*Admission to the Ochsner Program in Respiratory Care is competitive. Students accepted into the clinical program attend classes 40 hours per week, Monday through Friday. Acceptance into the registry summer clinical semester requires a 2.5 grade-point average in the certification program.

RESPIRATORY CARE SUMMARY

Introduction to College Success.....1	Natural Sciences.....39
Business Elective3	Philosophy.....6
Clinical Program34	Social Sciences.....12
Computer Information Systems3	Speech3
English9	Theology6
Fine Arts, Music, or Art.....3	Electives.....3
Mathematics.....6	

Total: (128)

**OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
NATURAL SCIENCES**

**BACHELOR OF SCIENCE
HEALTH SCIENCES**

Curriculum for Respiratory Therapists

(Updated Effective Fall 2007)

This curriculum is for individuals who have completed their professional training and who have received CRT or RRT credentials.

AIS	101	Introduction to College Success.....	1
CIS		Computer Science Elective	3
ENG	101	English Composition I	3
ENG	102	English Composition II.....	3
ENG		Literature Elective.....	3
FNA, MUS, or ART		Elective	3
HIS		History Electives.....	6
MAT	205	College Algebra	3
MAT	260	Introductory Statistics	3
PHI	207	Introduction to Logic and Critical Thinking.....	3
PHI		Philosophy Elective	3
PSY	407	Death and Dying	3
PSY		Psychology Elective.....	3
		Natural Sciences Electives.....	8
		Social Sciences Electives.....	6
SPE	101	Fundamentals of Public Speaking.....	3
THE	305	Morality and Science	3
THE		Theology Elective	3
		General Electives*	
		RRT.....	31
		CRT.....	41
		Professional Training (RRT level).....	34
		Professional Training (CRT level).....	24
		Total: (128)	

*20 semester hours must be at the 300 level or above.

HEALTH SCIENCES SUMMARY

Introduction to College Success.....1	Philosophy.....6
Computer Information Systems3	Social Sciences.....18
English9	Speech3
Fine Arts, Music and Art3	Theology6
Mathematics6	Electives.....35
Natural Sciences.....8	Electives (CRT)41
Professional Training (RRT).....34	Professional Training (CRT).....24
Electives (RRT)31	
	Total: (128)

OUR LADY OF HOLY CROSS COLLEGE (2006-2008) NATURAL SCIENCES

ASSOCIATE OF SCIENCE RESPIRATORY CARE

(Updated Effective Fall 2007)

AIS 101	Introduction to College Success.....1	
BIO 351-352	Human Anatomy and Physiology I and II8	
CHE 207-208	Inorganic, Organic, and Biochemistry I and II8	
CIS 111	Intermediate Computer Literacy3	
ENG 101	English Composition I3	
ENG 102	English Composition II3	
MAT 205	College Algebra3	
MAT 260	Introductory Statistics3	
PHI 207	Logic and Critical Thinking.....3	
PHY 251	General Physics I4	
SOC	Social Science Elective3	
SPE 101	Fundamentals of Public Speaking.....3	
THE	Theology Elective3	
	Clinical Training in Respiratory Therapy (32 weeks*)24	
		Total: (71)

*Admission to the Ochsner Program in Respiratory Care is competitive. Students accepted into the clinical program attend classes 40 hours per week, Monday through Friday. All hours for the Associate Degree must be completed before applying to the Registry Program.

RESPIRATORY CARE SUMMARY

Introduction to College Success.....	1	Natural Sciences.....	20
Computer Information Systems	3	Philosophy.....	3
Clinical Training	24	Social Sciences.....	3
English	9	Speech	3
Mathematics	6	Theology	3

Total: (71)

DIVISION OF APPLIED, NATURAL, AND SOCIAL SCIENCES

SOCIAL SCIENCES

DESCRIPTION OF PROGRAM

Inherent in the Social Sciences Program is the development of the student's ability to analyze critically and to make sound judgments. An integral part of this development is an understanding of the recurring patterns in society and a comprehensive understanding of folklore and mores. Common to all disciplines in social sciences, to varying degrees, is the study of such institutions as government, family structure, religion, economics, and education. The reality of interdependence among men/women and nations on all levels brought about by advances in technology is studied in all disciplines. Included in social sciences are criminal justice, geography, history, political science, psychology, sociology, and human services.

In addition to the Bachelor of Arts degree in History or Social Sciences, a student may pursue a Bachelor of Science degree in Human Services, with a concentration in Addictions Counseling, Applied Behavioral Sciences, Counseling, Social Counseling, Sociology, or Psychology. Those who desire may pursue an Associate of Science degree in Juvenile Counseling or Addictions Counseling and later complete the requirements for the Bachelor of Science degree in Human Services.

A student earning a degree in one of the Social Sciences Programs has a foundation in the liberal arts through the general education requirements. Through content courses in social sciences, the student learns the cultures of the past, relates them to the present, and plans for the future. The social sciences graduate is envisioned as one who has professional competence, one who is able to provide leadership in society, and one who can help others to recognize and value those beliefs which are essential to and necessary for the advancement of human life.

OBJECTIVES

The broad purpose of the social sciences is to treat men's/women's group relationships in order that their creations in the arts as well as their discoveries in the sciences may be understood, appreciated, and applied to contemporary society.

This purpose is delineated as follows:

1. Through a study of social sciences, the student should gain a knowledge and appreciation of the political, historical, social, economic, and broad cultural experiences of peoples from prehistoric times to the modern era.
2. Social sciences provide support courses to enable students in other disciplines to meet degree or certification requirements.

3. Social sciences afford students the opportunity to pursue, in depth, areas of special interest in history, criminal justice, psychology, social work, professional counseling, sociology, and addictions counseling.
4. Social Sciences prepare students for subsequent graduate studies in the social sciences or the study of law.

STUDENT OUTCOMES OF THE SOCIAL SCIENCES PROGRAM

Upon successful completion of the Social Sciences Program, students should be able to

1. recall essential factual information in their chosen curriculum;
2. read, understand, and critique standard reference works and professional periodicals in their area of concentration;
3. demonstrate successful acquisition of skills required in their area of concentration;
4. assess critically theories and trends in the area of concentration of their chosen curriculum;
5. practice professional skills including analysis and problem solving, critical reading abilities, writing, listening, general research, task organization, and management;
6. synthesize theoretical and empirical knowledge in the field of the social sciences;
7. demonstrate the ability to engage in critical thinking, decision making, and independent judgment in the area of concentration of their chosen curriculum;
8. practice leadership skills in collaboration with members of the social sciences professions;
9. accept ethical responsibility and accountability for professional decisions, actions, and their consequences.

ADMISSION

Admission to the programs in Social Sciences is defined in the admission policies and procedures of the Division of Applied, Natural, and Social Sciences. A copy of these requirements may be obtained from the office of the Dean of the Division.

Students who seek to enter a degree program in Social Sciences must have

1. successfully completed all of the core curriculum courses during their freshman and sophomore years;

2. successfully completed the English and mathematics proficiency requirements or attained the grade of C or higher in ENG 102 and in MAT 205 while attending Our Lady of Holy Cross College;
3. attained a minimum overall GPA of 2.0;
4. successfully completed the requirements of the College concerning the entrance examination based upon the core curriculum;
5. attained a minimum GPA of 2.5 in all Social Sciences classes during the freshman and sophomore years.

DEGREES OFFERED

Bachelor of Arts
 History
 Social Sciences
 Bachelor of Science
 Human Services
 Concentration in Addictions Counseling
 Concentration in Applied Behavior
 Science
 Concentration in Psychology
 Concentration in Social Counseling
 Concentration in Sociology
 General Studies
 Associate of Science
 Human Services
 Concentration in Addictions Counseling
 Concentration in Juvenile Counseling

DEGREE REQUIREMENTS

All degrees in the Social Science Program are conferred upon students who complete an approved program of study with a 2.0 cumulative GPA and a 2.5 GPA in professional course work. A minimum grade of C must be earned for all courses pertaining to the major course of study.

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
SOCIAL SCIENCES

BACHELOR OF ARTS
SOCIAL SCIENCES

FRESHMAN

AIS	101	Introduction to College Success.....	1
BIO	204	General Biology	4
ENG	101	English Composition I	3
ENG	102	English Composition II.....	3
HIS	101-102	History of Western Civilization I and II	6
MAT	205	College Algebra	3
PHI		Philosophy Elective	3
PSY	101	General Psychology	3
SOC	201	Introduction to Sociology	3
SPE	101	Fundamentals of Public Speaking.....	3
THE		Theology Elective	3
			(35)

SOPHOMORE

BIO	291	Stress Management	1
CIS		Computer Information Systems Elective	3
ENG		Literature Elective.....	3
FRE	101-102	Elementary French I and II	
		Or	
SPA	101-102	Elementary Spanish I and II.....	6
FNA, MUS, or ART		Elective	3
HIS	201-202	History of the United States I and II.....	6
MAT	260	Introductory Statistics	3
PSC	250	American Government.....	3
---		General Elective.....	6
			(33)

JUNIOR

GEO	201	World Geography.....	3
GEO		Geography Elective.....	3
HIS	301	Louisiana History	3
SPE		Speech Elective.....	3
THE		Theology Elective	3
---		Natural Sciences Elective	4
---		General Electives	10
			(29)

SENIOR

HIS 450	Louisiana Heritage: Research in Louisiana History	3
HIS	History Electives	6
PHI	Philosophy Elective	3
---	Social Sciences Electives	9
---	General Electives	9
		(30)
		Total: (128)

SOCIAL SCIENCES SUMMARY

Introduction to College Success.....	1	Philosophy.....	6
Computer Information Systems	3	Political Science.....	3
English	9	Psychology.....	3
Fine Arts, Music or Art.....	3	Foreign Language	6
Geography.....	6	Social Sciences.....	12
History.....	24	Speech.....	6
Mathematics	6	Theology	6
Natural Sciences.....	9	Electives.....	25
			Total: (128)

**OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
SOCIAL SCIENCES**

**BACHELOR OF ARTS
HISTORY**

The curriculum of the History Degree Program is structured to offer a broad range of courses designed to provide the student majoring in history with an overview of the history of western civilization and the United States together with a detailed knowledge of areas of compelling interest. Successful completion of this program should adequately prepare the student to begin graduate studies and/or gainful employment.

STUDENT OUTCOMES OF THE HISTORY PROGRAM

Upon successful completion of the History Program, history majors should be able to

1. Recall important historical facts;
2. Read, understand, and critique historical works and scholarly periodicals;
3. Assess critically major historical theories and historiographical trends;
4. Collect and organize data and write detailed research papers using both primary and secondary sources.

FRESHMAN

AIS	101	Introduction to College Success.....	1
ENG	101	English Composition I	3
ENG	102	English Composition II	3
HIS	101-102	History of Western Civilization I and II	6
MAT	205	College Algebra	3
PHI		Philosophy Elective	3
SOC	201	Introduction to Sociology	3
SPE	101	Fundamentals of Public Speaking.....	3
THE		Theology Elective	3
---		Natural Sciences Elective	4
---		General Elective.....	3

(35)

SOPHOMORE

CIS	Computer Information Systems Elective	3
ENG	Literature Elective.....	3
FLA 101-102	Elementary French or Spanish I and II	6
FNA, MUS, or ART	Elective	3
HIS 201-202	History of the United States I and II.....	6
MAT 260	Introductory Statistics	3
MUS 205	Music Appreciation.....	3
PSC 250	American Government.....	3
		(30)

JUNIOR

BIO 204	General Biology	4
BIO 291	Stress Management	1
GEO 201	World Geography.....	3
GEO 202	Geography of the United States and Canada	3
HIS 301	Louisiana History.....	3
HIS	History Electives (6 hours must be above 301)	9
THE	Theology Elective	3
---	General Elective.....	3
		(29)

SENIOR

HIS 450	Louisiana Heritage – Research in Louisiana History	3
HIS	History Electives (above 325).....	9
PHI	Philosophy Elective	3
---	General Electives (Minor).....	19
		(34)
		Total: (128)

HISTORY SUMMARY

Introduction to College Success.....	1	Music.....	3
Computer Information Systems	3	Natural Sciences	9
English	9	Philosophy.....	6
Fine Arts, Music or Art.....	3	Political Science.....	3
Foreign Language	6	Sociology	3
Geography.....	6	Speech	3
History.....	36	Theology	6
Mathematics	6	General Electives	25
			Total: (128)

**OUR LADY OF HOLY CROSS COLLEGE
SOCIAL SCIENCES**

**BACHELOR OF SCIENCE
HUMAN SERVICES**

DESCRIPTION OF PROGRAM

The field of Human Services is very broadly defined. For this reason the curriculum of the Human Services Degree Program is an integrated discipline that offers a broad range of courses which gives graduates the knowledge and basic skills needed to work in the human services field. Through the available major concentrations students have a choice of diverse areas of interest, all having one purpose: enhancing the lives of those they serve.

OBJECTIVES

The specific objectives of the human service curricula are

1. to prepare students for entry level positions in this field;
2. to provide students with an interdisciplinary knowledge base;
3. to enable students to experience a wide variety of experiences across the field of human services;
4. to prepare students to be successful in graduate school in their major concentration.

STUDENT OUTCOMES OF THE HUMAN SERVICES PROGRAM

Upon successful completion of a major concentration in the field of Human Services, students should be able to

1. understand human development and group dynamics;
2. evaluate his/her own values orientation as well as society's values;
3. identify the foundations of human services;
4. recall necessary information in his/her chosen field of concentration;
5. assist individuals to function as responsibly and effectively as possible as they go through life.

ADMISSION

Admission to the programs in Human Services is defined in the admission policies and procedures of the Division of Applied, Natural, and Social Sciences. A copy of these requirements may be obtained from the office of the Dean of the Division.

Students who seek to enter a degree program in Human Services must have

1. Successfully completed all of the core curriculum courses in their freshman and sophomore years;
2. Successfully completed the English and mathematics proficiency requirements or attained the grade of C or higher in ENG 102 and in MAT 205 while attending Our Lady of Holy Cross College;
3. Attained a minimum overall GPA of 2.0;
4. Successfully completed the requirements of the College concerning the entrance examination based upon the core curriculum;
5. Attained a minimum GPA of 2.5 in all social sciences classes during the freshman and sophomore years.

DEGREES OFFERED

Bachelor of Science

Human Services

Concentration in Addictions Counseling

Concentration in Applied Behavioral
Science

Concentration in Psychology

Concentration in Social Counseling

Concentration in Sociology

Associate of Science

Concentration in Addictions Counseling

Concentration in Juvenile Counseling

DEGREE REQUIREMENTS

The degree of Bachelor of Science in the Human Services Program is conferred upon students who complete an approved program of study with a 2.0 cumulative GPA and a 2.5 GPA in professional course work. A minimum grade of C must be earned for all courses pertaining to the major course of study.

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
SOCIAL SCIENCES

BACHELOR OF SCIENCE
HUMAN SERVICES
CONCENTRATION IN ADDICTIONS COUNSELING

FRESHMAN

AIS	101	Introduction to College Success.....	1
BIO	204	General Biology	4
ENG	101	English Composition I	3
ENG	102	English Composition II.....	3
HIS	201-2	History of the United States, I & II.....	6
MAT	205	College Algebra	3
PHI		Philosophy Elective	3
PSY	101	General Psychology	3
SOC	206	Counseling Ethics	1
SPE	101	Fundamentals of Public Speaking.....	3
THE		Theology Elective	3
			(33)

SOPHOMORE

BIO	291	Stress Management	1
CIS		Computer Information System Elective.....	3
ENG		Literature Elective.....	3
MAT	260	Introductory Statistics	3
PSC	250	American Government.....	3
SOC	201	Introduction to Sociology	3
SOC	202	Introduction to Addictive Behaviors.....	3
SOC	208	Interviewing and Counseling	3
SOC	305	Juvenile Delinquency.....	3
PSY	303	Adolescent Psychology.....	3
PSY	402	Psychology of Human Sexuality.....	3
			(31)

JUNIOR

PSY	307	Crisis Intervention.....	3
PSY	310	Social Psychology	3
PSY	405	Abnormal Psychology.....	3
PSY	406	Personality.....	3
PSY	407	Death and Dying	3
SOC	307	Addictions Counseling.....	3

SOC 308	Interviewing and Counseling (Advanced)	3
SOC 350	Sexual Trauma	3
SOC 402	Advanced Studies in Addictions	3
THE	Theology Elective	3
	General Elective	3
		(33)

SENIOR

FNA, MUS, or ART	Elective	3
PHI	Philosophy Elective	3
SOC 320	Recover Counseling	3
SOC/PSY 409	Fieldwork	3
SOC/PSY 411	Fieldwork	3
SOC 390	Directed Readings	3
---	Natural Sciences	4
---	General Electives	9
		(31)

Total: (128)

ADDICTIONS COUNSELING SUMMARY

Introduction to College Success.....	1	Philosophy.....	6
Computer Information Systems	3	Political Science.....	3
English	9	Psychology.....	24
Fine Arts, Music or Art.....	3	Sociology	37
History.....	6	Speech.....	3
Mathematics.....	6	Theology	6
Natural Sciences.....	9	General Electives	12
			Total: (128)

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
SOCIAL SCIENCES

BACHELOR OF SCIENCE
HUMAN SERVICES
CONCENTRATION IN APPLIED BEHAVIORAL SCIENCES

FRESHMAN

AIS	101	Introduction to College Success.....	1
BIO	204	General Biology	4
ENG	101	English Composition I	3
ENG	102	English Composition II.....	3
HIS	201	History of the United States I.....	3
MAT	205	College Algebra	3
PHI		Philosophy Elective	3
PSY	101	General Psychology	3
SPE	101	Fundamentals of Public Speaking.....	3
THE		Theology Elective	3
---		General Elective.....	3
			(32)

SOPHOMORE

BIO	291	Stress Management	1
CJU	100	Introduction to Criminal Justice.....	3
CJU	200	Criminal Investigation	3
CJU		Criminal Justice Elective	3
CIS		Computer Information Systems Elective	3
ENG		Literature Elective.....	3
FNA, MUS, or ART		Elective	3
HIS	202	History of the United States II	3
MAT	260	Introductory Statistics	3
SOC	201	Introduction to Sociology	3
PSC	250	American Government.....	3
			(31)

JUNIOR

CJU	350	Criminology	3
HIS		History Elective	3
PSY	405	Abnormal Psychology.....	3
PSY	406	Personality.....	3
PSY		Psychology Elective.....	3
SOC	301	Social Problems	3

SOC	---	Sociology Elective	3
---		Natural Sciences Elective	4
---		General Electives	6
			(31)

SENIOR

PHI		Philosophy Elective	3
PSY	307	Crisis Intervention.....	3
PSY	310	Social Psychology	3
PSY	340	Human Growth and Development	3
PSY		Psychology Electives	6
SOC		Sociology Electives.....	6
THE		Theology Elective	3
---		General Electives	7
			(34)
			Total: (128)

APPLIED BEHAVIORAL SCIENCES SUMMARY

Introduction to College Success.....	1	Philosophy.....	6
Computer Information Systems	3	Political Science.....	3
Criminal Justice	12	Psychology	27
English	9	Sociology	15
Fine Arts, Music or Art.....	3	Speech	3
History.....	9	Theology	6
Mathematics	6	General Electives	16
Natural Sciences.....	9		
			Total: (128)

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
SOCIAL SCIENCES

BACHELOR OF SCIENCE
HUMAN SERVICES
CONCENTRATION IN PSYCHOLOGY

FRESHMAN

AIS	101	Introduction to College Success.....	1
BIO	204	General Biology	4
ENG	101	English Composition I	3
ENG	102	English Composition II.....	3
HIS	201	U.S. History	3
MAT	205	College Algebra	3
PHI		Philosophy Elective	3
PSY	101	General Psychology	3
SPE	101	Fundamentals of Public Speaking.....	3
THE		Theology Elective	3
---		General Elective.....	3
			(32)

SOPHOMORE

BIO	291	Stress Management	1
CIS		Computer Information Systems Elective	3
ENG		Literature Elective.....	3
FNA, MUS, or ART		Elective	3
MAT	260	Introductory Statistics	3
PHI		Philosophy Elective	3
PSY	300	Child Psychology	3
SOC	201	Introduction to Sociology	3
SOC		Sociology Elective	3
THE		Theology Elective	3
---		Natural Science Elective.....	5
			(33)

JUNIOR

PSC	250	American Government.....	3
PSY	303	Adolescent Psychology	3
PSY	402	Psychology of Human Sexuality.....	3
PSY	412	Directed Readings.....	3
PSY		Psychology Electives, 6 hours must be above 300	9
HIS	202	U.S. History	3
---		General Electives	9
			(33)

SENIOR

PSY 340	Human Growth & Development.....	3
PSY 490	Research.....	3
PSY 415	Tests and Measurements.....	3
PSY 405	Abnormal Psychology.....	3
SOC 350	Sexual Trauma	3
---	General Electives	15
		(30)
		Total: (128)

PSYCHOLOGY SUMMARY

Introduction to College Success.....	1	Philosophy.....	6
Computer Information Systems	3	Political Science.....	3
English	9	Psychology.....	36
Fine Arts, Music or Art.....	3	Sociology	6
History.....	6	Speech.....	3
Mathematics.....	6	Theology	9
Natural Sciences.....	10	General Electives	27
			Total: (128)

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
SOCIAL SCIENCES

BACHELOR OF SCIENCE
HUMAN SERVICES
CONCENTRATION IN SOCIAL COUNSELING

FRESHMAN

AIS	101	Introduction to College Success.....	1
BIO	204	General Biology	4
ENG	101	English Composition I	3
ENG	102	English Composition II.....	3
HIS	201-202	History of the United States I and II.....	6
MAT	205	College Algebra	3
PHI		Philosophy Elective	3
PSY	101	General Psychology	3
SOC	206	Counseling Ethics	1
SPE	101	Fundamentals of Public Speaking.....	3
THE		Theology Elective	3
			(33)

SOPHOMORE

BIO	291	Stress Management	1
CIS		Computer Information Systems Elective	3
ENG		Literature Elective.....	3
MAT	260	Introductory Statistics	3
PSC	250	American Government.....	3
PSY	300	Child Psychology	3
PSY	303	Adolescent Psychology	3
PSY	402	Psychology of Human Sexuality.....	3
SOC	201	Introduction to Sociology	3
SOC	208	Interviewing and Counseling	3
SOC	305	Juvenile Delinquency.....	3
---		General Elective.....	3
			(34)

JUNIOR

PSY	307	Crisis Intervention.....	3
PSY	405	Abnormal Psychology.....	3
PSY	406	Personality.....	3
PSY	407	Death and Dying	3
PSY	310	Social Psychology	3
SOC	307	Addictions Counseling.....	3
SOC	308	Interviewing and Counseling (Advanced)	3

SOC 350	Sexual Trauma	3
THE	Theology Elective	3
---	General Elective.....	3
		(30)

SENIOR

FNA, MUS, OR ART	Elective	3
PHI	Philosophy Elective	3
SOC 320	Recovery Counseling.....	3
SOC 409 or PSY 409	Field Work	3
SOC 411 or PSY 411	Field Work	3
---	Natural Sciences Elective	4
---	General Electives	12
		(31)

Total: (128)

SOCIAL COUNSELING SUMMARY

Introduction to College Success.....	1	Philosophy.....	6
Computer Information Systems	3	Political Science.....	3
English	9	Psychology/Sociology.....	55
Fine Arts, Music or Art.....	3	Speech	3
History.....	6	Theology	6
Mathematics	6	Electives.....	18
Natural Sciences.....	9		

Total: (128)

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
SOCIAL SCIENCES

BACHELOR OF SCIENCE
HUMAN SERVICES
CONCENTRATION IN SOCIOLOGY

FRESHMAN

AIS	101	Introduction to College Success.....	1
BIO	204	General Biology	4
ENG	101	English Composition I	3
ENG	102	English Composition II.....	3
HIS	201	U.S. History	3
MAT	205	College Algebra	3
PHI		Philosophy Elective	3
SOC	201	Introduction to Sociology	3
SPE	101	Fundamentals of Public Speaking.....	3
THE		Theology Elective	3
---		General Elective.....	3
			(32)

SOPHOMORE

BIO	291	Stress Management	1
CIS		Computer Information Systems Elective	3
ENG		Literature Elective.....	3
FNA, MUS, or ART		Elective	3
MAT	260	Introductory Statistics	3
---		Natural Science Elective.....	5
PHI		Philosophy Elective	3
PSY	101	General	3
PSY		Elective	3
SOC	202	Addictive Behaviors.....	3
THE		Theology Elective	3
			(33)

JUNIOR

HIS	202	U.S. History	3
PSC	250	American Government.....	3
SOC	390	Directed Readings.....	3
SOC	402	Advanced Studies in Addictions.....	3
SOC		Electives, 9 hrs. must be above 300.....	12
---		General Electives	9
			(33)

SENIOR

PSY 402	Psychology of Human Sexuality.....	3
SOC 350	Sexual Trauma	3
SOC 391	Research.....	3
SOC	Elective (above 400)	6
---	General Electives	15
		(30)

Total: (128)

SOCIOLOGY SUMMARY

Introduction to College Success.....	1	Philosophy.....	6
Computer Information Systems	3	Political Science.....	3
English	9	Psychology.....	6
Fine Arts, Music or Art.....	3	Sociology	36
History.....	6	Speech.....	3
Mathematics.....	6	Theology	9
Natural Sciences.....	10	General Electives	27

Total: (128)

DIVISION OF APPLIED, NATURAL, AND SOCIAL SCIENCES

GENERAL STUDIES

DESCRIPTION OF PROGRAM

The curriculum of the General Studies Degree Program is structured to offer a broad range of courses designed to provide the student majoring in general studies with a choice of a major concentration of 33 semester hours in one of four areas and a minor of 27 semester hours from one of the remaining areas.

The program requires the student to be proactive in creating a curriculum to meet his/her needs and interests. Such a curriculum creates an area of major concentration in various disciplines taught at the College. Furthermore, it affords the opportunity to combine areas of concentration mutually enhancing to each other, thereby providing more effective preparation for the workplace or graduate studies.

OBJECTIVES OF THE PROGRAM

The broad purpose of the program in General Studies is to treat men's/women's group relationships in order that their creations in the arts as well as their discoveries in the sciences, education, business, and humanities might be understood, appreciated, and applied to contemporary society. This purpose is delineated as follows:

1. Through study in the General Studies Program, the student should gain a knowledge and appreciation of the political, historical, social, economic, and broad cultural experiences of peoples from prehistoric times to the modern era.
2. The General Studies Program provides support courses to enable students in other disciplines to meet degree or certification requirements.
3. General Studies affords students the opportunity to pursue, in depth, areas of special interest in humanities, business, psychology, sociology, natural and social sciences, and mathematics.

STUDENT OUTCOMES OF THE GENERAL STUDIES PROGRAM

Upon successful completion of the General Studies Program, majors should be able to

1. recall essential factual information in the major and minor areas of concentration;
2. read, understand and critique standard reference works and scholarly or professional periodicals in the areas of concentration;
3. assess critical theories and trends in the chosen areas of concentration;

4. synthesize theoretical and empirical knowledge in the fields of the major and of the minor concentrations;
5. demonstrate the ability to engage in critical thinking and independent judgment in the areas of concentration.

ADMISSION

Admission to the programs in General Studies is defined in the admission policies and procedures of the Division of Applied, Natural, and Social Sciences. A copy of these requirements may be obtained from the office of the Dean of the Division.

Students who seek to enter a degree program in General Studies must have

1. Successfully completed all of the core curriculum courses in their freshman and sophomore years;
2. Successfully completed the English and mathematics proficiency requirements or attained the grade of C or higher in ENG 102 and in MAT 205 while attending Our Lady of Holy Cross College;
3. Attained a minimum overall GPA of 2.0;
4. Successfully completed the requirements of the College concerning the entrance examination based upon the core curriculum;
5. Attained a minimum GPA of 2.5 in all general education classes during the freshman and sophomore years.

DEGREE OFFERED

Bachelor of Science
General Studies

DEGREE REQUIREMENTS

The degree of Bachelor of Science in General Studies is conferred upon students who complete an approved program of study with a 2.0 cumulative GPA and a 2.5 GPA in professional course work. A minimum grade of C must be earned in all courses pertaining to the major course of study.

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
SOCIAL SCIENCES

BACHELOR OF SCIENCE
GENERAL STUDIES

FRESHMAN

AIS 101	Introduction to College Success.....	1
BIO 204	General Biology	4
BIO 291/PED 291	Stress Management	1
ENG 101	English Composition I	3
ENG 102	English Composition II.....	3
HIS 101 or 102	History of Western Civilization I or II or	
HIS 201 or 202	History of the United States I or II.....	3
MAT 205	College Algebra	3
PHI	Philosophy Elective	3
PSY 101	General Psychology	3
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
		(30)

SOPHOMORE

CIS	Computer Information Systems Elective	3
ENG	Literature Elective.....	3
FNA, MUS, or ART	Elective	3
HIS	History Elective	3
MAT 260	Introductory Statistics	3
	Natural Sciences Electives.....	5
PHI	Philosophy Elective	3
	Social Sciences Elective	3
THE	Theology Elective	3
		(29)

JUNIOR

During the junior year, in consultation with and with the approval the Dean of the program, the student must complete a minimum of 33 semester hours. Of these 33 semester hours, 27 must be earned in any three of the first four groupings given below, with a minimum of 9 in each grouping. Additionally, from the fifth grouping, the student must select 6 semester hours in the discipline of the major concentration, to be completed during the senior year.

Business Electives.....	9
Humanities and/or Education Electives	9
Natural Sciences and/or Mathematics Electives	9
Social Sciences Electives.....	9
Business, Humanities, Natural Sciences, Mathematics, Social Sciences or Education Electives.....	6
	(33)

SENIOR

During the senior year, in consultation with and with the approval of the Dean of the program, the student must complete both a major and minor concentration for a total of 36 semester hours. A **major** concentration is considered complete when 18 additional semester hours are earned in the discipline, of which a total of 15 semester hours was earned during the junior year, and when the student has realized a 2.5 grade-point average in all course work taken in the major concentration. A **minor** concentration is considered complete when 18 additional semester hours are taken in any discipline during the junior year, excluding the discipline in which the major concentration was completed.

GENERAL STUDIES SUMMARY

Core Curriculum Requirements	29
General Education Requirements	30
Free electives from Business, Education, Humanities, Natural Sciences, or Social Sciences	9
Major Concentration Requirements.....	33
Minor Concentration Requirements.....	27
	Total: *(128)

*Completion of a minimum of 39 semester hours in courses numbered 300 or above is required. Of these 39 semester hours, 12 semester hours must be in courses within the major concentration.

*For Education Majors who have changed their major to General Studies and who have a minimum of 33 hours in Education: EDU 202 Educational Psychology is cross-referenced as PSY 212 Educational Psychology; EDU 309 Human Growth and Development is cross-referenced as PSY 340 Human Growth and Development; EDU 304A Learner with Special Needs is cross-referenced as PSY 350 Psychology of Learning; and EDU 204 Foundations of Multicultural Education is cross-referenced as SOC 204 Foundations of Multicultural Education.

*In addition to the Freshman and Sophomore courses described in the curriculum students earning a degree in General Studies with a concentration in business must also take the following prescribed courses: BUS 205, 206, 218, 210, 304, 305, 307, 311, 401, 414, 416, a 3 hour credit course of a CIS elective, MAT 215, 303, 304, and PHI 409 .

**OUR LADY OF HOLY CROSS COLLEGE (2006-2006)
SOCIAL SCIENCES**

**ASSOCIATE OF SCIENCE
HUMAN SERVICES
CONCENTRATION IN ADDICTIONS COUNSELING***

FRESHMAN

AIS 101	Introduction to College Success.....	1
BIO 204	General Biology	4
ENG 101	English Composition I	3
ENG 102	English Composition II	3
FNA, MUS, or ART	Elective	3
HIS 101 or 102 or HIS 201 or 202	History of Western Civilization I or II or History of the United States I or II.....	3
MAT 205	College Algebra	3
PHI	Philosophy Elective	3
PSY 101	General Psychology	3
SOC 201	Introduction to Sociology	3
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
		(35)

SOPHOMORE

CIS	Intermediate Computer Literacy	3
SOC 202	Introduction to Addictive Behaviors.....	3
SOC 307	Addictions Counseling.....	3
SOC 320	Recovery Counseling.....	3
SOC 409 or PSY 409	Field Work	3
SOC 411 or PSY 411	Field Work	3
SOC 402	Advanced Addictions Counseling.....	3
SOC	Elective	3
---	General Elective.....	6
		(30)
		Total: (65)

*A maximum of ¼ of the total hours is transferable from other institutions, provided all other requirements are satisfied.

**OUR LADY OF HOLY CROSS COLLEGE (2006-2006)
SOCIAL SCIENCES**

**ASSOCIATE OF SCIENCE
HUMAN SERVICES
CONCENTRATION IN JUVENILE COUNSELING***

FRESHMAN

AIS 101	Introduction to College Success.....	1
BIO 204	General Biology	4
ENG 101	English Composition I	3
ENG 102	English Composition II	3
FNA, MUS, or ART	Elective	3
HIS 101 or 102 or HIS 201 or 202	History of Western Civilization I or II or History of the United States I or II.....	3
MAT 205	College Algebra	3
PHI	Philosophy Elective	3
PSY 101	Introduction to Psychology	3
SOC 201	Introduction to Sociology	3
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
		(35)

SOPHOMORE

CIS	Computer Science Elective	3
PSY 300	Child Psychology	3
PSY 405	Abnormal Psychology.....	3
SOC 208	Interviewing and Counseling	3
SOC 301 or 202	Social Problems Introduction to Addictive Behaviors.....	3
SOC 409 or PSY 409	Field Work	3
SOC 411 or PSY 411	Field Work	3
SOC 305	Juvenile Delinquency	3
---	General Electives	6
		(30)

Total: (65)

*A maximum of ¼ of the total hours is transferable from other institutions, provided all other requirements are satisfied.

EARLY ENTRY PROGRAM FOR MAJORS IN SOCIAL COUNSELING TOWARD A MASTERS DEGREE IN COUNSELING

A student who is enrolled in the undergraduate Social Counseling may apply for admission to the Early Entry graduate program.

Upon completion of the requirements for the Master of Arts Degree in Counseling, the student will be awarded the Baccalaureate and Master's Degrees concurrently.

Undergraduate students who are senior status have completed the required undergraduate courses listed in the Early Entry Program, and who intend to apply for admission to the Graduate Counseling Program at Our Lady of Holy Cross College may enroll for up to three graduate level courses for graduate credit. Graduate credit for a graduate course completed with no less than a grade of B is given when the student has changed his/her status and is formally admitted to the Graduate Counseling Program.

In the first semester the student enrolls for a graduate level counseling course, they are required to complete the Graduate Records Exam (GRE), submit a completed Graduate Application to the Graduate Counseling Department, and meet all requirements to be admitted into the Graduate Counseling Department.

Eligibility for Early Entry

- GPA 3.0 in major
- Completion of first three years of Social Counseling Curriculum
- All baccalaureate requirements for a degree in Social Counseling met
- Successful evaluation of field component
- Proficiency in technology and writing
- Submission of goal statement – Counseling as a Career
- Behavioral qualities/characteristics appropriate to the counseling profession
- Completion of an interest inventory, which is administered at the Thomas E. Chambers Counseling and Training Center
- Completion of the Graduate Record Examination
- Interview with program faculty
- Two recommendations from Social Counseling faculty
- Recommendation from the Dean of Applied, Natural, and Social Sciences

Benefits of Early Entry

Allows students to

- begin graduate studies one year earlier
- begin post Masters supervision one year earlier
- enter the profession one year earlier
- be licensed one year earlier

**OUR LADY OF HOLY CROSS COLLEGE
MASTER OF ARTS DEGREE IN COUNSELING--EARLY ENTRY**

FRESHMAN

AIS	101	Introduction to College Success.....	1
BIO	204	General Biology	4
ENG	101	English Composition I	3
ENG	102	English Composition II.....	3
HIS	201-202	History of the United States I and II.....	6
MAT	205	College Algebra	3
PHI		Philosophy Elective	3
PSY	101	General Psychology	3
SOC	206	Counseling Ethics	1
SPE	101	Fundamentals of Public Speaking.....	3
THE		Theology Elective	3
---		General Electives (Recommended elective – SOC 202)	3
			(36)

SOPHOMORE

BIO	291	Stress Management	1
CIS	111	Computer Information Systems Elective	3
ENG		Literature Elective.....	3
MAT	260	Introductory Statistics	3
PHI		Philosophy Elective	3
PSC	250	American Government.....	3
---		Natural Sciences Elective	4
SOC	201	Introduction to Sociology	3
SOC	208	Interviewing and Counseling	3
SOC/PSY		Sociology/Psychology Electives (recommended electives- SOC300 (2) and SOC 304)	6
---		General Electives	5
			(37)

JUNIOR

FNA	Fine Arts Elective	3
PSY 307	Crisis Intervention.....	3
PSY 402	Human Sexuality.....	3
PSY 406	Personality.....	3
SOC 305 or 307	Juvenile Delinquency or Methodology of Addictions	3
SOC 308	Interviewing and Counseling (Advanced)	3
SOC 409 or PSY 409	Field Work	3
SOC 411 or PSY 411	Field Work	3
SOC/PSY	Sociology/Psychology Electives.....	6
THE	Theology Elective	3
---	General Elective (Recommended elective – SOC 350).....	3
		(36)

GRADUATE COURSES

COU 600	Human Growth and Development	3
COU 601	Preparation for Graduate Counseling for the Early Entry Student.....	0
COU 602	Social and Cultural Foundations.....	3
COU 604	Practicum	3
COU 605	Career and Lifestyle Development	3
COU 606	Theories of Counseling	3
COU 607	Theory and Practice of Group Counseling.....	3
COU 609	Professional Orientation/Ethics	3
COU 610	Research Methodology and Program Evaluation	3
COU 615	Diagnosis and Treatment of Mental Disorders	3
COU 616	Techniques of Counseling.....	3
COU 618	Appraisal in Counseling.....	3
COU 625	Crisis Intervention.....	3
COU 630*	Introduction to Marriage and Family Systems.....	3
COU 631	Marriage and Family Counseling [OR]	
COU 632	Counseling Strategies Parent/Child Relations	3
COU 633	Social Ecology: The Social Context of the Family.....	3
COU 635*	Chemical Dependency from a Systems Perspective.....	3
COU 641	Community Counseling	3
COU 701	Internship in Community Setting.....	3
COU 702	Internship in Community Setting.....	3
COU 706	Comprehensive Examination in Community Counseling.....	3
		(60)

*Prerequisites

DIVISION OF APPLIED, NATURAL, AND SOCIAL SCIENCES

INTERDISCIPLINARY/PRE-PROFESSIONAL STUDIES

DESCRIPTION OF PROGRAM

The Interdisciplinary/Pre-professional Studies Program is offered by the Division of Applied, Natural, and Social Sciences. The policies and procedures of the program are determined by this division.

The curriculum of the Interdisciplinary/Pre-Professional Studies Degree Program is structured to offer a broad range of courses designed to provide the student majoring in Interdisciplinary/Pre-Professional Studies with a choice of a major concentration of 33 semester hours in one of five areas and a minor of 27 hours in one of the remaining areas.

The program requires the student to be proactive in creating a curriculum to meet his/her needs and interests. Such a curriculum creates an area of major concentration in various disciplines taught at the College. Furthermore, it affords the opportunity to combine areas of concentration mutually enhancing to each other, thereby providing more effective preparation for the workplace or graduate studies. The student must fulfill the entrance and exit requirements of and be accepted by the division in which the area of major concentration is taught. The dean of that division will assign the student to an academic advisor appropriate for the student's area of major concentration.

OBJECTIVES OF THE PROGRAM

The broad purpose of the program in Interdisciplinary/Pre-Professional Studies is to explore creation in the arts as well as discoveries in the sciences, education, business, and humanities so that they might be understood, appreciated, and applied to contemporary society. This purpose is delineated as follows:

1. Through participation in the Interdisciplinary/Pre-Professional Studies Program, the student should gain a knowledge and appreciation of the political, historical, social, economics, and broad cultural experiences of peoples from prehistoric times to the modern era.
2. The Interdisciplinary/Pre-Professional Studies Program provides support courses to enable students in other disciplines to meet degree or certification requirements.
3. Interdisciplinary/Pre-Professional Studies afford students the opportunity to pursue, in depth, areas of special interest in education, humanities, business, natural, applied, and social sciences, and mathematics.

STUDENT OUTCOMES OF THE INTERDISCIPLINARY/PRE-PROFESSIONAL STUDIES PROGRAM

Upon successful completion of the Interdisciplinary/Pre-Professional Studies Program, majors should be able to

1. Recall essential factual information in the major and minor areas of concentration;
2. Read, understand, and critique standard reference works and scholarly or professional periodicals in the areas of concentration;
3. Synthesize theoretical and empirical knowledge in the fields of the major and of the minor concentrations;
4. Demonstrate the ability to engage in critical thinking and independent judgment in the areas of concentration.

DEGREE REQUIREMENTS

The degree of Bachelor of Science in the Interdisciplinary/Pre-Professional Studies Program is conferred upon students who complete an approved program of study with a 2.0 cumulative GPA and a 2.5 GPA in professional course work. A minimum grade of C must be earned in all courses pertaining to the major course of study.

Pre-Dentistry

Specifically, the purpose of the Pre-Professional Studies concentration in the Pre-Dentistry Degree Program is to provide the student with the requisite course work to qualify for application to an accredited dental college. The program provides a depth of study in biology and chemistry as well as courses in science, mathematics, fine arts, humanities, social sciences, and business to provide the student with a broad-based foundation for graduate study and success in the workplace. While this program has been specifically tailored to meet requirements for admission to dental school, dental school admission requirements can also be satisfied while majoring in other baccalaureate programs within the College (for example, Bachelor of Science in Biology). Students who wish to pursue this option should consult with the pre-dental advisor to ensure that their course of study will qualify them for application to dental school.

If a student feels that he or she is qualified, application to dental school should occur between the junior and senior years, following completion of the core courses in biology, chemistry, mathematics, and physics, and after taking the Dental Aptitude Test. Those students applying to schools outside of Louisiana should also consider enrolling in the American Association of Dental Schools Application Service.

Pre-Law

Specifically, the purpose of the Professional Studies Concentration in Pre-Law Degree Program is to provide the student with the requisite course work to qualify for application to an accredited law school. The program provides a depth of study in history, criminal justice, political science, psychology, and sociology as well as courses in science, mathematics, fine arts, humanities, social sciences, and business to provide the student with a broad-based foundation for graduate study and success in the workplace. While this program has been specifically tailored to meet requirements for admission to a law school, law school admission requirements can also be satisfied while majoring in other baccalaureate programs within the College (for example, Bachelor of Science in Business Administration or Bachelor of Arts in History). Students who wish to pursue this option should consult with the pre-law advisor to ensure that their course of study will qualify them for application to the law school.

If a student feels that he or she is qualified, application to law school should occur between the junior and senior years following completion of the core courses in business law, history, mathematics, general psychology, and sociology, and after taking the LSAT (Law School Admission Test).

Pre-Medical

Specifically, the purpose of the Pre-Professional Studies Concentration in Pre-Medicine Degree Program is to provide the student with the requisite course work to qualify for application to an accredited medical college. The program provides a depth of study in biology and chemistry as well as courses in science, mathematics, fine arts, humanities, social sciences, and business to provide the student with a broad-based foundation for graduate study and success in the workplace. While this program has been specifically tailored to meet requirements for admission to medical school, medical school admission can also be satisfied while majoring in other baccalaureate programs within the College (for example, Bachelor of Science in Biology). Students who wish to pursue this option should consult with the pre-medical advisor to ensure that their course of study will qualify them for application to medical school.

If a student feels that he or she is qualified, application to medical school should occur between the junior and senior years following completion of the core courses in biology, chemistry, mathematics, and physics and after taking the Medical College Admissions Test.

Pre-Pharmacy

Specifically, the purpose of the Pre-Professional Studies Concentration in Pre-Pharmacy Degree Program is to provide the student with the requisite course work to qualify for application to an accredited pharmacy program. The program provides a depth of study in biology and chemistry as well as courses in science, mathematics, fine arts, humanities, social sciences, and business to provide the student with a broad-based foundation for graduate study and success in the workplace. While this program has been specifically tailored to meet requirements for admission

to pharmacy school, pharmacy school admission can also be satisfied while majoring in other baccalaureate programs within the College (for example, Bachelor of Science in Biology). Students who wish to pursue this option should consult with the pre-pharmacy advisor to ensure that their course of study will qualify them for application to pharmacy school.

If a student feels that he or she is qualified, application to pharmacy school can occur after completion of the core courses in biology, chemistry, mathematics, physics, business and accounting.

Pre-Veterinary Medicine

The specific purpose of the Pre-Professional Studies Concentration in Pre-Veterinary Degree Program is to provide the student with the requisite course work to qualify for application to an accredited veterinary program. The program provides a depth of study in biology and chemistry as well as courses in science mathematics, fine arts, humanities, social sciences, and business to provide the student with a broad-based foundation for graduate study and success in the workplace. While this program has been specifically tailored to meet requirements for admission to medical school, veterinary medical school admission can also be satisfied while majoring in other baccalaureate programs within the College (for example, Bachelor of Science in Biology). Students who wish to pursue this option should consult with the pre-veterinary advisor to ensure that their course of study will qualify them for application to veterinary school.

If a student feels that he or she is qualified, application to veterinary school should occur between the junior and senior years following completion of the core courses in biology, chemistry, mathematics, and physics and after taking the Graduate Record Examination or the Medical Colleges Application Service. Experience working with animals must also be demonstrated either through volunteer work or employment activities that involve care and familiarity with animals. Generally, admission to veterinary medical school is limited by the state residency requirements of the individual veterinary schools.

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
BACHELOR OF SCIENCE IN
INTERDISCIPLINARY/PRE-PROFESSIONAL STUDIES
CONCENTRATION IN PRE-DENTISTRY

FRESHMAN

FIRST SEMESTER

AIS 101	Introduction to College Success.....	1
BIO 204	General Biology	4
BIO 291	Stress Management	1
ENG 101	English Composition I	3
CHE 102	General Chemistry I.....	4
PHI 207	Introduction to Logic & Critical Thinking	3
		(16)

SECOND SEMESTER

ENG 102	English Composition II.....	3
CHE 103	General Chemistry II.....	4
PSY 101	General Psychology	3
BIO 351	Human Anatomy and Physiology I.....	4
MAT 205	College Algebra	3
		(17)

SOPHOMORE

FIRST SEMESTER

BIO 352	Human Anatomy and Physiology II	4
CHE 201	Organic Chemistry I.....	5
CIS	Computer Information Systems Elective	3
HIS 201 or 101	History of United States I or Western Civilization I.....	3
THE	Theology Elective	3
		(18)

SECOND SEMESTER

CHE 202	Organic Chemistry II	5
CIS	Computer Elective	3
MAT 206	Trigonometry	3
FNA, MUS, or ART	Elective	3
SPE 101	Fundamentals of Public Speaking.....	3
		(17)

JUNIOR

FIRST SEMESTER

THE	Theology Elective	3
BIO 407	Histology	4
FNA, MUS, or ART	Elective	3
PHY 251	Physics I	4
SOC 201	Introduction to Sociology	3
		(17)

SECOND SEMESTER

PHY 252	Physics II	4
HIS 202 or 102	History of United States II or Western Civilization II	3
BIO 370	Microbiology	4
MAT 260	Introductory Statistics	3
		(14)

SENIOR

FIRST SEMESTER

BIO/CHE 360	Biochemistry	4
BUS 217	Business for Medical Professionals	3
PHI 305	Ethics and Value Theory	3
ENG	Literature Elective	3
		(13)

SECOND SEMESTER

CIS	Computer Information Systems Elective	4
MAT	Mathematics Elective (Level 300 or 400)	3
PSY	Psychology Elective	3
HIS	Elective	3
	General Electives	3
		(16)

Total: (128)

PRE-DENTISTRY SUMMARY

Core Curriculum Requirements	29
General Education Requirements	30
Free Electives	3
Major Concentration Requirements	66
	Total: (128)

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
BACHELOR OF SCIENCE IN
INTERDISCIPLINARY/PRE-PROFESSIONAL STUDIES
CONCENTRATION IN PRE-LAW

FRESHMAN

FIRST SEMESTER

AIS 101	Introduction to College Success.....	1
BIO 204	General Biology	4
BIO 291	Stress Management	1
ENG 101	English Composition I	3
*HIS 101/102	History of Western Civilization I or History of the United States I.....	3
MAT 205	College Algebra	3
		(15)

SECOND SEMESTER

ENG 102	English Composition II.....	3
PHI 101	Introduction to Philosophy.....	3
PSY 101	General Psychology	3
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
		(15)

SOPHOMORE

FIRST SEMESTER

CIS	Computer Information Systems Elective	3
ENG	Literature Elective.....	3
FNA, MUS, or ART	Elective	3
*HIS 102/202	History of the United States I.....	3
THE	Theology Elective	3
		(15)

SECOND SEMESTER

BIO 293	Holistic Health	1
BIO 400	Ecology	4
MAT 260	Introductory Statistics	3
PHI	Philosophy Elective	3
PSY 300 or 303	Child Psychology or Adolescent Psychology	3
SOC 201	Introduction to Sociology	3
		(17)

**History courses must be completed as a set. This course must be a continuation of the first course*

JUNIOR

FIRST SEMESTER

ECO 200	American Economic Development.....	3
ECO 302	Public Finance.....	3
FNA, MUS, or ART	Elective	3
ENG	Literature Elective.....	3
HIS 301	Louisiana History.....	3
		(15)

SECOND SEMESTER

BUS 218	Introduction to Business	3
HIS 450	Louisiana Heritage: Research in Louisiana History	3
PHI	Philosophy Elective	3
SOC 225	Marriage and Family.....	3
CJU 210	Criminal Law	3
		(15)

SENIOR

FIRST SEMESTER

BUS 401	Business Law I.....	3
CJU	Criminal Justice Electives.....	6
ENG or SPE	English or Speech Elective	3
PSC 250	American Government.....	3
SOC 312	The Sociology of Cities	3
		(18)

SECOND SEMESTER

BUS 402	Business Law II.....	3
CJU	Criminal Justice Electives.....	6
ENG or SPE	English or Speech Elective	3
PSC 375	Judicial Process.....	3
PSC 380	Constitutional Law.....	3
		(18)

Total: (128)

PRE-LAW SUMMARY

Core Curriculum Requirements	29
General Education Requirements	30
Major Concentration Requirements.....	69
	Total: (128)

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
BACHELOR OF SCIENCE IN
INTERDISCIPLINARY/PRE-PROFESSIONAL STUDIES
CONCENTRATION IN PRE-MEDICINE

FRESHMAN

FIRST SEMESTER

AIS 101	Introduction to College Success.....	1
BIO 204	General Biology	4
BIO 291	Stress Management	1
ENG 101	English Composition I	3
CHE 102	General Chemistry I.....	4
PHI 207	Introduction to Logic and Critical Thinking.....	3
		(16)

SECOND SEMESTER

ENG 102	English Composition II.....	3
CHE 103	General Chemistry II.....	4
PSY 101	General Psychology	3
SPE 101	Fundamentals of Public Speaking.....	3
MAT 205	College Algebra	3
		(16)

SOPHOMORE

FIRST SEMESTER

THE	Theology Elective	3
BIO 351	Anatomy and Physiology I.....	4
HIS 201 or 101	History of United States I or Western Civilization I.....	3
CHE 201	Organic Chemistry I.....	5
CIS	Computer Information Systems Elective	3
		(18)

SECOND SEMESTER

ENG	Literature Elective.....	3
MAT 206	Trigonometry	3
CHE 202	Organic Chemistry II	5
BIO 352	Anatomy and Physiology II	4
CIS	Computer Information Systems Elective	3
		(18)

JUNIOR

FIRST SEMESTER

THE	Theology Elective	3
BIO 375	Genetics.....	4
FNA, MUS, or ART	Elective	3
PHY 251	Physics I.....	4
SOC 201	Introduction to Sociology	3
		(17)

SECOND SEMESTER

PHY 252	Physics II.....	4
HIS 202 or 102	History of United States II or Western Civilization II.....	3
BIO 370	Microbiology.....	4
MAT 260	Introductory Statistics	3
		(14)

SENIOR

FIRST SEMESTER

BIO/CHE 360	Biochemistry	4
BUS 217	Business for Medical Professionals	3
PHI 305	Ethics & Value Theory	3
	General Electives	4
		(14)

SECOND SEMESTER

BIO 407	Histology.....	4
MAT	Mathematics Elective (200 level or above)	3
PSY	Psychology Elective.....	3
HIS	History Elective	3
	General Electives	2
		(15)

Total: (128)

PRE-MEDICINE SUMMARY

Core Curriculum Requirements	29
General Education Requirements	30
Free Electives.....	6
Major Concentration Requirements.....	63
	Total: (128)

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
BACHELOR OF SCIENCE IN
INTERDISCIPLINARY/PRE-PROFESSIONAL STUDIES
CONCENTRATION IN PRE-PHARMACY

FRESHMAN

FIRST SEMESTER

AIS 101	Introduction to College Success.....	1
BIO 204	General Biology	4
BIO 291	Stress Management	1
ENG 101	English Composition I	3
CHE 102	General Chemistry I.....	4
PHI 315	Morality and Science	3
		(16)

SECOND SEMESTER

ENG 102	English Composition II.....	3
CHE 103	General Chemistry II.....	4
PSY 101	General Psychology	3
BIO 251	Zoology	4
MAT 205	College Algebra	3
		(17)

SOPHOMORE

FIRST SEMESTER

THE	Theology Elective	3
BIO 351	Anatomy and Physiology I.....	4
HIS 201 or 101	History of United States I or Western Civilization I.....	3
CHE 201	Organic Chemistry I.....	5
CIS	Computer Information Systems Elective	3
		(18)

SECOND SEMESTER

MAT 206	Trigonometry	3
CHE 202	Organic Chemistry II	5
BIO 352	Anatomy and Physiology II	4
CIS	Computer Information Systems Elective	3
SPE 101	Fundamentals of Public Speaking.....	3
		(18)

JUNIOR

FIRST SEMESTER

THE	Theology Elective	3
BUS 205	Principles of Accounting I	3
FNA, MUS, or ART	Elective	3
PHY 251	Physics I	4
SOC 201	Introduction to Sociology	3
		(16)

SECOND SEMESTER

PHY 252	Physics II	4
HIS 202	History of United States II	3
BIO 370	Microbiology	4
MAT 260	Introductory Statistics	3
		(14)

SENIOR

FIRST SEMESTER

BIO/CHE 360	Biochemistry	4
ECO 201	Principles of Economics	3
PHI 305	Ethics & Value Theory	3
ENG	Literature Elective	3
PED 103	First Aid	1
		(14)

SECOND SEMESTER

BUS 217	Business for Medical Professionals	3
MAT 250	Calculus	4
PSY	Psychology Elective	3
HIS	Elective	3
	General Electives	2
		(15)

Total: (128)

* THE 305 is cross-referenced with PHI 315. THE 305 may **not** be taken for Theology credit.

PRE-PHARMACY SUMMARY

Core Curriculum Requirements	29
General Education Requirements	30
Free Electives	2
Major Concentration Requirements	67
	Total: (128)

OUR LADY OF HOLY CROSS COLLEGE (2006-2008)
BACHELOR OF SCIENCE IN
INTERDISCIPLINARY/PRE-PROFESSIONAL STUDIES
CONCENTRATION IN PRE-VETERINARY MEDICINE

FRESHMAN

FIRST SEMESTER

AIS 101	Introduction to College Success.....	1
BIO 204	General Biology	4
BIO 291	Stress Management	1
ENG 101	English Composition I	3
CHE 102	General Chemistry I.....	4
PHI 207	Logic and Critical Thinking.....	3
		(16)

SECOND SEMESTER

ENG 102	English Composition II.....	3
CHE 103	General Chemistry II.....	4
PSY 101	General Psychology	3
BIO 351	Human Anatomy & Physiology I	4
MAT 205	College Algebra	3
		(17)

SOPHOMORE

FIRST SEMESTER

THE	Theology Elective	3
BIO 352	Anatomy and Physiology II	4
HIS 201 or 101	History of United States I or Western Civilization I.....	3
CHE 201	Organic Chemistry I.....	5
CIS	Computer Elective	3
		(18)

SECOND SEMESTER

MAT 206	Trigonometry	3
CHE 202	Organic Chemistry II	5
CIS	Computer Elective	3
SPE 101	Fundamentals of Public Speaking.....	3
ENG	Literature Elective.....	3
		(17)

JUNIOR

FIRST SEMESTER

THE	Theology Elective	3
BIO 407	Histology.....	4
FNA, MUS, or ART	Elective	3
PHY 251	Physics I.....	4
SOC 201	Introduction to Sociology	3
		(17)

SECOND SEMESTER

PHY 252	Physics II.....	4
HIS 202 or 102	History of United States II or Western Civilization II.....	3
BIO 370	Microbiology.....	4
MAT 260	Introductory Statistics.....	3
		(14)

SENIOR

FIRST SEMESTER

BIO/CHE 360	Biochemistry.....	4
PHI 305	Ethics & Value Theory.....	3
ENG	Literature Elective.....	3
	General Electives.....	4
		(14)

SECOND SEMESTER

BUS 217	Business for Medical Professionals.....	3
MAT	Mathematics Elective (Level 300 or 400).....	3
PSY	Psychology Elective.....	3
HIS	Elective.....	3
	General Electives.....	3
		(15)

Total: (128)

PRE-VETERINARY MEDICINE SUMMARY

Core Curriculum Requirements.....	29
General Education Requirements.....	30
Free Electives.....	6
Major Concentration Requirements.....	63
	Total: (128)

DIVISION OF HUMANITIES, EDUCATION, AND COUNSELING
DEPARTMENT OF UNDERGRADUATE STUDIES
Myles M. Seghers, Ph.D., Vice President and Dean of Academic Affairs
Rebecca S. Maloney, Ph.D., Chair

TEACHER-PREPARATION PROGRAMS

- A. Undergraduate Education**
 - 1. Bachelor of Science/Arts Elementary Education (1-5)

- B. Alternative Paths to Certification**
 - 1. Non-Masters Alternative Certification, Grades 1-5
 - 2. Non-Masters Alternative Certification, Grades 6-12

- D. Concentration in Education Programs (Refer to Humanities Section)**
 - 1. Bachelor of Science/Arts Interdisciplinary Studies Degree: Concentration in Secondary Education
 - 2. Bachelor of Arts Theology: Concentration in Religious Education

DEPARTMENT OF EDUCATION

MISSION

The mission of the redesigned teacher-preparation program is to continue to participate in the teaching mission of the Marianites of Holy Cross by educating the minds and hearts of future teachers. Through the collaborative efforts of the divisions that provide academic content and pedagogical knowledge, these professionals are committed to preparing teachers whose knowledge and abilities are aligned with state guidelines, critical standards, and the Louisiana Components of Effective Teaching. Our Lady of Holy Cross College is honoring our State's need for certified teachers by creating a curriculum that is more prescribed, by developing new and revising existing courses, and by expanding field experiences to create a learning environment that will prepare future teachers for the challenges of the third millennium.

The curricula in Education are designed to prepare teachers for the public, private, and parochial schools. Interest in teaching, professional attitude, personality, habits of cooperation, and the development of extracurricular and classroom activities are important for success. Competence demonstrated by the completion of academic requirements and field experience is necessary for the candidate to be considered professionally suitable for a teaching career.

DESCRIPTION OF PROGRAM

The Teacher-Education Program at Our Lady of Holy Cross College seeks to foster stewardship by enabling candidates to become familiar with and to develop a strong commitment to Gospel

principles such as serving others in a spirit of compassion, justice, and selflessness. Stewards serve others by giving of themselves with their time, treasures, and talents.

The use of reflection is a means of aiding candidates in articulating their thoughts regarding the attitudes, knowledge, and skills they have acquired in the Teacher-Preparation Program. The development of reflective stewards in the Teacher-Education Program consists of three components: stewards of the heart, stewards of the mind, and stewards of experiential service.

The program content includes educational foundations and instructional design in conjunction with practical and clinical experiences, seminars, internships, and role modeling. Since the program focuses on specific competencies to be mastered, students are evaluated in reference to the predetermined performance standards.

The Teacher-Education Program undergoes continual revision as data are acquired in the field of educational research. On-going evaluations by faculty, students, graduates, and outside agencies are an integral part of the design of the program and are used to improve program efficiency and effectiveness.

The College reserves the right to change any provision, offering, or requirement at any time within the student's period of study.

STUDENT OUTCOMES OF THE TEACHER-EDUCATION PROGRAM

Upon successful completion of the Teacher-Education Program, Education majors should be able to **Educate the Heart** by their ability to

- Embrace and display the gospel principles of compassion and justice by recognizing, planning, and implementing
 - Strategies to accommodate learning styles and special needs;
 - Strategies designed to accommodate behavioral differences; and
 - Strategies to create and maintain an environment in which all are treated in a fair and respectful manner.
- Exhibit an attitude of selflessness through various acts of professionalism, such as
 - Appropriate attire;
 - Exemplary attendance;
 - Punctuality;
 - Positive interpersonal relationships; and
 - Proper speech

Educate the Mind by their ability to

- Exhibit mastery of content in non-professional education courses;
- Demonstrate mastery of pedagogical knowledge;

- Show evidence of mastery of professional knowledge in education courses; and
- Display mastery in the use of technological knowledge to help all students achieve.

Provide Experiential Service by their ability to

- Develop strategies for effective planning to promote student learning;
- Implement “best practices” which are research based and proven effective;
- Reflect on and assess their own performance; and
- Review and assess the performance of their students.

DEGREE OFFERED

Bachelor of Science or Bachelor of Arts
Elementary Education (1-5)

REQUIREMENTS FOR ADMISSION TO THE TEACHER EDUCATION PROGRAM

Students wishing to earn a Bachelor of Arts degree in Elementary Education must also complete six (6) hours of study in a foreign language; otherwise, they will receive a Bachelor of Science degree.

The applicant must have

- Completed freshman and sophomore level courses;
- Attained an overall minimum GPA of 2.5 and an Education GPA of 3.0;
- Completed EDU 204, *Foundations of Multicultural Education*, and EDU 202, *Educational Psychology*, before applying if the student is degree seeking. EDU 201, *Literature for Children and Youth*; EDU 304, *The Learner with Special Needs*; EDU 306, *Classroom Management*; EDU 309, *Human Growth and Development*; EDU 209, *Integration of Technology*, may be taken prior to admission to the Professional Education Program.;
- Met the State required scores on the Praxis I PPST Pre-Professional Skills Test in reading, writing, and mathematics. Scores must be sent directly from ETS to Our Lady of Holy Cross College;
- Completed the English Proficiency Examination. If the student has taken ENG 102 at Our Lady of Holy Cross College and earned a C or higher, English proficiency has been satisfied. All transfer students who have not taken ENG 102 at Our Lady of Holy Cross

College are required to sit for the proficiency examination. The English Proficiency Examination is administered in by appointment with the Director of Testing;

- Completed the Mathematics Proficiency Examination. If the student has taken MAT 205 at Our Lady of Holy Cross College and earned a C or higher, mathematics proficiency has been satisfied. The Mathematics Proficiency Examination is administered by appointment with the Director of Testing;
- The applicant must enroll and successfully complete EDU 210. It is recommended that students interested in majoring in Education schedule this class as soon as possible in their program.

After the above-mentioned requirements have been met, the applicant is ready for admission to the Teacher-Education Program.

RETENTION IN THE TEACHER-EDUCATION PROGRAM

Once a student is admitted to the Teacher-Education Program, the student must maintain a 3.0 GPA in professional- education courses.

Students are evaluated after each semester in three areas: Knowledge, Skills, and Dispositions for the Profession. In order to be retained in the Teacher-Education Program, the student must

- Successfully meet the requirements included in the professional-education course(s); a professional course may be repeated only once;
- Maintain the required GPA;
- Demonstrate competencies in all Teaching-Strategies courses. The student must achieve a minimum grade of “B” or the course must be repeated.

Students will be dismissed from the Teacher-Education Program if they fail to meet the above requirements. They will be dismissed for academic dishonesty, questionable moral character, or behavior not becoming a student of Our Lady of Holy Cross College.

Student liability insurance is required before a student is admitted to PLEP and Student Teaching. Membership in A + PEL includes liability insurance.

ADMISSION TO STUDENT TEACHING, PRACTICUM, AND INTERNSHIP

Supervised student teaching, practicum, and internship experiences are provided in cooperating schools in neighboring parishes. Cooperating teachers are selected on the basis of their certification, proven excellence in teaching, and their competencies in guiding potential teachers.

Students must spend one semester of their senior year in a student-teaching experience. For the duration of the college semester, five full days of each week must be spent in the classroom. Practicum courses cannot be taken concurrently with student teaching or internship. Internship requires a two-semester period.

REQUIREMENTS FOR ADMISSION TO STUDENT TEACHING, PRACTICUM, AND INTERNSHIP ARE

- Completion of formal application by February 1 (for fall) or September 1 (for spring) to the Director of Student Teaching;
- Successful completion of all educational and content courses and senior status. Students who receive a grade of “D” in any professional education course or less than a “B” in Teaching Strategies must repeat the course prior to admission to student teaching, practicum, or internship;
- Acceptable scores on all parts of the Praxis Examination;
- A grade-point average of 3.0 in professional education courses and in the area of concentration and a cumulative average of 2.5;
- Completion of two semesters and at least half of the professional courses in residence at Our Lady of Holy Cross College;
- Successful demonstration of competencies as outlined in the Professional Laboratory Experience Program (PLEP) Handbook, which foster acceptable performance.
- Approval of the Field Experience Committee and the Education faculty.

ALTERNATIVE PATHS TO CERTIFICATION

I. THE MASTERS 1-5 PROGRAM

In an effort to assist currently employed teachers in the pursuit of permanent certification in Louisiana, Our Lady of Holy Cross College has received approval from the Board of Elementary and Secondary Education to offer an alternative path to certification for a Master's degree with certification in grades 1-5.

To satisfy the current requirements of Our Lady of Holy Cross College, and in accordance with the State Department and the Bureau of Higher Education and Teacher Certification, those seeking certification through this procedure must fulfill the state-certification requirements. This program is intended only for those who are employed full-time and have a Bachelor's degree.

ELIGIBILITY FOR THE ALTERNATIVE PATH TO CERTIFICATION: MASTER'S 1-5:

1. Candidate must be currently employed in a teaching position in the area in which they are seeking certification;
2. Have an undergraduate GPA of at least 3.0; and
3. Have passed PRAXIS I (Pre-Professional Skills Test in reading, writing and mathematics) and the content specialty of the PRAXIS Examination.

Please refer to the curriculum sheet on page 158. Full-time teachers who are working on certification are eligible for a 20% tuition discount.

II. NON-MASTER'S ALTERNATIVE CERTIFICATION PROGRAM GRADES 1-5

Our Lady of Holy Cross College now has initial certification tracks for those individuals with a Bachelor's degree who are teaching and for those who are not teaching. The appropriate hours can be found on pages 151-152. Full-time teachers who are working on certification are eligible for a 20% tuition discount.

III. NON-MASTER'S ALTERNATIVE CERTIFICATION PROGRAM GRADES 6-12

In addition to the elementary certification program, Our Lady of Holy Cross College now has alternative certification programs in the secondary areas for individuals with a Bachelor's degree. Please refer to pages 153-154. Full-time teachers who are working on certification are eligible for a 20% tuition discount.

MINOR IN EDUCATION

Undergraduate students in any discipline may minor in Education by taking eighteen hours in education. It is recommended that these students take EDU 202, EDU 306, EDU 311, an education elective as well as EDU 305 and EDU 310.

**BACHELOR OF SCIENCE OR BACHELOR OF ARTS
ELEMENTARY EDUCATION (Grades 1-5)**

Students wishing to earn a Bachelor of Arts degree must also complete six (6) hours of study in a foreign language; otherwise, they will receive a Bachelor of Science degree

FRESHMAN

FIRST SEMESTER

AIS 101	Introduction to College Success.....	1
ENG 101	English Composition I	3
ESC 101	Earth Science	4
HIS 101	Western Civilization I.....	3
MAT 101	Introduction to Math Concepts I.....	3
THE	Theology Elective	3
		(17)

SECOND SEMESTER

BIO 204	General Biology	4
ENG 102	English Composition II.....	3
HIS 102	Western Civilization II.....	3
MAT 102	Introduction to Math Concepts II.....	3
PHI	Philosophy Elective	3
EDU 210	Admission to Professional Education	0
		(16)

SOPHOMORE

FIRST SEMESTER

ART 312	Arts and Humanities	3
EDU 204	Multicultural Education	3
EDU 209	Integration of Technology.....	3
ENG 400	Advanced English Grammar.....	3
HIS 201	History of the U.S. I.....	3
MAT 205	College Algebra	3
		(18)

SECOND SEMESTER

EDU 202	Educational Psychology.....	3
HIS 202	History of the U.S. II.....	3
ENG 200	Introduction to Literary Forms.....	3
BIO 270	Human Nutrition.....	3
MAT 210	College Geometry.....	3
SPE 101	Fundamentals of Public Speaking.....	3
		(18)

JUNIOR

FIRST SEMESTER

EDU 309	Human Growth and Development.....	3
EDU 306	Classroom Organization and Management.....	3
PHI 305	Ethics and Value Theory.....	3
EDU 304A	Learners with Special Needs.....	3
EDU 312	Materials and Methods for Teaching Math I.....	3
PHY 100	Physical Science.....	4
		(19)

SECOND SEMESTER

EDU 313	Materials & Methods for Teaching Math II.....	3
EDU 201	Literature for Children and Youth.....	3
EDU 307	Survey of Reading English/Lang Arts.....	3
EDU 305*	Curriculum and Instructional Strategies I.....	4
HIS 301	Louisiana History.....	3
		(16)

* Required to **successfully complete** Praxis I (Reading, Writing, Mathematics prior to being admitted to this course)

SENIOR

FIRST SEMESTER*

EDU 402	Clinical Math Practicum.....	3
EDU 310	Instructional Methodologies.....	5
EDU 308	Materials and Methods of Reading/Language Arts.....	3
THE	Theology Elective.....	3
		(14)

Required to **successfully complete all parts Praxis II: 0014 & PLT prior to admission to this course.

SECOND SEMESTER

EDU 401	Clinical Reading Practicum.....	3
EDU 421*	Student Teaching in Elementary.....	9
		(12)

*Required to **successfully complete** all parts Praxis II: 0014 & PLT

Total: (130)

**OUR LADY OF HOLY CROSS COLLEGE
ALTERNATIVE PROGRAM ELEMENTARY EDUCATION
NON-MASTER’S GRADES 1-5**

STAGE ONE: Conditional Admission into the College

- Possess a baccalaureate degree from a regionally accredited university; and
- Have a 2.5 or higher GPA on undergraduate work.

STAGE TWO: Eligibility Criteria for the Alternative Certification Non-Masters Program

The applicant must (without exception) complete the following conditions in order to be unconditionally admitted into the Alternative Certification program:

- Take, pass, and the College receive the results of the PRAXIS (PPST) and the PRAXIS II (content-specific examination) **PRIOR TO REGISTERING** for EDU 460B, 460C, 461A, 461B, 305 and/or 310A.
- Earn a minimum grade of “B” in all professional education courses

STAGE THREE: Eligibility Criteria for Internship and Student Teaching

- Take, pass, and the College receive the results of previously required parts of PRAXIS and the PRAXIS (PLT) **PRIOR TO REGISTERING** for EDU 421 and in order to successfully complete EDU 461B.

Practitioner’s Track: Candidates who are currently employed as full-time teachers in private, parochial, or public schools:

EDU 202	Educational Psychology.....	3
EDU 306	Classroom Management.....	3
EDU 308	Methods of Teaching Reading/Language Arts	3
EDU 312	Materials and Methods of Teaching Mathematics.....	3
	*Two Reading Electives	6
EDU 460B	Curriculum & Instructional Strategies	3
EDU 460C	Instructional Methodologies	3
EDU 461A	Internship I	3
EDU 461B	Internship II.....	3
		(30)

(Candidates must complete their internship in their area of certification.)

Non-Practitioner's Track:

EDU 202	Educational Psychology.....	3
EDU 306	Classroom Management.....	3
EDU 308	Methods of Teaching Reading/Language Arts	3
EDU 312	Materials and Methods of Teaching Mathematics.....	3
	*Two Reading Electives	6
EDU 305	Curriculum & Instructional Strategies	4
EDU 310A	Instructional Methodologies	5
(EDU 305 is a prerequisite for EDU 310A. These classes cannot be taken during the same semester.)		
EDU 421	Student Teaching	9
		(36)

**OUR LADY OF HOLY CROSS COLLEGE
ALTERNATIVE CERTIFICATION
SECONDARY EDUCATION (NON-MASTER’S)**

(Biology, English, Family and Consumer Science, French, General Business, General Science,
Mathematics, Physics, Social Studies, Spanish, and Speech)

Conditional Admission into the College

- Possess a baccalaureate degree from a regionally accredited university; and
- Have a 2.5 or higher GPA on undergraduate work.

Eligibility for the Alternative Certification Non-Master’s Program (Secondary)

The applicant must (without exception) complete the following conditions in order to be unconditionally admitted to the Alternative Certification Secondary Education Program:

- Take, pass, and receive the results of the PRAXIS I (PPST) and the content-specific PRAXIS **PRIOR TO REGISTERING** for EDU 460B, 460C, 461A, 461B 305, and/or 310B.
- Maintain a 3.0 grade-point average in all professional education course work taken at OLHCC

Eligibility for Internship or Student Teaching

- Maintain a 3.0 grade-point average in all professional education course work
- Take, pass, and the College receive the results of **ALL PARTS OF PRAXIS**, including the Principles of Learning and Teaching (PLT), **PRIOR TO REGISTERING** for EDU 431 and in order to successfully complete EDU 461B.

Practitioner’s Track: Candidates who are currently employed as full-time teachers in private, parochial, or public schools

EDU 202	Educational Psychology.....	3
EDU 306	Classroom Management.....	3
EDU 309	Human Growth and Development	3
EDU 311	Teaching Reading in the Content Area.....	3
EDU 460B	Curriculum & Instructional Strategies	3
EDU 460D	Instructional Methodologies for Secondary.....	3
EDU 461A	Internship (1 st semester).....	3
EDU 461B	Internship (2 nd semester).....	3
		(24)

(Candidates must complete their internship in their area of certification.)

Non-Practitioner's Track:

EDU 202	Educational Psychology.....	3
EDU 306	Classroom Management.....	3
EDU 309	Human Growth and Development	3
EDU 311	Teaching Reading in the Content Area.....	3
EDU 305	Curriculum & Instructional Strategies	4
EDU 310B	Instructional Methodologies in Secondary	5
<p>(EDU 305 is a prerequisite for EDU 310B. These classes cannot be taken during the same semester.)</p>		
EDU 431	Student Teaching in Secondary	9
		(30)

**MASTER’S OF ARTS IN TEACHING (MAT): INITIAL CERTIFICATION IN
ELEMENTARY EDUCATION GRADES 1-5**

STAGE ONE: Conditional Admission into the College

- Possess a baccalaureate degree from a regionally accredited university; and
- Have a 3.0 or higher GPA on undergraduate work.

STAGE TWO: Eligibility for the MAT Program with Initial Certification in Elementary Education

The applicant must (without exception) complete the following conditions in order to be unconditionally admitted into the MAT program with initial certification in elementary education.

- Take, pass, and the College receive the results of the PRAXIS I (PPST) and the content-specific PRAXIS **PRIOR TO REGISTERING** for MTE 653 and MTE 654.
- Maintain a 3.0 grade-point average in all professional education course work

STAGE THREE: Eligibility for Internship

- Maintain a 3.0 grade-point average in all professional education course work
- Take, pass, and the college receive the results of **ALL PARTS OF PRAXIS**, including the Principles of Learning and Teaching (PLT), **PRIOR TO REGISTERING** for MTE 750 and MTE 751. (In addition, the student must be teaching in a state- approved school in grades 1-5.)

MTE 600	Research Techniques	3
MTE 604	Adv Human Growth and Development	3
MTE 608	Classroom Management/Adv.....	3
MTE 610	Ed Techniques for Diverse Learners.....	3
MTE 642	Reading in the Content Area/Adv.....	3
MTE 650	Test and Measurement	3
MTE 651	Mathematics in Elementary School	3
MTE 653*	Science and Social Studies in the Elementary School	3
MTE 654*	Reading and Lang Arts in Elementary School.....	3
MTE 655	Balanced Reading Instruction.....	3
MTE 750+	Internship Elementary (First Semester)	3
MTE 751+	Internship Elementary (Second Semester).....	3

NOTE: * Prerequisite of successful completion of PRAXIS I (PPST) and PRAXIS II (Content Knowledge 0014). + Prerequisite of successful completion of PRAXIS II (Principles of Learning and Teaching). Must be teaching in a state-approved school in Grades 1-5.

DEPARTMENT OF GRADUATE STUDIES
GRADUATE PROGRAMS IN EDUCATION, COUNSELING, AND THEOLOGY
Myles M. Seghers, Ph.D., Vice President and Dean of Academic Affairs
Carmen Riedlinger, Ph.D., Chair

SCOPE AND PURPOSE

In keeping with the stated philosophy of Our Lady of Holy Cross College, the Graduate Programs seek to provide opportunities for intellectual, psychological, and spiritual growth to foster individuals' contributions within a pluralistic society. The Catholic heritage of the College and the Christian understanding of service are integral to the philosophy of the Graduate Programs.

The Graduate Programs are specifically designed to enhance the student's knowledge, skills, and attitudes in their chosen academic arenas and to prepare them to accept professional responsibilities. Success in the Graduate Programs is based not only on completing the required course work but also on demonstrating competencies and attitudes appropriate to the profession. Whether they counsel, administer or teach graduates of the Graduate Programs of Our Lady of Holy Cross College promote holistic development of each individual and the spirit of justice that brings social equity and global harmony.

PHILOSOPHY OF THE GRADUATE PROGRAMS

The Graduate Programs in Education, Counseling, and Theology incorporate the Mission and Philosophy of the College into its their statement of Mission and Philosophy. The various programs nurture students into self-developing, competent professionals who can contribute to their communities both personally and professionally. The programs emphasize the whole person's development of spiritual, intellectual, cultural, and material values necessary to live responsibly, respect individuality, seek truth and peace, and foster justice in society. The programs emphasize the delivery of services through a sociocultural, systemic, developmental, wellness perspective. The Graduate Programs implement their philosophy into their mission through measurable objectives for teaching, research, and public service.

OBJECTIVES

Teaching: The programs prepare students from diverse backgrounds to become responsible professionals capable of delivering effective services in educational and community settings. Objectives for achieving the teaching mission of the programs are

1. to recruit, maintain, and matriculate culturally diverse students who have vocational goals that can be met in education and counseling occupations and who demonstrate the potential to contribute to their chosen profession;

2. to provide a curriculum that not only meets the requirements of national accreditation standards but also infuses a sociocultural, systemic, developmental, and wellness perspective;
3. to provide the students with opportunities to apply theories to practice and to develop professionally through supervised on-the-job-training experiences in a wide variety of educational and community settings;
4. to monitor students individually throughout their academic careers in order to promote both personal and professional development;
5. to foster students' identification as professionals through membership in professional associations and to encourage life-long learning in graduates by instilling awareness of continuing education needs and opportunities; and
6. to reflect input from all persons involved in the conduct of the program, including program faculty, current and former students, and personnel in cooperating agencies.

Research: The Programs prepare students to become consumers of research and to apply appropriate methodology in the pursuit of graduate-level research. Objectives for achieving the research mission of the programs are

1. to support students in their scholarly research through adequate resources and faculty mentoring;
2. to provide students with opportunities through action research to apply their knowledge and skills;
3. to monitor students throughout their programs of study in order to ensure quality performance; and
4. to encourage the presentation and publication of research findings.

Public Service: The programs prepare students from diverse backgrounds to become responsible professionals capable of contributing personally and professionally in local, state, and national settings. Objectives for achieving the public-service mission of the programs are

1. to meet local societal needs through the provision of a counseling clinic as a community resource;
2. to ensure that students have opportunities for on-the-job training in facilities that address the concerns of culturally diverse persons who have limited economic resources; and

3. to sponsor seminars, workshops, and institutes conducted by nationally known professionals who have special expertise to promote the continuing education of professionals in metropolitan New Orleans.

STUDENT OUTCOMES OF THE GRADUATE PROGRAMS IN EDUCATION

Upon successful completion of a Graduate Program in Education, the graduate student should be able to

1. practice professional education skills within the scope of a multicultural and changing society;
2. synthesize theoretical and empirical knowledge in the field of education;
3. demonstrate the ability to engage in critical thinking, decision making, and independent judgment;
4. conduct and evaluate research in education and its related disciplines for its compatibility with educational theory and educational practice;
5. practice leadership skills in collaboration with members of the educational profession;
6. evaluate the impact of educational theory and practice as it relates to assisting the student in achieving the optimal level of learning and the schools in accomplishing the optimal level of effectiveness;
7. demonstrate the advocacy role within the religious/spiritual perspective for the uniqueness, dignity, and worth of the student and others;
8. accept individual responsibility and accountability for professional decisions;
9. exemplify responsibility and accountability for personal and professional growth;
10. formulate strategies for the improvement of education and enhancement of the education profession as a practice discipline;
11. succeed in passing national specialty examinations and in obtaining specialist certification; and
12. contribute to effecting change in the educational system through actions as a professional educator and as a citizen.

STUDENT OUTCOMES OF THE GRADUATE PROGRAMS IN COUNSELING

Upon successful completion of the Graduate Programs in Counseling, the graduate student should be able to

Practice professional counseling skills within the scope of a multicultural and changing society;

1. Practice professional counseling skills within the scope of multicultural and changing society;
2. Synthesize theoretical and empirical knowledge in the field of counseling;
3. Demonstrate the ability to engage in critical thinking, decision making, and independent judgment;
4. Conduct and evaluate research in counseling and its related disciplines for its applicability to counseling theory and counseling practice;
5. Practice leadership skills in collaboration with members of the counseling profession;
6. Evaluate the impact of counseling theory and practice as it relates to assisting the client in achieving the optimal level of wellness;
7. Demonstrate the advocacy role within the religious/spiritual perspective for the uniqueness, dignity, and worth of the client and others;
8. Accept individual responsibility and accountability for professional decisions, actions, and their outcomes;
9. Exemplify responsibility and accountability for personal and professional growth;
10. Formulate strategies for the improvement of counseling and the enhancement of the counseling profession as a practice discipline;
11. Contribute to effecting change in the counseling profession through actions as a professional counselor; and
12. Succeed in obtaining professional licensure certification.

STUDENT OUTCOMES OF THE GRADUATE PROGRAM IN THEOLOGY

Upon successful completion of the Graduate Program in Theology, graduates should be able to

1. Practice sound processes of theological investigation into the perennial norms of Christian faith in authentic and creative fidelity to the Catholic Tradition and the Church's Magisterium;
2. Demonstrate marked familiarity with Sacred Scripture and the following vital Catholic theological resources:

Documents of Vatican II and Postconciliar Documents

Documents of the Ecumenical Councils

Church Fathers of the East and West

Writings of John Paul II

Catechism of the Catholic Church

Classics of Catholic Theology and Spirituality

Sacred Liturgy

Contemporary Theological Insight

Christian Experience

3. Demonstrate the ability to engage in critical theological thinking and discernment, especially in regard to current trends in theological speculation;
4. Engage in fruitful and current dialogue regarding religion and ethics;
5. Demonstrate the ability to evaluate societal trends and needs in the light of Catholic teaching;
6. Understand Catholic magisterial pronouncements in regard to their authority and importance for the life of the Catholic faithful;
7. Participate in doctora- level theological programs.

NATURE OF GRADUATE WORK

Course work at the graduate level serves mainly as a guide to independent study. Students are expected to demonstrate knowledge, skills, and attitudes appropriate to their respective professions rather than to pass courses or simply comply with formal requirements. A portfolio containing descriptive, authentic, and reflective components is developed throughout the program and submitted prior to graduation. Graduate students are expected to exceed minimum requirements and assume responsibility in pursuing life-long learning that will best meet their professional needs.

DEGREES OFFERED

The Division of Humanities, Education, and Counseling, through the Dean of the Division, administers the Graduate Programs in Education, Counseling, and Theology. Upon admission, the student must select one of the following areas of specialization:

- **Master of Education**
 - Curriculum and Instruction
 - Emphasis in Elementary Education
 - Emphasis in Secondary Education
 - Educational Leadership
- **Master of Arts in Counseling**
 - Specialization in Community Counseling
 - Specialization in Marriage and Family
 - Specialization in School Counseling
- **Master of Arts in Theology**

GRADUATE ADMISSIONS

In accordance with Title VII of the Civil Rights Act and Title IX of the Education Amendments of 1972, the Dean of the Graduate Programs accepts applications for admission from students without regard to ethnicity, race, color, sex, age, disability status, or national origin.

ADMISSION PROCEDURES

Applicants must first be admitted to Graduate Studies. To be considered for admission to Graduate Studies in Education or Counseling, applicants must submit the following at least thirty days prior to the beginning of the semester for which they are applying:

1. A completed official application form with a written essay describing the student's career goals;
2. Official transcripts for all prior undergraduate and graduate course work. Transcripts are sent from the institutions attended directly to the Office of Admissions.

3. Aptitude scores from the Graduate Record Examination (GRE) for Counseling and Theology programs or the Millers Analogies Test (MAT) for Education programs. Test scores older than five years at the time of registration will not be accepted. Individuals who have completed a Master's degree from an accredited institution do not have to submit GRE or MAT scores; and
4. At least three letters of recommendation written by people qualified to evaluate academic potential and personal and professional promise.

Additionally, applicants must be interviewed by members of the Graduate Council. The forms for application and letters of recommendation may be obtained from the Office of Admissions. The application must be accompanied by a one-time, non-refundable application fee of \$15.00.

ACADEMIC REQUIREMENTS

Admission to Graduate Studies at Our Lady of Holy Cross College is based on the evaluation of the applicants' personal, professional, and academic records by the Graduate Council. The College recruits qualified applicants from diverse sociocultural backgrounds who display professional promise, intellectual achievement, personal character, and educational commitment. At a minimum, applicants are expected to have the following academic qualifications:

1. A baccalaureate degree from a university or college approved by a recognized regional accrediting agency in the United States or proof of equivalent training at a foreign university;
2. A record of undergraduate study that would be predictive of success in graduate studies. This requires a degree in Education or Social Sciences or a related field with a cumulative undergraduate grade-point average of 3.0 or higher on a 4.0 scale;
3. Satisfactory academic standing at the last university or college attended; and
4. Completion of the Graduate Record Exam (GRE) for those in the Counseling and Theology programs or the Miller Analogies Test (MAT) for those in the Education program. Test scores must meet the following minimum standards or be retaken: or the GRE, a score of not less than 800 in any of the three areas; for the MAT, a score of not less than 40% in the area of specialty is required.

STAGES OF ADMISSION

STAGE ONE: PROVISIONAL ADMISSION TO THE COLLEGE

Beginning candidates possessing an undergraduate degree from an accredited college or university may take a maximum of six hours of graduate credit at Our Lady of Holy Cross College (OLHCC) on a provisional basis. Provisional basis constitutes the following conditions.

- A minimum 3.0 undergraduate grade-point average is recommended to take graduate course work.
- Once the application is completed and the fee is paid, a candidate may take a maximum of six hours of graduate work.
- The provisional basis does not guarantee admission into any of the graduate programs.
- Beginning candidates must attend the graduate orientation. (One is held in the fall and one is held in the spring.)
- No candidate may register for the next semester until his/her graduate admission criteria are completed.
- Provisional admission is limited to one semester.

STAGE TWO: CONDITIONAL ADMISSION TO GRADUATE PROGRAMS

Candidates cannot take more than six hours until they have been conditionally accepted into one of the graduate programs. In order to be conditionally accepted, candidates must meet the following conditions.

- The graduate admission criteria must be completed. Please refer to the criteria listed above.

Note: All parts of the admissions criteria must be processed through the OLHCC Office of Enrollment and Student Development Services.

Deadlines to complete the graduate application package are

October 15	for Spring Registration
March 15	for Summer Registration
July 15	for Fall Registration

- Once the admission criteria are completed, the candidate must be interviewed by the coordinator/director of the graduate program to which the candidate is applying. A writing sample is part of the interview process. Graduate Counseling applicants should submit their goal statement prior to the interview. Applicants can receive information regarding the interview process and the written statement from the program coordinators/directors.

- Candidates will be notified in writing by the appropriate graduate coordinator/director regarding the results of their admission status. Those who are accepted for conditional acceptance will be allowed to register for the next semester. Those who are not conditionally accepted will not be allowed to continue graduate studies at OLHCC.

STAGE THREE: UNCONDITIONAL ACCEPTANCE TO GRADUATE PROGRAMS

Candidates remain in a conditional status until they are accepted for candidacy. Each graduate program determines its criteria for candidacy. However, in all programs candidacy is primarily determined through academic achievement in graduate classes and demonstration of appropriate dispositions. See Graduate Handbook for candidacy requirements in a specific program.

FOREIGN AND ESL STUDENTS

A foreign or ESL (English as a Second Language) applicant must present evidence of satisfactory proficiency in the reading, writing, and speaking of English. The applicant may do so by presenting a satisfactory score on the Test of English as a Foreign Language (TOEFL), normally 500. For information about TOEFL, the applicant should write to TOEFL, 1755 Massachusetts Avenue, N.W., Washington, DC 20036 or visit www.ets.org/toefl/index.html. A foreign applicant is also required to take the Graduate Record Examination.

LETTER OF GOOD STANDING

Students enrolled in graduate programs at other institutions who wish to register for transfer credit must submit a letter of good standing and will not be required to submit complete transcripts. The letter of good standing must come from the dean of the student's graduate school.

COURSE LOAD

To be classified as a full-time graduate student, one must register for at least nine (9) credit hours in a regular semester and at least six credit hours in a summer term. An overload of (3) semester hours may be approved by the Dean of the Division of Humanities, Education, and Counseling.

GRADE-POINT REQUIREMENTS

An overall grade-point average of 3.0 or higher on a 4.0 scale is required for the maintenance of good standing in the graduate program. Passing grades for graduate students are A, B, and C. However, a maximum of two grades of C may be applied to a program of study. A graduate student who obtains a D or lower in any course is automatically placed on probationary status and must repeat the course. Status will be allowed to repeat a course only once and the course must be repeated at OLHCC. The student's status is then subject to review by the Graduate Council.

Students whose semester average in course work is below 3.0 are placed on probationary status and are not allowed to register for more than six semester hours during the following semester. To be removed from probationary status, the graduate student must complete six semester hours with an earned grade not less than B and a cumulative grade-point average of 3.0 at the end of those six hours. If the graduate student on probation for falling below a 3.0 overall GPA is unable to remedy the deficient overall GPA at the end of six semester hours of the probationary period, the student will be dropped from the graduate program.

Subject to the review of the Graduate Council, students may be dropped from the programs for factors other than grade-point average without having a probationary period. Status is then determined by the Graduate Council. The student may appeal decisions of the Graduate Council by submitting a written appeal to the Vice-President for Academic Affairs.

TIME LIMIT

A maximum of five years from the first semester attended is allowed in order to complete the requirement for the Graduate Programs.

If the time-limit is exceeded, the graduate student must apply for re-admission and document in writing the reason(s) for a need of extension. Re-admission does not qualify the applicant to begin anew the five year requirement.

STUDENT RESPONSIBILITY

Each student is responsible for developing and maintaining a portfolio throughout the graduate program and meeting all pertinent requirements and regulations for the successful completion of the Master's Degree. Students should become familiar with this section of the Catalog, the *Graduate Student Handbook*, the *Graduate Programs Information Guide*, and the offerings and requirements of their areas of specialization.

RESIDENCY REQUIREMENT

A student must enroll as a full-time student for at least one semester prior to graduation.

PERSONAL COUNSELING REQUIREMENTS

All students entering the Graduate Counseling Program are required to receive personal counseling at their expense. Contract arrangements have been made with the Trinity Episcopal Counseling and Training Center (TCTC) for reduced rates.

Memberships in the Association for Graduate Students in Counseling (AGSC), the Louisiana Counseling Association (LCA), and the American Counseling Association (ACA) are required for graduate counseling students. Students should budget this along with their other fees. Also, for purposes of early socialization into the profession, grants are available through the College

organization (The Association for Graduate Students in Counseling) for attendance at state conventions/conferences. Students are expected to attend workshops and seminars that will enhance and complement their graduate studies. Membership in other professional organizations is also encouraged.

Liability insurance is required before students can begin their practicum experience in Counseling. This insurance can be purchased through the American Counseling Association (ACA) or the American Association for Marriage and Family Therapy (AAMFT) at a reduced rate. Documentation will be requested.

Students pursuing a degree in counseling are required to arrange for personal counseling as outlined in the *Graduate Student Handbook*.

REQUIREMENTS FOR GRADUATION

A minimum of 36 semester hours is required for the Master of Education and Master of Arts in Theology. A minimum of sixty (60) semester hours is required for the Master of Arts Degree in Counseling. The Marriage and Family specialization requires 500 direct client contact hours over the course of practicum and internship semesters. The specialization in both School Counseling and Community Counseling requires a 100-hour Practicum (40 direct client contact hours), and a 600 hour internship (240 direct client contact hours).

TRANSFER CREDITS

A maximum of six semester hours may be transferred from a regionally accredited institution for the Master of Education Program, a maximum of nine semester hours may be transferred from a regionally accredited institution for the Master of Art Theology Program, and 9-12 hours may be transferred for the Master of Arts Program in Counseling. Approval of all transfer credits must be obtained from the Dean of the Division. These courses must be verified by an official transcript from the institution where the courses were taken. Graduate credit is not awarded for portfolio-based experiential learning. Only courses taken within the past five years may be transferred.

MAJOR ADVISOR

Each student, upon admission to the Graduate Program, is assigned a major advisor. The major advisor is usually assigned before the student's first registration and aids the student in the development of the individual graduate program. If reassignment of a major advisor is necessary, the reassignment is made by the Dean of the Division in cooperation with the student.

PROGRAMS OF STUDY

The student works closely with the major advisor to develop a program of study that outlines the courses to be taken toward the Master's degree. The program is designed to meet both the goals

and objectives for graduate study of the student and of the institution. The planned program of study must be completed before the student has been admitted to candidacy, and it must be approved by the student's major advisor and the Dean of the Division of Graduate Programs. Changes in the program of study can be made only with the approval of the major advisor and the Dean of Division Graduate Studies.

APPLICATION FOR INTERNSHIP

The semester prior to beginning the internship, each graduate student must apply for and may plan the supervised internship experience with the internship coordinator. Only one course may be taken during each semester of internship. The student must make formal application according to the stated published timelines in the *Graduate Student Handbook*.

ADVISORY COMMITTEE

The Program Coordinator, along with two other graduate faculty members, reads and evaluates the candidate's final assessment. It is the responsibility of the Program Coordinator to appoint this Advisory Committee and to implement the final assessment process. Prior to defending the final assessment requirements, the student, in consultation with his/her chairperson, selects at least two other members of the Graduate Education faculty to serve on his/her committee. At least one member of the Advisory Committee must be from an area outside the student's area of specialization.

THESIS/MANUSCRIPT/COMPREHENSIVE EXAMINATION

Students are required to demonstrate readiness for graduation by developing a cumulative product at the final stage of the Master's program. Successful completion of a comprehensive examination is required in graduate programs in education and counseling. A research thesis or apostolic assessment is required in graduate program in theology. A thesis may be written with approval of the Program Coordinator for counseling and education. The thesis is written in the style approved by the Graduate Council.

APPLICATION FOR GRADUATION

The requirements for graduation, as outlined by Our Lady of Holy Cross College, must be followed. Applications are available in the office of the Registrar.

COMMENCEMENT

Upon successful completion of course work, practicum/internship, and of the final assessment applied research defense or the comprehensive examination, the student is expected to attend commencement exercises. Students are required to earn a minimum grade of "B" in all practicum, internship, thesis, and apostolic assessments. If a student should fail to earn a minimum grade of "B", he/she is required to repeat the course.

FINANCIAL AID

There are several aid programs for which graduate students may apply:

◆ **Federal Subsidized Stafford Loans**

Graduate students are eligible for \$8,500 per year in Stafford Loans. The interest on these loans is deferred until the student either graduates, withdraws from school, or drops below half-time (6 hours) in any semester or term. Repayment of interest and principal begins six months after the student graduates, withdraws, or drops below half-time (6 hours). Some lenders require students to file a Request for Deferment of Repayment every semester.

◆ **Federal Unsubsidized Stafford Loans**

Graduate students are eligible for \$10,000 per year. There is no deferment of interest for this loan program. Borrowers have the option of either paying the interest while they are in school or having it compounded with the principal until repayment begins.

◆ **Graduate Assistantship**

Graduate Assistantships are awarded to students who give evidence of maturity and academic commitment. A full-time assistantship award provides a stipend of \$2,500 per semester in exchange for twenty hours of work per week. A half-time assistantship award provides a stipend of \$1,250 in exchange for ten hours of work per week. Applications are submitted during the semester prior to the assistantship appointment. International students are awarded tuition waivers for the full amount of the assistantship with no stipends being given.

◆ **Graduate Research Grants**

Grants are available for graduate students whose thesis proposal has been accepted by their committee.

◆ **Graduate Scholarships**

Scholarships for graduate students are available through the Office of Enrollment and Student Development Services.

Information about other loan options may be obtained from the Office of Enrollment and Student Development Services.

CERTIFICATION/LICENSURE REQUIREMENTS

Educational Leadership Administration and Supervision

The specialty examination for Educational Leadership is the School Leaders Licensure Assessment (SLLA) **PRAXI**. In Educational Leadership, Administration and Supervision, the SLLA must be successfully completed before a provisional endorsement can be added to one's valid Louisiana teaching certificate. This examination must be taken during the first semester of

internship, i.e., the summer semester. A score of **620** must be achieved. The applicant must have a valid Louisiana Teaching Certificate and at least three years of teaching experience. If this exam is not successfully completed at that time, it must be retaken during the second semester of internship.

The Administrative Leadership Institute, under the auspices of the Graduate Division, meets the state-certification requirements for principal endorsement.

Curriculum and Instruction

Reading Specialist: Before the Reading Specialist can be added to a teaching certificate, the applicant must have taught a minimum of five years.

Counseling

The State of Louisiana requires persons practicing the profession of counseling to be licensed (or registered as an intern) by the Licensed Professional Counselor Board of Examiners. Licensure in the state is also available for those graduating with the specialization in Marriage and Family and interested in becoming Licensed Marriage and Family Therapists (LMFT). Licensure requirements include holding a graduate degree with specific academic course work. The Graduate Program in Counseling meets the academic requirements specified by the Board. A minimum of two years post-Master's supervised internship is required by the Board to become eligible for licensure, along with the respective national licensing exam, i.e., the National Counselors Exam (NCE) or the national Marriage and Family Therapy license exam.

National certification is available to counselors through the National Board of Certified Counselors (NBCC). Certification requirements include specific academic course work. The Graduate Program in Counseling meets the academic requirements specified by NBCC.

The Marriage and Family Counseling specialization and the Community Counseling specialization are accredited by The Council for Accreditation of Counseling and Related Educational Programs (CACREP).

POST-MASTER'S CERTIFICATION IN MARRIAGE AND FAMILY COUNSELING

The post-Masters certification in Marriage and Family Counseling/Therapy is designed for practitioners in the mental health profession who are seeking further studies in marriage and family counseling/therapy and who may want to pursue licensure in marriage and family therapy (LMFT). For other pertinent information, see the *Handbook for Graduate Studies in Counseling*.

**OUR LADY OF HOLY CROSS COLLEGE
GRADUATE COUNSELING**

**MASTER OF ARTS IN COUNSELING
SPECIALIZATION IN COMMUNITY**

COU 600	Human Growth and Development	3
COU 602	Social and Cultural Foundations	3
COU 604	Practicum	3
COU 605	Career and Lifestyle Development	3
COU 606	Theories of Counseling	3
COU 607	Theory and Practice of Group Counseling.....	3
COU 609	Professional Orientation/Ethics	3
COU 610	Research Methodology and Program Evaluation	3
COU 615n	Diagnosis and Treatment of Mental Disorders	3
COU 616	Techniques of Counseling.....	3
COU 618	Appraisal in Counseling.....	3
COU 625n	Crisis Intervention.....	3
COU 630	Introduction to Marriage and Family Systems.....	3
COU 631	Marriage and Family Counseling.....	3
	Or	
COU 632	Counseling Strategies for Parent Child Relations.....	3
COU 635	Chemical Dependency from a Systems Perspective	3
	Or	
COU 640	Special Topics.....	3
COU 633	Social Ecology: The Social Content of the Family	3
COU 641	Community Counseling	3
COU 701	Internship I.....	3
COU 702	Internship II.....	3
COU 706	Comprehensive Examination	3
	Total: (60)	

***Students electing to write a thesis must also take COU 617n, Thesis Seminar. Advisor approval is required.*

Note: Students electing to write a thesis will graduate with a 63 semester credit hours program.

**OUR LADY OF HOLY CROSS COLLEGE
GRADUATE COUNSELING**

**MASTER OF ARTS
COUNSELING: MARRIAGE AND FAMILY**

COU 600	Human Growth and Development	3
COU 602	Social and Cultural Foundations.....	3
COU 604	Practicum	3
COU 605	Career and Lifestyle Development	3
COU 606	Theories of Counseling	3
COU 607	Theory and Practice of Group Counseling.....	3
COU 609	Professional Orientation/Ethics	3
COU 610	Research Methodology and Program Evaluation	3
COU 615n	Diagnosis and Treatment of Mental Disorders	3
COU 616	Techniques of Counseling.....	3
COU 618	Appraisal in Counseling.....	3
COU 630	Introduction to Marriage and Family Systems.....	3
COU 631	Marriage and Family Counseling.....	3
COU 632	Counseling Strategies for Parent Child Relations.....	3
COU 633	Social Ecology: The Social Context of the Family.....	3
COU 634	Marriage and Family Counseling: Advanced	3
COU 635	Chemical Dependency from a Systems Perspective.....	3
COU 701	Internship I.....	3
COU 702	Internship II.....	3
COU 706	Comprehensive Examination	3
	Total: (60)	

**Students electing to write a thesis must also take COU 617n, Thesis Seminar. Advisor approval is required.*

Note: Students electing to write a thesis will graduate with a 63 semester credit hours program.

**OUR LADY OF HOLY CROSS COLLEGE
GRADUATE COUNSELING**

**MASTER OF ARTS IN COUNSELING
SPECIALIZATION IN SCHOOL**

COU 600	Human Growth and Development	3
COU 602	Social and Cultural Foundations	3
COU 604	Practicum	3
COU 605	Career and Lifestyle Development	3
COU 606	Theories of Counseling	3
COU 607	Theory and Practice of Group Counseling.....	3
COU 609	Professional Orientation/Ethics	3
COU 610	Research Methodology and Program Evaluation	3
COU 615n	Diagnosis and Treatment of Mental Disorders	3
COU 616	Techniques of Counseling.....	3
COU 618	Appraisal in Counseling.....	3
COU 623n	Foundations and Contextual Dimensions of School Counseling.....	3
COU 625n	Crisis Intervention.....	3
COU 630	Introduction to Marriage and Family Systems.....	3
COU 632	Counseling Strategies for Parent Child Relations.....	3
COU 633	Social Ecology: The Social Context of the Family.....	3
COU 635	Chemical Dependency from a Systems Perspective	3
Or		
COU 640	Special Topics.....	3
COU 701	Internship I	3
COU 702	Internship II.....	3
COU 706	Comprehensive Examination	3
	Total: (60)	

**Students electing to write a thesis must also take COU 617n, Thesis Seminar. Advisor approval is required.*

Note: Students electing to write a thesis will graduate with a 63 semester credit hours program.

**OUR LADY OF HOLY CROSS COLLEGE
GRADUATE THEOLOGY**

MASTER OF ARTS IN THEOLOGY

THE 600	Fundamental Theology	3
THE 602	Eucharistic Theology	3
THE 604	Christology.....	3
THE 610	Ecclesiology.....	3
THE 615	Mariology.....	3
THE 620	Christian Anthropology	3
THE 625	Biblical Theology.....	3
THE 630*	Moral Theology I.....	3
THE 635	Trinity and Eschatology	3
THE 640	Moral Theology II.....	3
THE 650	Liturgy and Sacraments	3
THE 706	Research Thesis	3
OR		
THE 707	Apostolic Assessment.....	3
	Total: (36)	

*THE 630 is a prerequisite for THE 640

**OUR LADY OF HOLY CROSS COLLEGE
MASTER OF ARTS DEGREE IN COUNSELING EARLY ENTRY**

FRESHMAN

AIS 101	Introduction to College Success.....	1
BIO 204	General Biology	4
ENG 101	English Composition I	3
ENG 102	English Composition II	3
HIS 201-202	History of the United States I and II	6
MAT 205	College Algebra	3
PHI	Philosophy Elective	3
PSY 101	General Psychology	3
SOC 205	Orientation to the Field of Social Counseling.....	1
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
---	General Electives (Recommended elective – SOC 202)	3
		(36)

SOPHOMORE

BIO 291	Stress Management	1
CIS 111	Computer Information Systems Elective	3
ENG	Literature Elective.....	3
MAT 260	Introductory Statistics	3
PHI	Philosophy Elective	3
PSC 250	American Government.....	3
---	Natural Sciences Elective	4
SOC 201	Introduction to Sociology	3
SOC 208	Interviewing and Counseling	3
SOC/PSY	Sociology/Psychology Electives (recommended electives- SOC300 (2) and SOC 304)	6
---	General Electives	5
		(37)

JUNIOR

FNA	Fine Arts Elective	3
PSY 307	Crisis Intervention.....	3
PSY 310	Social Psychology.....	3
PSY 406	Personality.....	3
SOC 305 or 307	Juvenile Delinquency or Methodology of Addictions	3
SOC 308	Interviewing and Counseling (Advanced)	3
SOC 409 or PSY 409	Field Work	3
SOC 411 or PSY 411	Field Work	3

SOC/PSY	Sociology/Psychology Electives.....	6
THE	Theology Elective	3
---	General Elective (Recommended elective – SOC 350).....	3
		(36)

FIRST YEAR GRADUATE

COU 600	Human Growth and Development	3
COU 602	Social and Cultural Foundations.....	3
COU 605	Career and Lifestyle Development	3
COU 606	Theories of Counseling.....	3
COU 607	Theory and Practice of Group Counseling.....	3
COU 609	Professional Orientation/Ethics	3
COU 610	Research Methodology and Program Evaluation	3
COU 615	Advanced Studies in Abnormal Behavior.....	3
		(24)

SECOND YEAR GRADUATE

COU 604	Practicum in Counseling	3
COU 616	Techniques in Counseling.....	3
COU 618	Appraisal in Counseling.....	3
COU 630	Introduction to Marriage and Family Systems.....	3
OR		
COU 635	Chemical Dependency from a Systems Perspective.....	3
COU 641	Community Counseling	3
COU 706	Comprehensive Examination in Community Counseling.....	3
COU 707	Internship in Community Setting.....	3
COU 708	Internship in Community Setting.....	3
		(27)
		Total: (160)

OUR LADY OF HOLY CROSS COLLEGE

CURRICULUM AND INSTRUCTION

**MASTER IN EDUCATION (M.Ed.)
CURRICULUM AND INSTRUCTION WITH EMPHASIS IN
ELEMENTARY EDUCATION**

EDG 600N	Research-Based and Data-Driven Decision Making	3
EDG 601N	Advanced Study of the Learner with Special Needs	3
EDG 603N	Legal and Political Systems in Education.....	3
EDG 607N	History and Philosophy of Education in Diverse Society.....	3
EDG 609N	Methods of Teaching with Technology	3
EDG 637N	Leader as Exemplar in Instructional Supervision	3
EDG 638N	Curriculum and Development for the Success of All Students	3
EDG 641N	Reading and Language Arts in Elementary School: Advanced.....	3
EDG 650N	Introduction to Educational Measurement.....	3
EDG 651N	Mathematics in the Elementary School	3
EDG 654N	Science and Social Studies in the elementary School.....	3
EDG 740N	Applied Research in Teacher Education.....	3
	Total:	(36)

OUR LADY OF HOLY CROSS COLLEGE

**MASTER IN EDUCATION (M.Ed.)
CURRICULUM AND INSTRUCTION WITH EMPHASIS IN
SECONDARY EDUCATION**

EDG 600N	Research-Based and Data-Driven Decision Making	3
EDG 601N	Advanced Study of the Learner with Special Needs	3
EDG 603N	Legal and Political Systems in Education.....	3
EDG 607N	History and Philosophy of Education in Diverse Society.....	3
EDG 609N	Methods of Teaching with Technology	3
EDG 637N	Leader as Exemplar in Instructional Supervision	3
EDG 638N	Curriculum and Development for the Success of All Students	3
EDG 642N	Teaching Reading in the Content Area: Advanced.....	3
EDG 650N	Introduction to Educational Measurement.....	3
EDG 660N	Curriculum and Instructional Strategies in the Content Area Advanced.....	6
EDG 740N	Applied Research in Teacher Education.....	3
	Total:	(36)

OUR LADY OF HOLY CROSS COLLEGE

MASTER OF ARTS IN TEACHING (MAT)
INITIAL CERTIFICATION IN
ELEMENTARY EDUCATION, GRADES 1-5**

MTE 600	Research Techniques	3
MTE 604	Advanced Human Growth and Development	3
MTE 608	Classroom Management/Advanced	3
MTE 610	Educational Techniques for Diverse Learners	3
MTE 642	Reading in the Content Area/Advanced	3
MTE 650	Test and Measurement	3
MTE 651	Mathematics in Elementary School	3
MTE 653*	Science and Social Studies in the Elementary School	3
MTE 654*	Reading and Language Arts in Elementary School	3
MTE 655	Balanced Reading Instruction	3
MTE 750+	Internship Elementary (First Semester)	3
MTE 751+	Internship elementary (Second Semester)	3

NOTE: * Prerequisite of successful completion of PRAXIS I (PPST) and PRAXIS II (Content Knowledge 0014). +Prerequisite of successful completion of PRAXIS II (Principles of Learning and Teaching). Must be teaching in a state approved school in Grades 1-5.

**This program has been suspended and no new students will be accepted after the Spring 2007 semester.

OUR LADY OF HOLY CROSS COLLEGE

EDUCATIONAL LEADERSHIP PROGRAM

**MASTER IN EDUCATION (M.Ed.)
EDUCATIONAL LEADERSHIP**

EDG 600N	Research-Based and Data-Driven Decision Making	3
EDG 603N	Legal and Political Systems Education.....	3
EDG 607N	History and Philosophy of Education in a Diverse Society	3
EDG 631N	Leadership and Vision in Education	3
EDG 632N	The Fiduciary Responsibility of Educational Leaders.....	3
EDG 633N	Leadership and Its Relationship to Resource.....	3
EDG 634N	Communication and Collaboration among School, District and Community.....	3
EDG 636N	School and District Leadership.....	3
EDG 637N	Leader as Exemplar in Instructional Supervision	3
EDG 638N	Curriculum Development for the Success of all Students	3
EDG 730A	Internship I: Summer	3
EDG 730B	Internship II: Fall or Spring	3

Total: (36)

DIVISION OF HUMANITIES, EDUCATION, AND COUNSELING
DEPARTMENT OF HUMANITIES
Myles M. Seghers, Ph.D., Vice President and Dean of Academic Affairs
Raymond Gitz, DMA, Chair

HUMANITIES

DESCRIPTION OF CURRICULA

The curricula in the Humanities offer a broad spectrum of courses aimed at helping students to think critically, to communicate effectively, and to judge carefully. Courses help students to understand their cultural heritage from theological, philosophical, and aesthetic perspectives in order that they may better evaluate their own personal goals as citizens of the human community.

OBJECTIVES

The broad purpose of the Humanities curricula is to cultivate the qualities of mind that enable the individual to appreciate the human and cultural life. Thus, the Humanities provide students with the ability to analyze and to appreciate the multi-cultural human heritage.

Through the study of the Humanities in the General Education requirements, students should attain basic skills and a broad spectrum of knowledge. In particular, the students should demonstrate

1. proficiency in effective oral and written communication;
2. capability for disciplined, analytical, and creative thinking and problem solving;
3. sensitivity to a variety of human values and attitudes and the ability to develop a personal value system;
4. awareness of and respect for the spiritual dimension of human existence; and
5. critical appreciation of artistic creations and their impact on cultures, past and present.

Through the study of the Humanities, students are encouraged to acquire a broad view of human life and learning and to study in depth those subjects that are vital to an integral liberal arts education.

DEGREES OFFERED

Bachelor of Arts

English

Theology

Humanities Interdisciplinary Degree

Interdisciplinary Studies: Emphasis in Secondary Education

Note: A Bachelor of Arts degree may be earned in the Humanities and in Interdisciplinary Studies only if six (6) additional hours of study in a foreign language are completed. If those hours are not completed, a Bachelor of Science degree will be earned.

Bachelor of Arts English

The English curriculum offers a broad spectrum of courses aimed at training students to think clearly, to communicate effectively, to judge carefully, to analyze critically, and to appreciate the aesthetic beauty of great literature. Along with survey courses in American and British literature, the curriculum includes such interdisciplinary courses as *Women in Literature* and *World Literature*. Other courses include *Shakespeare*, *Southern Literature*, *Introduction to Literary Forms*, and *Modern Poetry*. A Special Topics seminar is offered as needed; possible topics are *Linguistics*, *Literary Criticism*, *Christianity and Literature*, *The Bible as Literature*, and *Epic Poetry*. During their senior year, students may (1) serve as interns in a pre-professional capacity in a communications-related field, such as public relations, television, radio, or newspaper or (2) pursue an approved independent-study project manifesting scholarly-level writing and research and aimed at producing a senior thesis.

STUDENT OUTCOMES OF THE ENGLISH PROGRAM

Upon successful completion of the English Program, English majors should be able to

1. demonstrate critical thinking;
2. demonstrate effective oral and written communication;
3. critique literary passages in terms of style, tone, historical context, genre, and technique;
4. identify themes common to various genres of both British and American literary works;
and
5. critically analyze literary works.

ADMISSION TO THE ENGLISH DEGREE PROGRAM

In addition to completing the General Education requirements of the College, students must have a 2.5 GPA and a 3.0 cumulative average or higher in English core curriculum courses.

REQUIREMENTS

An undergraduate major in English consists of a total of 36 semester hours in English. English majors must select 30 semester hours from courses above the English core, some of which are required. Students wishing to declare a minor in English must complete 18 hours in required English courses above the English core and General Education requirements.

Courses at the 400 level, except ENG 400, are rotated as needed. Students are advised to plan ahead as early as possible to make sure their major is well balanced and that courses they wish to take are available.

**OUR LADY OF HOLY CROSS COLLEGE
HUMANITIES**

**BACHELOR OF ARTS
ENGLISH**

FRESHMAN

AIS 101	Introduction to College Success.....	1
CIS	Computer Information Systems Elective	3
ENG 101	English Composition I	3
ENG 102	English Composition II	3
FLA 101	Elementary French I or Spanish I	3
HIS 101 or 102	History of Western Civilization I or II.....	3
MAT 205	College Algebra	3
PHI	Philosophy Elective	3
PHY/BIO	Elective	4
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
		(32)

SOPHOMORE

ENG 200	Introduction to Literary Forms.....	3
ENG 250-251	American Literature I and II	6
HIS 201-202	History of the United States I and II.....	6
MAT	Mathematics Elective (above 205).....	3
PHI	Philosophy Elective	3
PHY/BIO/ESC	Natural Sciences Elective	4
FLA	Foreign Language Elective	3
--	Fine Arts/Music/Art Electives	6
		(34)

JUNIOR

ENG 300 and 301	British Literature I and II	6
ENG 352	Shakespeare I	3
PHI 305	Ethics and Value Theory.....	3
SOC 201	Introduction to Sociology	3
SPE	Elective	3
---	Fine Arts/Music/Art Electives	6
---	Natural Sciences Elective	1
---	General Electives	3
		(28)

SENIOR

ENG 409	Advanced Literary Forms	3
ENG 410	Shakespeare II	3
ENG 498 or 499	Senior Internship or Senior Thesis.....	3
ENG	English Elective (400 level).....	3
---	Fine Arts/Music/Art Elective.....	3
THE	Theology Elective	3
---	General Electives	12
		(30)
		Total: (124)

ENGLISH SUMMARY

Introduction to College Success.....	1	Mathematics	6
Computer Information Systems	3	Natural Sciences.....	9
English	36	Philosophy.....	9
Fine Arts/Music/Art Electives	15	Social Sciences.....	12
Foreign Language	6	Speech	6
General Electives	15	Theology	6
		Total: (124)	

REQUIRED COURSES FOR ENGLISH MINOR

ENG 250-251	American Literature I and II	6
ENG 300-301	British Literature I and II	6
ENG 352	Shakespeare I	3
ENG 307 or 308	World Literature I or II	3
		Total: (18)

HUMANITIES INTERDISCIPLINARY DEGREE*

The Humanities Degree requires the student to be proactive in pursuing a course of study that will meet his or her needs and interests. Within the context of a rigorous interdisciplinary curriculum, the student is free to create an area of major concentration from the Humanities enhanced by two other minor concentrations from various disciplines, thereby providing more effective preparation for the workplace or advanced graduate studies. Fifty-eight (58) hours of prescribed General Education courses are required, thirty (30) hours in a major concentration and two eighteen (18) hour minors* (above General Education requirements) for a total of 124 credits. Students wishing to earn a Bachelor of Arts degree must also complete six (6) additional hours of study in a foreign language for a total of 130 credits; otherwise, they will receive a Bachelor of Science degree. The Dean of the Division of Humanities, Education, and Counseling will assign the student to an academic advisor appropriate to the student's area of major concentration.

Major Concentrations

- Art
- Music
- Philosophy
- Speech/Drama

Minor Concentrations

A student may select any two prescribed minors with a minimum of eighteen (18) semester hours above the General Education requirements in the disciplines listed below.

Required General Education Courses for the Humanities Degree

Introduction to College Success	1
English composition	6
English literature	3
Mathematics (to include Algebra)	6
Natural Sciences	9
Philosophy	6
Social Sciences (minimum of 3 hours in History and 3 hours in Sociology or Psychology)	12
Speech	3
Theology	6
Fine Arts/Music/Art	3
Computer Information Systems	3
TOTAL	58

*The Humanities Degree will eliminate the minor concentrations in Business: Accounting, Computer Information Systems, Marketing, Management; Chemistry; Mathematics; Psychology; and Sociology beginning in the Fall 2007 semester.

MAJOR CONCENTRATIONS: Thirty hours are required in the major concentration

- ART** Select thirty (30) hours of Art courses which must include ART 315: Art Appreciation.
- MUSIC** Select thirty (30) hours of Music courses to include a minimum of twelve (12) hours of lecture courses.
- SPEECH/DRAMA** Select thirty (30) hours from Speech and Drama (Fine Arts) to include (6) hours at the 300 level and six (6) hours at the 400 level.
- PHILOSOPHY** Select 10 courses (30 hours) from the following:
- | | |
|---------|---|
| PHI 101 | Introduction to Philosophy |
| PHI 206 | History of Philosophy |
| PHI 207 | Introduction to Logic and Critical Thinking |
| PHI 230 | Metaphysics |
| PHI 240 | Philosophy of Human Nature |
| PHI 250 | Knowledge and Truth |
| PHI 260 | Philosophy of Religion |
| PHI 270 | Introduction to Oriental Philosophy |
| PHI 305 | Ethics and Value Theory |
| PHI 310 | Thomistic Philosophy |
| PHI 320 | American Philosophy |
| PHI 330 | Phenomenology and Existentialism |
| PHI 480 | Senior Seminar |

MINOR CONCENTRATIONS: Eighteen (18) hours above the Core are required, with the exception of Chemistry which requires twenty-two (22) semester hours.

ART Eighteen (18) hours in Art which must include ART 315: Art Appreciation

BUSINESS

ACCOUNTING Select eighteen (18) hours from the following:

BUS 314	3	Intermediate Accounting I
BUS 318	3	Cost Accounting
BUS 319	3	Tax Accounting I

BUS 375	4	Accounting Information systems
BUS 402	3	Business Law II
BUS 404	3	Auditing
BUS 406	3	Advanced Accounting I

COMPUTER INFORMATION SYSTEMS

CIS 120	3	Introduction of CIS Theory
CIS 130	3	Microcomputers (Lab)
CIS 210	3	Introduction to the Internet
CIS 225	3	The Computer Impact
CIS 300	4	Introductory Programming

MARKETING

BUS 313	3	Principles of Advertising
BUS 321	3	Consumer Behavior
BUS 322	3	Business/Industrial Marketing
BUS 325	3	Marketing Research
BUS 326	3	Salesmanship
BUS 351	3	Principles of Retailing
BUS 403	3	Public relations

MANAGEMENT

BUS 309	3	Personnel Management
BUS 376	3	TA in Management
BUS 377	3	Marketing Management
BUS 408	3	financial Management
BUS 411	3	Decision Making
BUS 420	3	Law of Personnel Administration
BUS 454	3	Small Business Management/Entrepreneurship
BUS 455	3	International Management

CHEMISTRY

Twenty-two (22) hours are required

CHE 102	4
CHE 103	4
CHE 201	5
CHE 202	5
CHE 360	4

ENGLISH

Eighteen (18) hours are required:

ENG 250 and 251	American Literature I and II
ENG 300 and 301	British Literature I and II
ENG 352	Shakespeare I
ENG 307 or 308	World Literature I or II

MATHEMATICS

Twenty-one (21) hours above MAT 205

MUSIC

Eighteen (18) hours in Music must include a three (3) hour lecture course as differentiated from an applied music course.

PHILOSOPHY

Select 6 courses (18 hours) from the following:

PHI 101	Introduction to Philosophy
PHI 206	History of Philosophy
PHI 207	Introduction to Logic and Critical Thinking
PHI 230	Metaphysics
PHI 240	Philosophy of Human Nature
PHI 250	Knowledge and Truth
PHI 260	Philosophy of Religion
PHI 270	Introduction to Oriental Philosophy
PHI 305	Ethics and Value Theory
PHI 310	Thomistic Philosophy
PHI 320	American Philosophy
PHI 330	Phenomenology and Existentialism

PSYCHOLOGY

Nine (9) hours at the 300 level, and nine (9) hours at the 400 level

SPEECH/DRAMA

Select 6 courses (18 hours) from the following:

FNA 320	Theatre and Film Appreciation
FNA 340	Theatre History I
FNA 345	Theatre History II
FNA 406	Comedy
SPE 201	Public Speaking II
SPE 202	Reading Literature Aloud
SPE 203	Directing Speech Activities
SPE 302	Television and the Media
SPE 405	Special Topics in Communications
SPE 406	Comedy
SPE 407	Special Topics in Theatre

SOCIOLOGY Nine (9) hours at the 300 level and nine (9) hours at the 400 level.

THEOLOGY Eighteen (18) hours are required:
 THE 101 Foundations of Catholicism
 OR THE 111 Introduction to Theology
 THE 260 Old Testament/Hebrew Scriptures
 THE 270 New Testament/Christian Scriptures
 THE 201 Christology
 OR THE 200 The Church
 THE 340 Liturgy
 OR THE 341 Sacraments
 THE 280 Principles of Catholic Morality
 OR THE 305 Morality and Science

INTERDISCIPLINARY STUDIES DEGREE: WOMEN’S STUDIES*

Fifty-eight (58) hours of prescribed general education courses are required. Thirty (30) semester hours in the major concentration and two minor concentrations, each with eighteen (18) semester hours to total 124 semester hours, are required for the Interdisciplinary Studies Degree in Women Studies*. Students wishing to earn a Bachelor of Arts degree must complete six (6) additional semester hours of study in a foreign language for a total of 130 semester hours; otherwise, they will receive a Bachelor of Science degree.

WST 101	The Psychology of Gender.....	3
WST 201	Women in Art History	3
WST 202	The Prophetic Role of Women of Faith.....	3
WST 203	Women and Aging	3
WST 302	Women in Literature	3
WST 303	Women Composers.....	3
WSST 402	Women Playwrights.....	3
WST 404	Women Writers.....	3
WST 410	Special Topics: Gender and Work.....	3
WST 420	Internship in Women’s Studies.....	3

* This program has been suspended and no new students will be accepted after the Spring 2007 semester.

BACHELOR OF ARTS

THEOLOGY

Objective

The purpose of the study of theology at Our Lady of Holy Cross College is to expose the student to the wealth and depth of the Judeo-Christian tradition, in the context of Roman Catholic theology. Beginning in the Hebrew tradition of the Old Testament, Catholic theology reflects the faith and practice of the Church that is lived out in accordance with Sacred Scripture and Tradition, which is transmitted in and through the authentic teaching authority (i.e. magisterium) of the Catholic Church.

By pursuing a major in Theology at Our Lady of Holy Cross College, a student is introduced to theological study and given the preparation necessary to continue to advanced theological studies.

The courses in Sacred Scripture, Catholic Faith and Doctrine, Worship and Sacraments, Morality, and other theological courses provide the necessary foundation for living out the gospel mandate of evangelization.

Requirements for Theology Major

A major in Theology can be earned by successfully completing a minimum of 12 courses (36 credits) and a senior thesis (6 credits) in Theology. A minor in Theology can be earned by successfully completing a minimum of 6 courses (18 credits) in Theology.

The program for Bachelor's Degree with a major in Theology is as follows:

General Education Requirements	58 semester hours
Major (Theology)	42 semester hours
Philosophy	15 semester hours
General Electives	9 semester hours
TOTAL	124 semester hours

15 hours of Philosophy are already included in the Theology major; students may choose to complete 3 additional hours to achieve a Philosophy minor. All courses for a major in Theology are to be selected in consultation with a faculty advisor in the Theology Department. Required courses for a minor in Theology are listed below.

THEOLOGY
Concentration in Education

In addition to the traditional Theology degree, Our Lady of Holy Cross College offers a Theology degree with a major concentration in Education. This program combines the course of theological study with preparation for effective classroom teaching at the elementary and high-school levels. This degree can be earned by successfully completing a minimum of 12 courses (36 credits) in Theology, 4 courses (12 credits) in Education, 2 courses involving early experiences in Education (Instructional Strategies I and II – 9 credits) and the Practicum in Religion Teaching (6 credits). The degree is a Bachelor of Science, but a Bachelor of Arts degree can be achieved through the successful completion of an additional six (6) hours of foreign language credits.

By pursuing a Major in Theology with Concentration in Religious Education at Our Lady of Holy Cross College, a student is introduced to theological study with the preparation to employ their theological knowledge in ministry at the parish and school levels. Parish catechists and religious education teachers in Catholic Schools will acquire the necessary background in Theology for ministry in church and school.

The program for the Bachelor’s Degree with a major in Theology and a concentration in Religious Education is as follows:

General Education Requirements	58 semester hours
Major (Theology)	36 semester hours
Philosophy	9 semester hours
Education	18 semester hours
TOTAL	121 semester hours

All courses for a major in Theology with Concentration in Religious Education are to be selected in consultation with a faculty advisor in the Theology Department. *Required courses for a minor in Theology are listed below.*

**BACHELOR OF ARTS
THEOLOGY**

FRESHMAN

AIS 101	Introduction to College Success.....	1
CIS	Computer Information Systems Elective	3
ENG 101	English Composition I	3
ENG 102	English Composition II.....	3
FLA 101 or 102	Elementary French or Spanish I or II.....	3
HIS 101 or 102	History of Western Civilization I or II.....	3
MAT 205	College Algebra	3
PHI 101 or 206	Intro to Philosophy or History of Philosophy	3
PHY/BIO	Physics/Biology Elective	4
SPE 101	Fundamentals of Public Speaking.....	3
THE 111	Introduction to Theology	3
		(32)

SOPHOMORE

ENG	English Literature elective	3
HIS 201-202	History of the United States I and II.....	6
MAT	Mathematics Elective (above 205).....	3
PHI 207	Intro to Logic and Critical Thinking.....	3
PHY/BIO	Physics/Biology Elective	4
FLA	Foreign Language Elective	3
---	Fine Arts/Humanities Elective.....	3
THE 200	The Church.....	3
THE 201	Christology.....	3
		(31)

JUNIOR

PHI 310	Thomistic Philosophy	3
PHI 230	Metaphysics	3
PHI 250	Knowledge and Truth	3
PSY or SOC	Psychology or Sociology Elective	3
THE 360	The Old Testament.....	3
THE 370	The New Testament	3
THE 280	Catholic Moral Principles	3
THE 340	Liturgy.....	3
THE 380	Catholic Theological Tradition.....	3
---	Natural Sciences Elective	1
---	Fine Arts/Humanities Elective.....	3
		(31)

SENIOR

PHI 305	Ethics and Value Theory.....	3
THE 341	Sacramental Theology	3
THE 304	Theological Anthropology	3
THE 405	Catholic Social Ethics.....	3
THE 410	Principles of Catechesis	3
THE 430	Senior Thesis I/Comprehensive Exam I	3
THE 431	Senior Thesis II/Comprehensive Exam II.....	3
---	General Electives	9
		(30)

Total: (124)

THEOLOGY SUMMARY

Introduction to College Success.....	1	Mathematics.....	6
Computer Information Systems	3	Natural Sciences.....	9
English	9	Philosophy.....	18
Fine Arts/Music/Art Electives	6	Social Sciences.....	3
Foreign Languages.....	6	Speech	3
General Electives	9	Theology	42
History.....	9		

Total: (124)

REQUIRED COURSES FOR THEOLOGY MINOR

THE 101	Foundations of Catholicism OR	
	THE 111 Introduction to Theology.....	3
THE 360	Old Testament.....	3
THE 370	New Testament	3
THE 201	Christology	
OR		
THE 200	The Church.....	3
THE 340	Liturgy	
OR		
THE 341	Sacraments	3
THE 280	Catholic Moral Principles	
OR		
THE 305	Morality and Science	3

Total: (18)

**BACHELOR OF SCIENCE OR BACHELOR OF ARTS
THEOLOGY
CONCENTRATION IN EDUCATION**

Students wishing to earn a Bachelor of Arts degree must also complete six (6) hours of study in a foreign language; otherwise, they will receive a Bachelor of Science degree.

FRESHMAN

AIS	101	Introduction to College Success.....	1
ENG	101	English Composition I	3
ENG	102	English Composition II	3
HIS	101	History of Western Civilization I.....	3
HIS	102	History of Western Civilization II	3
MAT	205	College Algebra	3
PHY	BIO	Elective	4
THE	111	Intro to Theology	3
THE	200	The Church.....	3
THE	201	Christology.....	3
THE	280	Principles of Catholic Morality.....	3
			(32)

SOPHOMORE

EDU	202	Educational Psychology.....	3
EDU	309	Human Growth and Development (First semester)	3
EDU	311	Teaching Reading in the Content Area (Second Semester).....	3
PHI	207	Intro to Logic and Critical Thinking.....	3
PHI	230	Metaphysics	3
PHY	BIO	Elective	4
PSY	SOC	Elective	3
SPE	101	Fundamentals of Public Speaking.....	3
THE	360	Old Testament.....	3
THE	370	New Testament	3
			(31)

JUNIOR

CIS		Computer Info Systems Elective	3
EDU	210	Admission into the Education Department (First Semester)	0
EDU	305	Curriculum and Instruction	4
EDU	306	Classroom Management (First Semester only).....	3
PHI	250	Knowledge and Truth	3
PHI	310	Thomistic Philosophy	3
THE	304	Theological Anthropology	3
THE	340	Liturgy.....	3
THE	341	Sacramental Theology	3

THE 380	Catholic Theological Tradition.....	3
---	Fine Arts/Humanities Elective.....	3
		(31)

SENIOR

EDU 310	Curriculum and Instruction.....	5
ENG	English Literature Elective.....	3
MAT	Mathematics Elective (above 205).....	3
PHI 305	Ethics and Value Theory.....	3
THE 405	Catholic Social Teachings.....	3
THE 410	Principles and Practices of Catachetics.....	3
THE 441	Practicum in Religion Teaching (Second Semester Only).....	6
---	Natural Sciences Elective.....	1
		(27)

SUMMARY

Introduction to College Success.....	1	Mathematics.....	6
Computer Information Systems.....	3	Natural Sciences.....	9
Education.....	27	Philosophy.....	15
English.....	9	Social Sciences.....	3
Fine Arts/Humanities Electives.....	3	Speech.....	3
History.....	9	Theology.....	36

Total: (121)

NOTE: EDU 202, 309, and 311 are prerequisites for EDU 210.
 EDU 202, 306, 309, 311, and 210 are prerequisites for EDU 305.
 EDU 305 is a prerequisite for EDU 310.
 EDU 310 is a prerequisite for THE 441.
 Passage of PRAXIS I (ppst) is a requirement to take EDU 305.
 Passage of a comprehensive theology exam is required to graduate from this program.

INTERDISCIPLINARY STUDIES

Concentration in Secondary Education

The Interdisciplinary Studies Degree with Concentration in Education is designed for candidates who have an interest in teaching in secondary education. This degree is particularly suited to those candidates who wish to be proactive in pursuing a course of study that will meet their needs and interests. Within the context of a rigorous interdisciplinary curriculum with Education as a basis, the student is free to choose an area of a major concentration as well as an area of minor concentration.

This program affords candidates an opportunity to combine areas of concentration thereby providing more effective preparation for the workplace or advanced graduate studies. Also, the program is designed to prepare candidates for the secondary education classroom in their chosen major and minor concentration areas.

Candidates in this program will be prescribed a minimum of 30 hours in education. Also, the candidates will be prescribed a minimum of 30 hours in their chosen major area of concentration. Candidates can choose a major area of concentration from seven disciplines: biology, English, general business, general science, history, mathematics, and social studies.

In addition, candidates will elect 18 hours in a discipline for their minor area of concentration. The minor area of concentration must be different from the major area of concentration. Candidates can choose a minor area of concentration from disciplines such as computer sciences, biology, business, chemistry, English, fine arts, general science, history, mathematics, social studies, special education, theology, theology/philosophy, and tourism management.

Students wishing to earn a Bachelor of Arts degree must complete an additional six (6) hours of study in a foreign language; otherwise, they will receive a Bachelor of Science degree.

Candidates pursuing an Interdisciplinary Degree must meet all the admission requirements of the Division of Humanities, Education, and Counseling. Candidates in the Interdisciplinary Degree program must maintain a 2.5 overall average, a 2.5 average in the major and minor areas of concentration, and a 3.0 average in education classes. Candidates are required to successfully complete the PRAXIS (PPST) prior to taking EDU 305.

After the completion of the Interdisciplinary Studies Degree with a Concentration in Education, candidates who successfully complete all the required parts of the PRAXIS and either student teach or complete an internship will be eligible for state certification in secondary education.

Candidates who are interested in theology as a minor concentration area for the purposes of teaching high school religion are required to take a prescribed curriculum as their theology electives. This curriculum consists of THE 111, THE 200, THE 201, THE 260, THE 270, THE 280, THE 340, and THE 342. Please see the Coordinator of the Theology Department for further details.

Candidates interested in special education as a minor area for the purpose of teaching special education are required to take a prescribed curriculum as their special education electives. This curriculum consists of SED 314, SED 315, SED 316, SED 317, SED 318, and SED 319. Once candidates have completed all their requirements for certification in their major concentration areas, the completion of these 18 hours will allow candidates to add special education to their certificates if the candidates successfully complete the content specialty of PRAXIS for special education. Please see the education advisor for further information and for the cycle of offerings for these courses because some of them are offered only once a session, including summer sessions.

Required General Education Courses for the Interdisciplinary Degree with Concentration in Education

Core Requirements

AIS	101	Introduction to College Success.....	1
EDU	202	Educational Psychology.....	3
ENG	101 and 102	English Composition I and II.....	6
HIS	101	History of Western Civilization I.....	3
MAT	205	College Algebra.....	3
BIO	204	General Biology.....	4
PHI		Philosophy Elective.....	3
SPE	101	Fundamentals of Public Speaking.....	3
THE		Theology Elective.....	3
		 Total: (29)

General Education Requirements

ART	312	Arts and Humanities.....	3
BIO	270	Human Nutrition.....	3
EDU	209	Integration of Computers.....	3
ENG	200	Introduction to Literary Forms.....	3
HIS	102	History of Western Civilization II.....	3
HIS	201	History of the United States I.....	3
MAT	210	College Geometry.....	3
PHI		Philosophy Elective.....	3
PHY	100	Physical Science.....	4
THE		Theology Elective.....	3
		 Total: (31)

Total of core and general education requirements.....60

**BACHELOR OF SCIENCE
INTERDISCIPLINARY STUDIES DEGREE
MAJOR AREA BIOLOGY**

Students wishing to earn a Bachelor of Arts degree must complete an additional six (6) hours of study in a foreign language; otherwise, they will receive a Bachelor of Science degree.

FRESHMAN

FIRST SEMESTER

AIS 101	Introduction to College Success.....	1
BIO 204	General Biology	4
ENG 101	English Composition I	3
HIS 101	History of Western Civilization I.....	3
MAT 205	College Algebra	3
SPE 101	Fundamentals of Public Speaking.....	3
		(17)

SECOND SEMESTER

ART 312	Arts and Humanities	3
BIOL 250	Botany	4
EDU 210	Admission to Professional Education.....	0
ENG 102	English Composition II	3
HIS 102	History of Western Civilization II	3
MAT 210	College Geometry	3
THE	Theology Elective	3
		(19)

SOPHOMORE

FIRST SEMESTER

BIO 251	Zoology	4
CHE 207	Inorganic, Organic and Biochemistry I.....	4
EDU 204	Foundations of Multicultural Education	3
ELECTIVE	(any discipline other than biology or education)	3
HIS 201	History of the U.S. I.....	3
		(17)

SECOND SEMESTER*

BIOL 351	Human Anatomy and Physiology I.....	4
CHE 208	Inorganic, Organic and Biochemistry II	4
EDU 202	Educational Psychology	3
ENG 200	Introduction to Literary Forms.....	3
ELECTIVE	(any discipline other than biology or education)	3
		(17)

*Required to take Praxis I (PPST) before the end of second semester

JUNIOR

FIRST SEMESTER

BIOL 352	Human Anatomy and Physiology II	4
EDU 209	Integration of Technology.....	3
EDU 304A	Learner with Special Needs	3
ELECTIVE	(any discipline other than biology or education)	3
PHI	Philosophy Elective	3
		(16)

SECOND SEMESTER

BIO 370	Microbiology.....	4
EDU 309	Human Growth and Development	3
EDU 306	Classroom Organization and Management.....	3
EDU 311	Teaching Reading in the Content Area.....	3
ELECTIVE	(any discipline other than biology or education)	3
		(16)

SENIOR

FIRST SEMESTER

BIO 270	Human Nutrition	3
EDU 201	Literature for Children and Youth	3
EDU 305**	Curriculum and Instructional Strategies I.....	4
ELECTIVE	(any discipline other than biology or education)	3
PHI 305	Ethics and Value Theory.....	3

Required to **successfully complete Praxis I (PPST) as a prerequisite to this course

(16)

SECOND SEMESTER

BIO 375	Genetics.....	4
EDU 310***	Instructional Method: Elementary	5
ELECTIVE	(any discipline other than biology or education)	3
THE	Theology Elective	3

***Successful completion of EDU 305 is a prerequisite to this course

(15)

Total: (133)

NOTE: 18 hours of electives must be concentrated in one discipline and may not be in the area of major concentration (education) or in the selected area of concentration (biology).

**BACHELOR OF SCIENCE
INTERDISCIPLINARY STUDIES DEGREE
MAJOR AREA ENGLISH**

Students wishing to earn a Bachelor of Arts degree must complete an additional six (6) hours of study in a foreign language; otherwise, they will receive a Bachelor of Science degree.

FRESHMAN

FIRST SEMESTER

AIS 101	Introduction to College Success.....	1
ENG 101	English Composition I	3
HIS 101	History of Western Civilization I.....	3
MAT 205	College Algebra	3
PHI	Philosophy Elective	3
PHY 100	Physical Science.....	4
		(17)

SECOND SEMESTER

BIO 270	Human Nutrition	3
EDU 210	Admission to Professional Education.....	0
ENG 102	English Composition II.....	3
HIS 102	History of Western Civilization II	3
MAT 210	College Geometry	3
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
		(18)

SOPHOMORE

FIRST SEMESTER

BIO 204	General Biology	4
ELECTIVE	(any discipline other than English or education)	3
ENG 200	Introduction to Literary Forms.....	3
ENG 250	American Literature I.....	3
HIS 201	History of the United States I.....	3
		(16)

SECOND SEMESTER*

ART 312	Arts and Humanities	3
EDU 202	Educational Psychology.....	3
ELECTIVE	(any discipline other than English or education)	3
ENG 251	American Literature II	3
ENG 300	British Literature I.....	3
PSY 101	General Psychology	3
		(18)

*Required to take Praxis I (PPST) before the end of second semester

JUNIOR

FIRST SEMESTER

EDU 204	Foundations of Multicultural Education	3
EDU 209	Integration of Technology.....	3
EDU 304A	The Learner with Special Needs	3
ELECTIVE	(any discipline other than English or education)	3
ENG 301	British Literature II	3
ENG 400	Advanced English Grammar.....	3
		(18)

SECOND SEMESTER

ENG 401	Advanced English Composition	3
EDU 309	Human Growth and Development	3
EDU 306	Classroom Organization and Management.....	3
EDU 311	Teaching Reading in the Content Area	3
ELECTIVE	(any discipline other than English or education)	3
		(15)

SENIOR

FIRST SEMESTER

EDU 201	Literature for Children and Youth	3
EDU 305**	Curriculum and Instructional Strategies I.....	4
ELECTIVE	(any discipline other than English or education)	3
ENG 352	Shakespeare I	3
PHI 305	Ethics and Value Theory.....	3
	**Required to successfully complete Praxis I (PPST) as a prerequisite to this course	(16)

SECOND SEMESTER

EDU 310***	Instructional Method: Elementary	5
ELECTIVE	(any discipline other than English or education)	3
ENG	Elective (300 or 400 level course)	3
THE	Theology Elective	3
	***Successful completion of EDU 305 is a prerequisite to this course	(14)

Total: 132

NOTE: 18 hours of electives must be concentrated in one discipline and may not be in the area of major concentration (education) or in the selected area of concentration (English).

**BACHELOR OF SCIENCE
INTERDISCIPLINARY STUDIES DEGREE
MAJOR AREA GENERAL BUSINESS**

Students wishing to earn a Bachelor of Arts degree must complete an additional six (6) hours of study in a foreign language; otherwise, they will receive a Bachelor of Science degree.

FRESHMAN

FIRST SEMESTER

AIS 101	Introduction to College Success.....	1
BUS 218	Introduction to Business	3
ENG 101	English Composition I	3
HIS 101	History of Western Civilization I.....	3
MAT 205	College Algebra	3
PHY 100	Physical Science.....	4
		(17)

SECOND SEMESTER

BUS 205	Principles of Accounting I	3
BUS 210	Business Communications	3
CIS 111	Intermediate Computer Literacy	3
EDU 210	Admission to Professional Education.....	0
ENG 102	English Composition II.....	3
HIS 102	History of Western Civilization II	3
MAT 210	College Geometry	3
		(18)

SOPHOMORE

FIRST SEMESTER

BIO 204	General Biology	4
BUS 311	Principles of Business Finance	3
EDU 204	Foundations of Multicultural Education	3
HIS 201	History of the U.S. I.....	3
SPE 101	Fundamentals of Public Speaking.....	3
		(16)

SECOND SEMESTER*

ART 312	Arts and Humanities	3
BIO 270	Human Nutrition	3
ECO 201	Principles of Economics I.....	3
EDU 202	Educational Psychology.....	3
ELECTIVE (any discipline other than business or education).....		3
ENG 200	Introduction to Literary Forms.....	3
		(18)

*Required to take Praxis I (PPST) before the end of second semester

JUNIOR

FIRST SEMESTER

BUS 301	Business and Economics Statistics I.....	3
EDU 209	Integration of Technology.....	3
EDU 304A	The Learner with Special Needs.....	3
ELECTIVE	(any discipline other than business or education).....	3
ELECTIVE	(any discipline other than business or education).....	3
PHI	Philosophy Elective	3
		(18)

SECOND SEMESTER

BUS 304	Principles of Management	3
CIS 401	Online Academic Research.....	3
EDU 309	Human Growth and Development	3
EDU 306	Classroom Organization and Management.....	3
EDU 311	Teaching Reading in the Content Area.....	3
ELECTIVE	(any discipline other than business or education).....	3
		(18)

SENIOR

FIRST SEMESTER

BUS 305	Principles of Marketing.....	3
EDU 201	Literature for Children and Youth	3
EDU 305**	Curriculum and Instructional Strategies I.....	4
ELECTIVE	(any discipline other than mathematics or education)	3
PHI 305	Ethics and Value Theory.....	3
THE	Theology Elective	3

Required to **successfully complete Praxis I (PPST) as a prerequisite to this course

(19)

SECOND SEMESTER

BUS 401	Business Law I.....	3
EDU 310***	Instructional Method: Elementary	5
ELECTIVE	(any discipline other than business or education).....	3
THE	Theology Elective	3

***Successful completion of EDU 305 is a prerequisite to this course

(14)

Total: 138

NOTE: 18 hours of electives must be concentrated in one discipline and may not be in the area of major concentration (education) or in the selected area of concentration (business).

**BACHELOR OF SCIENCE
INTERDISCIPLINARY STUDIES DEGREE
MAJOR AREA GENERAL SCIENCE**

Students wishing to earn a Bachelor of Arts degree must complete an additional six (6) hours of study in a foreign language; otherwise, they will receive a Bachelor of Science degree.

FRESHMAN

FIRST SEMESTER

AIS 101	Introduction to College Success.....	1
ENG 101	English Composition I	3
ESC 101	Earth Science	4
HIS 101	History of Western Civilization I.....	3
MAT 205	College Algebra	3
PHY 100	Physical Science.....	4
		(18)

SECOND SEMESTER

EDU 210	Introduction to Education.....	0
ENG 102	English Composition II.....	3
CHE 102	Chemistry I.....	4
HIS 102	History of Western Civilization II	3
MAT 210	College Geometry	3
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
		(19)

SOPHOMORE

FIRST SEMESTER

BIO 204	General Biology	4
CHE 103	Chemistry II	4
EDU 204	Multicultural Education	3
ELECTIVE	(any discipline other than science or education).....	3
HIS 201	History of the United States I.....	3
		(17)

SECOND SEMESTER*

ART 312	Arts and Humanities	3
BIO 250	Botany	4
PHY 251	General Physics I	4
EDU 202	Educational Psychology.....	3
ENG 200	Introduction to Literary Forms.....	3
		(17)

*Required to take Praxis I (PPST) before the end of second semester

JUNIOR

FIRST SEMESTER

^PHY 252	General Physics II.....	4
EDU 209	Integration of Technology.....	3
EDU 304A	Learners with Special Needs.....	3
ELECTIVE	(any discipline other than science or education).....	3
ELECTIVE	(any discipline other than science or education).....	3
PHI	Philosophy Elective	3
		(19)

SECOND SEMESTER

BIO 251	Zoology.....	4
EDU 309	Human Growth and Development	3
EDU 306	Classroom Organization and Management.....	3
EDU 311	Teaching Reading in the Content Area.....	3
ELECTIVE	(any discipline other than science or education).....	3
		(16)

SENIOR

FIRST SEMESTER

CHE 201	Organic Chemistry I.....	5
EDU 201	Literature for Children and Youth	3
EDU 305**	Curriculum and Instructional Strategies I.....	4
ELECTIVE	(any discipline other than science or education).....	3
PHI 305	Ethics and Value Theory.....	3

Required to **successfully complete Praxis I (PPST) as a prerequisite to this course

(18)

SECOND SEMESTER

BIO 375	Genetics.....	4
EDU 310***	Instructional Methodologies	5
ELECTIVE	(any discipline other than science or education).....	3
MAT 260	Introduction to Statistics	3
THE	Theology Elective	3

***Successful completion of EDU 305 is a prerequisite to this course

(18)

Total: 142

^Four hours of Earth Science/Physical Science (ESC 205 and PHY 300) may be substituted for PHY 252

NOTE: 18 hours of electives must be concentrated in one discipline and may not be in the area of major concentration (education) or in the selected area of concentration (science).

**BACHELOR OF SCIENCE
INTERDISCIPLINARY STUDIES DEGREE
MAJOR AREA HISTORY**

Students wishing to earn a Bachelor of Arts degree must complete an additional six (6) hours of study in a foreign language; otherwise, they will receive a Bachelor of Science degree.

FRESHMAN

FIRST SEMESTER

AIS 101	Introduction to College Success.....	1
ENG 101	English Composition I	3
HIS 101	History of Western Civilization I.....	3
HIS 200	American Economic Development	3
MAT 205	College Algebra	3
PHY 100	Physical Science.....	4
		(17)

SECOND SEMESTER

EDU 210	Admission to Professional Education.....	0
ENG 102	English Composition II	3
ELECTIVE	(any discipline other than history or education)	3
HIS 102	History of Western Civilization II	3
MAT 210	College Geometry	3
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
		(18)

SOPHOMORE

FIRST SEMESTER

BIO 204	General Biology	4
EDU 204	Foundations of Multicultural Education	3
ELECTIVE	(any discipline other than history or education)	3
HIS 201	History of the United States I.....	3
PHI	Philosophy Elective	3
		(16)

SECOND SEMESTER*

ART 312	Arts and Humanities	3
BIO 270	Human Nutrition	3
EDU 202	Educational Psychology.....	3
ENG 200	Introduction to Literary Forms.....	3
ELECTIVE	(any discipline other than history or education)	3
HIS 202	History of the United States II.	3
		(18)

*Required to take Praxis I (PPST) before the end of second semester

JUNIOR

FIRST SEMESTER

EDU 209	Integration of Technology.....	3
EDU 304A	The Learner with Special Needs.....	3
ELECTIVE	(any discipline other than history or education)	3
HIS 301	Louisiana History.....	3
HIS	Elective (above 301).....	3
		(15)

SECOND SEMESTER

EDU 309	Human Growth and Development	3
EDU 306	Classroom Organization and Management.....	3
EDU 311	Teaching Reading in the Content Area.....	3
HIS	History Electives (above 301).....	6
		(15)

SENIOR

FIRST SEMESTER

EDU 201	Literature for Children and Youth	3
EDU 305**	Curriculum and Instructional Strategies I.....	4
ELECTIVE	(any discipline other than history or education)	3
HIS	History Elective (above 390)	3
PHI 305	Ethics and Value Theory.....	3
**Required to successfully complete Praxis I (PPST) as a prerequisite to this course		(16)

SECOND SEMESTER

EDU 310***	Instructional Method: Elementary	5
HIS 450	Louisiana Heritage: Research in Louisiana History	3
ELECTIVE	(any discipline other than history or education)	3
THE	Theology Elective	3
***Successful completion of EDU 305 is a prerequisite to this course		(14)

Total: 129

NOTE: 18 hours of electives must be concentrated in one discipline and may not be in the area of major concentration (education) or in the selected area of concentration (history).

SPECIAL NOTE: There is no Louisiana Certification in history. Consequently, if a candidate wishes to pursue Louisiana certification, a candidate in this curriculum is highly recommended to take his/her 18 hours of electives in social studies (other than history). This will provide the candidate with the necessary content knowledge to pass the PRAXIS content specialty in social science and work toward Louisiana Certification in social science.

**BACHELOR OF SCIENCE
INTERDISCIPLINARY STUDIES DEGREE
MAJOR AREA MATHEMATICS**

Students wishing to earn a Bachelor of Arts degree must complete an additional six (6) hours of study in a foreign language; otherwise, they will receive a Bachelor of Science degree.

FRESHMAN

FIRST SEMESTER

AIS 101	Introduction to College Success.....	1
ENG 101	English Composition I	3
HIS 101	History of Western Civilization I.....	3
MAT 101 or MAT 102	Intro to Mathematical Concepts I or II	3
MAT 205	College Algebra	3
PHY 100	Physical Science.....	4
		(17)

SECOND SEMESTER

EDU 210	Admission to Professional Education.....	0
ENG 102	English Composition II.....	3
HIS 102	History of Western Civilization II	3
MAT 206	Trigonometry	3
MAT 210	College Geometry	3
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
		(18)

SOPHOMORE

FIRST SEMESTER

BIO 204	General Biology	4
EDU 204	Foundations of Multicultural Education	3
ELECTIVE	(any discipline other than mathematics or education)	3
HIS 201	History of the United States I.....	3
MAT 215	Finite Mathematics.....	3
		(16)

SECOND SEMESTER*

ART 312	Arts and Humanities	3
BIO 270	Human Nutrition	3
EDU 202	Educational Psychology	3
ENG 200	Introduction to Literary Forms.....	3
MAT 260	Introductory to Statistics	3
PSY 101	General Psychology	3
		(18)

*Required to take Praxis I (PPST) before the end of second semester

JUNIOR

FIRST SEMESTER

EDU 209	Integration of Technology.....	3
EDU 304A	The Learner with Special Needs.....	3
ELECTIVE	(any discipline other than mathematics or education)	3
MAT 250	Calculus.....	4
PHI	Philosophy Elective	3
		(16)

SECOND SEMESTER

EDU 309	Human Growth and Development	3
EDU 306	Classroom Organization and Management.....	3
EDU 311	Teaching Reading in the Content Area.....	3
ELECTIVE	(any discipline other than mathematics or education)	3
MAT 316	Discrete Mathematics.....	4
		(16)

SENIOR

FIRST SEMESTER

EDU 201	Literature for Children and Youth	3
EDU 305**	Curriculum and Instructional Strategies I.....	4
ELECTIVE	(any discipline other than mathematics or education)	3
MAT 410	Linear Algebra	3
PHI 305	Ethics and Value Theory.....	3
**Required to successfully complete Praxis I (PPST) as a prerequisite to this course		(16)

SECOND SEMESTER

EDU 310***	Instructional Method: Elementary	5
ELECTIVE	(any discipline other than mathematics or education)	6
MAT 310	History of Mathematics.....	3
THE	Theology Elective	3
***Successful completion of EDU 305 is a prerequisite to this course		(17)

Total: 134

NOTE: 18 hours of electives must be concentrated in one discipline and may not be in the area of major concentration (education) or in the selected area of concentration (mathematics)

**BACHELOR OF SCIENCE
INTERDISCIPLINARY STUDIES DEGREE
MAJOR AREA SOCIAL STUDIES**

Students wishing to earn a Bachelor of Arts degree must complete an additional six (6) hours of study in a foreign language; otherwise, they will receive a Bachelor of Science degree.

FRESHMAN

FIRST SEMESTER

AIS 101	Introduction to College Success.....	1
ENG 101	English Composition I	3
GEO 201	World Geography.....	3
HIS 101	History of Western Civilization I.....	3
MAT 205	College Algebra	3
PHY 100	Physical Science.....	4
		(17)

SECOND SEMESTER

EDU 210	Admissions to Professional Education.....	0
ENG 102	English Composition II.....	3
GEO 202	Geography of U.S. and Canada.....	3
HIS 102	History of Western Civilization II	3
MAT 210	College Geometry	3
SPE 101	Fundamentals of Public Speaking.....	3
THE	Theology Elective	3
		(18)

SOPHOMORE

FIRST SEMESTER

BIO 204	General Biology	4
EDU 204	Foundations of Multicultural Education	3
ELECTIVE (any discipline other than Social Science or education)	3
HIS 201	History of the United States I.....	3
SOC 201	Introduction to Sociology	3
		(16)

SECOND SEMESTER*

ART 312	Arts and Humanities	3
BIO 270	Human Nutrition	3
EDU 202	Educational Psychology	3
ENG 200	Introduction to Literary Forms.....	3
HIS 202	History of the United States II.	3
PSY 101	General Psychology	3
		(18)

*Required to take Praxis I (PPST) before the end of second semester

JUNIOR

FIRST SEMESTER

ECO 201	Principles of Economics I.....	3
EDU 209	Integration of Technology.....	3
EDU 304A	The Learner with Special Needs.....	3
ELECTIVE (any discipline other than Social Science or education)	6
PHI	Philosophy Elective	3
		(18)

SECOND SEMESTER

HIS 301	Louisiana History.....	3
EDU 309	Human Growth and Development	3
EDU 306	Classroom Organization and Management.....	3
EDU 311	Teaching Reading in the Content Area.....	3
ELECTIVE (any discipline other than Social Science or education)	3
		(15)

SENIOR

FIRST SEMESTER

EDU 201	Literature for Children and Youth	3
EDU 305**	Curriculum and Instructional Strategies I.....	4
ELECTIVE (any discipline other than Social Science or education)	3
HIS 450	Louisiana Heritage: Research in Louisiana History	3
PHI 305	Ethics and Value Theory.....	3
		(16)

Required to **successfully complete Praxis I (PPST) as a prerequisite to this course

SECOND SEMESTER

EDU 310***	Instructional Method: Elementary	5
ELECTIVE (any discipline other than Social Science or education)	3
THE	Theology Elective	3
PSC 250	American Government.....	3
		(14)

Total: 132

***Successful completion of EDU 305 is a prerequisite to this course

NOTE: 18 hours of electives must be concentrated in one discipline and may not be in the area of major concentration (education) or in the selected area of concentration (mathematics).

DEVELOPMENTAL STUDIES

DESCRIPTION OF COURSES

Our Lady of Holy Cross College offers pre-college courses in Algebra, English, and Reading. These courses are designed to help students attain proficiencies that will enable them to succeed in college-level courses.

The College also provides Support for Academic Success with computer-assisted instruction. There are computer programs in all three areas of developmental studies: English, algebra, and reading.

Students of reading should demonstrate reading skills required for college-level academic courses.

STUDENT OUTCOMES FOR DEVELOPMENTAL STUDIES COURSES

Upon successful completion of the developmental studies courses, students should be able to

1. demonstrate the reading skills necessary to function successfully in college-level courses
2. complete successfully English Composition I and
3. complete successfully College Algebra and/or Finite Mathematics.

PLACEMENT PROCEDURES

Our Lady of Holy Cross College requires ACT (American College Test) scores for placement of traditional-aged students. Placement tests in the areas of algebra, English, and reading are administered to other students who do not have college credit to determine their placement.

The ACT mathematics score will determine whether a student is placed in MAT 205 *College Algebra* or in MAT 100 *Developmental Algebra*.

The ACT English scores will determine whether a student is placed in ENG 101 *English Composition I* or ENG 100 *Developmental English*. If a student is placed in ENG 100, he or she is allowed two semesters to attain the proficiencies required to function in college-level English courses.

A student placed in REA 100 *Reading* is allowed two semesters to attain reading skills required for college-level academic courses.

MAXIMUM NUMBER OF CREDITS

A student enrolled in either Developmental Algebra or Developmental English is allowed to take a maximum of twelve credits per semester.

REPEATING COURSES

Students may spend one semester or a maximum of two semesters in each developmental course. If a passing grade is not earned within the allotted time, students incur an academic suspension for one full year, including summer.

WITHDRAWING FROM COURSES

Once registered for a developmental studies course, a student may not withdraw from the course.

CURRICULA: Pre-college Courses*

ENG 100	Developmental English.....	3 hours
MAT 100	Developmental Algebra	3 hours
REA 100	Reading	3 hours

*Credits for pre-college courses do not satisfy general education requirements. Credits are not applicable to any program.

SUMMER BRIDGE PROGRAM

The Summer Bridge Program is designed to remediate students who score below a 15 in any area of the ACT and are required to attend the program in order to be accepted for the fall semester at OLHCC. Students who score between 16-18 in reading, 16-19 in math and 16-17 in English may choose to attend the program in order to test out of developmental courses for the fall semester. Students will be charged a registration fee of \$45.00 to attend the program; textbooks are included and will be distributed on the first day of classes.

DIVISION OF NURSING
Patricia M. Prechter, R.N., Ed.D., Dean

DESCRIPTION OF PROGRAM

During the freshman year of the nursing program, students are expected to complete many of the core courses. Students may be admitted to the nursing clinical sequence in the fall semester of the sophomore year. During this semester the students enroll in two non-clinical nursing courses and complete the core and science courses that are the foundation of the nursing program. Nursing courses are serial and are concentrated at the junior and senior level of the program. A practicum is required in each clinical nursing course.

There is a residency requirement for nursing majors that at least one quarter of the total number of credit hours for the Bachelor of Science in Nursing degree be completed at Our Lady of Holy Cross College.

The purposes of the nursing program are to:

1. provide a professional nursing program which transmits the ethical and human values of the Gospel and the values of the founders of the Marianites of Holy Cross to its students to enrich their own lives and to enable them to bring compassion and healing in the Catholic tradition of Jesus and Mary, His Mother, to those committed to their care;
2. prepare a professional nurse-generalist for beginning practice who values the worth and dignity of the person in a multicultural, changing society;
3. provide a professional nursing program based on a strong liberal arts foundation;
4. prepare graduates to successfully complete the licensing examination for registered nurses;
5. provide a foundation for graduate study;
6. prepare the graduates to assume the responsibility for lifelong learning.

Upon successful completion of the program in nursing the graduate will:

1. practice professional nursing within the scope of a multicultural, changing society;
2. synthesize theoretical and empirical knowledge from psychological, sociological, and biological sciences, humanities, and nursing;
3. assess health status and health potential, utilizing the nursing process for nursing care of individuals, families, and communities;

4. demonstrate the ability to engage in critical thinking, decision-making, and independent judgment;
5. evaluate research in nursing and related disciplines for its applicability to nursing theory and nursing practice;
6. practice leadership skills in collaboration with members of the health care team in promoting the health and welfare of the client;
7. evaluate the impact of nursing as it relates to assisting the client to achieve the optimum level of health;
8. demonstrate the advocacy role within the Christian perspective of respect for the uniqueness, dignity, and worth of the client and others;
9. accept individual responsibility and accountability for nursing decisions, actions, and their outcomes;
10. exemplify responsibility and accountability for personal and professional growth;
11. formulate strategies for the improvement of health care and enhancement of nursing as a practice discipline;
12. contribute to affecting change in the health care delivery system through actions as a nurse and as a citizen.

DEGREE OFFERED
Bachelor of Science in Nursing

ADMISSION REQUIREMENTS

Admission to the Division of Nursing is based upon:

1. demonstration of English and mathematics proficiency;
2. reading proficiency at college level in comprehension and vocabulary;
3. completion of a minimum of 34 semester hours of Level I designated core and support courses with a grade of C or better;
4. grade-point average of at least 2.5;
5. successful score on all entrance examinations;

6. formal application for admission to the Division of Nursing;
7. three letters of recommendation.

Admission to the Division of Nursing is competitive.

Due to the use of objective criteria in processing applications, attainment of minimum admission requirements does not ensure admission to the Division of Nursing.

Louisiana State Board of Nursing's Criteria for Denial of Enrollment in a Clinical Nursing Course or for Licensure as a Registered Nurse

Students with the following conditions are ineligible to enroll in a clinical nursing course:

1. pending disciplinary action or any restrictions of any form by a licensing/certifying board in any state; or
2. pending criminal charge that involves any violence or danger to another person, or involves a crime which constitutes a threat to patient care; or
3. has pled guilty, nolo contendere, been convicted of, or committed a:
 - a. “crime of violence” specified in LRS 14:2(13), or
 - b. crime which involves distribution of drugs, or
 - c. crime which reflects on the ability of the person to practice nursing safely and is currently serving a court ordered probation; or falsifies any documents submitted to the board or the nursing school.

A pardon, suspension or imposition of sentence, expungement, or pretrial diversion or similar programs shall not negate or diminish the above requirements.

Admission Policy for an L.P.N. to Bachelor of Science in Nursing

The Division of Nursing has the following plan for an L.P.N. to attain the B.S.N. degree at Our Lady of Holy Cross College. An L.P.N. student may challenge NSG 203 Nursing I (7 credits). The challenge of NSG 203 may not be undertaken until the 34 prerequisite hours in Level I are completed. In addition, the L.P.N. must be concurrently enrolled in NSG 200 Dimensions of Professional Nursing (3 credits) and NSG 202 Pharmacology (3 credits). These courses are taught every fall semester.

Challenge Procedure for an L.P.N.

Students who are L.P.N.s follow the same procedures for any new student regarding admission to the College and/or Division of Nursing. The challenge of NSG 203 Nursing I (7 credits) must be completed during the fall semester that the student is enrolled in NSG 200 and NSG 202.

The L.P.N. must have current work experience equivalent to at least one year of full-time employment. A resumé of work experience of the L.P.N must be provided and include length of time, type of patients requiring nursing care, skills required, responsibilities, etc.

In addition, the L.P.N. must successfully pass the L.P.N. Mobility Examination provided by the National League for Nursing as well as successfully demonstrate competency in selected fundamental nursing clinical skills.

Admission Policy for the R.N. Student for Bachelor of Science in Nursing (for R.N.s only)

1. Formal application to the Division of Nursing
2. Official transcripts for all college work
3. Completion of a minimum of 28 semester hours of designated prerequisite courses
4. Grade-point average of 2.2
5. Three letters of recommendation
6. Verification of a current unencumbered R.N. license in Louisiana
7. Documentation of current work experience as an R.N. and continuing education.

Documentation of Work Experience of an R.N.

The R.N. student shall be in current clinical practice in an acute care, home health, or ambulatory care setting for at least 200 hours during the calendar year in which the student is planning to enter the nursing sequence, and in which nursing credit will be awarded.

Challenge or Transfer Credit for an R.N.

R.N. students may challenge or transfer credit for the following nursing courses taken in the collegiate setting: NSG 202, 203, 205, 300, and 308.

Louisiana State Board of Nursing's Criteria for Enrollment in a Clinical Nursing Course or for Licensure as a Registered Nurse

The Nurse Practice Act requires that students who enroll in a clinical nursing course or become licensed as a registered nurse by examination be of good moral character and have committed no acts which constitute ground for disciplinary action as defined in R.S. 37:921.

Students shall report to the Program Head and petition the Board for approval to practice as students of nursing in Louisiana prior to enrollment in a clinical nursing course in the following instances:

1. any disciplinary action by any licensing/certifying board in any state;
2. any arrest, criminal charge, or conviction;
3. any addiction or impairment which may affect their ability to practice nursing with reasonable skill and safety.

A pardon, suspension or imposition of sentence, expungement, or pretrial diversion or similar program shall not negate or diminish the reporting requirements. If a criminal record as a juvenile is **expunged**, then the applicant may answer "no" to the question, "have you ever been arrested?"

During the first clinical semester the nursing student are required to provide two sets of fingerprints for criminal background checks. The Louisiana State Board of Nursing will send one set of fingerprints to the Louisiana State Police, and a second set of fingerprints to the Federal Bureau of Investigation.

Reporting of Any Subsequent Disciplinary Action, Arrest, Charge, Conviction, Addiction or Impairment

If a student is admitted to the clinical sequence of the nursing program, any subsequent disciplinary action, arrest, criminal charge or conviction, addiction, or impairment shall be reported IMMEDIATELY to the Program Head and the Board. All required documents shall be forwarded to the Louisiana State Board of Nursing for evaluation in determining the student's eligibility to continue in the clinical sequence of the program.

The Louisiana State Board of Nursing conducts a criminal background records check of all nursing graduates upon application for licensure to practice as a registered nurse in Louisiana.

GRADUATION REQUIREMENTS

1. Complete the nursing curriculum with a grade of C or better in each nursing course.
2. A grade of C or better in all general education courses.
3. A cumulative GPA of 2.0.
4. Achieve the designated score on the exit exam.

OUR LADY OF HOLY CROSS COLLEGE (2006-2008) DIVISION OF NURSING

BACHELOR OF SCIENCE IN NURSING

FRESHMAN

AIS	101	Introduction to College Success.....	1
BIO	351	Human Anatomy and Physiology I	4
BIO	352	Human Anatomy and Physiology II	4
CHE	207	Inorganic, Organic, and Biochemistry I	4
ENG	101	English Composition I	3
ENG	102	English Composition II	3
MAT	205	College Algebra	3
PHI	207	Introduction to Logic and Critical Thinking	3
PSY	101	General Psychology	3
SOC	201	Introduction to Sociology	3
SPE	101	Fundamentals of Public Speaking	3
			(34)

SOPHOMORE

BIO	270	Human Nutrition	3
BIO	370	Microbiology	4
CHE	208	Inorganic, Organic, and Biochemistry II	4
HIS	101 or 102 or 201 or 202	History of Western Civilization I or II or	3
		History of the United States I or II	3
NSG	200	Dimensions of Professional Nursing	3
NSG	202	Pharmacology	3
NSG	203	Nursing I with Clinical Component	7
NSG	205	Health Assessment with Laboratory Component	3
PSY	340	Human Growth and Development	3
THE		Theology Elective	3
			(36)

JUNIOR

CIS 111	Intermediate Computer Literacy	3
MAT 260	Introductory Statistics	3
NSG 300	Nursing II with Clinical Component	8
NSG 302	Pathophysiology.....	3
NSG 307	Nursing Research	3
NSG 308	Nursing III with Clinical Component	7
PHI	Philosophy Elective	3
---	Free Elective	2
		(32)

SENIOR

ENG	Literature Elective (200 level or above)	3
FNA, MUS, or ART	Elective	3
HIS/GEO/PSC	Elective	3
NSG 400	Nursing IV with Clinical Component	8
NSG 401	Leadership in Nursing.....	3
NSG 402	Perspectives in Nursing	3
NSG 420	Nursing V with Clinical Component	7
THE 305	Morality and Science	3
		(33)

Total: (135)

NURSING SUMMARY

Introduction to College Success.....	1	Nursing	58
Biology	15	Philosophy	6
Chemistry	8	Psychology	6
Computer Information Systems	3	Social Sciences Elective	3
English	9	Sociology	3
Fine Arts, Music or Art.....	3	Speech	3
History	3	Theology	6
Mathematics	6	Free Elective	2
			Total: (135)

CONTINUING EDUCATION

To assist in the enhancement of the personal and professional growth of the residents of the community and the State of Louisiana, several credit and non-credit courses are offered both on campus and off campus. The offerings include conferences, institutes, workshops, and special training programs. Students completing designated non-credit programs receive Continuing Education Units (CEUs), the nationally utilized unit awarded in recognition of the completion of non-credit programs.

The off-campus courses are offered primarily for college credit in cooperation with the various academic divisions of the College. Locations are determined by the need and interest of the students in the various geographical locations throughout the state.

Instructors for non-credit courses are faculty of Our Lady of Holy Cross College or professionals outside the college community whose credentials are examined and accepted by the appropriate College officials.

RELIGIOUS EDUCATION CENTERS

A main goal of Our Lady of Holy Cross College is to provide opportunities for students to develop an enhanced awareness of self in relation to humankind and God. Toward this end, several curricular offerings and numerous related activities are provided both on campus and at several off-campus locations.

Five primary centers have been established for religious education. In affiliation with the Archdiocese of New Orleans, the Diocese of Alexandria, the Diocese of Lafayette, the Diocese of Lake Charles, and the Diocese of Shreveport, the College sponsors activities for the personal enrichment, training, and continuing studies of religious educators and others who desire further Christian formation.

Through participation in activities of these centers, students are assisted in

1. Strengthening the intellectual foundation of their faith;
2. Renewing their spiritual lives;
3. Enriching their Christian community experiences.

CAMPUS MINISTRY

The Office of Campus Ministry consists of the Chaplain and the Campus Minister. They provide for and nurture the spiritual development of the College community and its members by offering pastoral counseling, evenings of reflection, retreats, discussion and prayer groups, and opportunities for volunteerism through Christian witness. Religious services and celebrations are provided in accordance with college needs. Pastoral presence by the Chaplain and Campus Minister is deemed vital to the Office. The office of the Campus Minister is located in the Office of Student Affairs and Admissions.

FOREIGN STUDIES

From time to time Our Lady of Holy Cross College sponsors excursions to foreign countries, which may include courses for credit. It also encourages its students to participate in foreign study programs sponsored by other colleges and universities, especially those of the Holy Cross Family of Colleges and Universities. Information about these programs may be obtained at the Office of Academic Affairs and the Office of Student Affairs and Admissions.

COURSES OF INSTRUCTION

AIR FORCE ROTC RESERVE OFFICERS TRAINING CORPS

All courses are taught at Tulane University.

AER 101-102 FOUNDATIONS OF THE U.S. AIR FORCE 1, 1 sem. hr.

The AS100 course is a survey course, designed to introduce cadets to the United States Air Force and Air Force Reserve Officer Training Corps. Featured topics include mission and organization of the Air Force, officership and professionalism, military customs and courtesies, Air Force officer opportunities, and an introduction to communication skills. Leadership Laboratory is mandatory for AFROTC cadets and complements this course by providing cadets with followership experiences.

AER 201-202 EVOLUTION OF USAF AIR AND SPACE POWER 1, 1 sem. hr.

The AS200 course examines the general aspects of air and space power from a historical perspective. The course covers a time period from the first balloons and dirigibles to the 21st century war on terrorism. Historical examples are provided to extrapolate the development of Air Force capabilities (competencies) and missions (functions) and to demonstrate the evolution of air and space power. The course examines fundamentals associated with war in the third dimension: e.g., principles of war and tenets of air and space power. As a whole, this course provides cadets with a knowledge-level understanding of the employment of air and space power from a doctrinal and historical perspective. In addition, students continue discussing the importance of the Air Force Core Values, through operational examples and historical Air Force leaders, and continue to develop their communication skills. Leadership Laboratory is mandatory for AFROTC cadets and complements this course by providing cadets with followership experiences.

AER 301-302 AIR FORCE LEADERSHIP STUDIES 3, 3 sem. hrs.

AS300 is a study of leadership, management fundamentals, professional knowledge, Air Force personnel and evaluation systems, ethics, and the communication skills required of an Air Force junior officer. Case studies are used to examine Air Force leadership and management situations as a means of demonstrating and exercising practical application of the concepts being studied. A mandatory leadership laboratory complements this course by providing advanced leadership experiences in officer-type activities, giving students the opportunity to apply the leadership and management principles of this course. (Credit toward graduation will not be granted for both AER 301 and BUS 304).

**AER 401-402 NATIONAL SECURITY AFFAIRS/PRESENTATION
FOR ACTIVE DUTY**

3, 3 sem. hrs.

The AS400 course examines the national security process, regional studies, ethics, and Air Force doctrine. Special topics of interest focus on the military as a profession, officership, military justice, civilian control of the military, preparation for active duty, and current issues affecting military professionalism. Within this structure, continued emphasis is given to refining communication skills. A mandatory Leadership Laboratory complements this course by providing advanced leadership experiences, giving students the opportunity to apply the leadership and management principles of this course.

INTRODUCTION TO COLLEGE SUCCESS

AIS 101 INTRODUCTION TO COLLEGE SUCCESS

1 sem. hr.

This introductory course is designed to help students understand and integrate effectively to the environment of Our Lady of Holy Cross College, through the development of attitudes, skills, and knowledge which promote success in higher education. Students will explore and examine methods for achieving success which are grounded in theory drawn from various disciplines and human development models related to academic, personal, and social growth.

ART

ART 101 DRAWING I

3 sem. hrs.

An introduction to basic drawing concepts and media in a studio course with lecture, demonstrations, critiques, and emphasis on visual perception as expressed through form and content. It examines the visual elements, structural relations, and emotive forces that constitute the language of graphic expression.

ART 102 DRAWING II

3 sem. hrs.

Prerequisite: ART 101

This is a course in drawing designed to develop each unique student and refinement of his or her technical proficiency. Emphasis is on mature concepts of visual structure in furthering sensitivity to the expressive potential of drawing media.

ART 203 DRAWING III

3 sem. hrs.

Prerequisite: ART 101 and 102

ART 208 WOMEN IN ART HISTORY

3 sem. hrs.

A focus on the issues surrounding women's roles in art history. (Same as WST 201)

BIOLOGY

A major in biology consists of 32 semester hours of biology courses.

BIO 202 PHARMACOLOGY 3 sem. hrs.
(FOR THE HEALTH SCIENCES)

This course focuses on promoting the pharmacological principles of therapeutic agents including classifications and mechanism of action. Provides knowledge of clinical implications, administration, and adverse affects of drugs. Emphasis to be placed on cardiopulmonary drugs and drugs used during radiographic diagnostic procedures.

BIO 204 GENERAL BIOLOGY 4 sem. hrs.

An introductory study of basic biological concepts, including cell theory, plant and animal organization, genetics, evolution, and ecology. Laboratory experiences are integrated with lecture. 6 hours per week.

BIO 240 NATURAL HISTORY OF LOUISIANA BIRDS 4 sem. hrs.
Prerequisite: BIO 204

This course is a survey of the avifauna of Louisiana. Lecture covers basic elements of ornithology including anatomy, phylogeny and systematics, ecology, physiology, and behavioral biology. Field trips to visit urban and natural habitats to demonstrate the diversity and abundance of birds in Louisiana.

BIO 250 BOTANY 4 sem. hrs.

An introduction to the plant kingdom including the study of structure and function, growth and development, and relationship of plants with their environment. Plant diversity from an evolutionary standpoint will also be considered. Laboratory experiences are integrated with lecture. 6 hours per week.

BIO 251 ZOOLOGY 4 sem. hrs.
Prerequisite: BIO 204

Detailed study of the animal kingdom, including physiology, anatomy, development, reproduction, and evolution. Laboratory is integrated with lecture. 6 hours per week.

BIO 270 HUMAN NUTRITION 3 sem. hrs.
Prerequisite: BIO 204

Introduction to the principles of nutrition, study of nutrients, and practice in nutrition-related decision making.

BIO 290 TOPICS IN BIOLOGY 1-2 sem. hrs.
Prerequisite: BIO 204

Investigations in special areas of biological sciences. Individual or group participation. Permission of instructor is needed.

BIO 291 STRESS MANAGEMENT 1 sem. hr.

Basic concepts of stress and techniques for its management. Same as HPE 291.

financial position are covered. Students review and apply knowledge and skills through the use of text integrated microcomputer software in this and all other accounting courses.

BUS 210 BUSINESS COMMUNICATIONS 3 sem. hrs.
Prerequisite: ENG 102

Communications theory and its applications in business. Composition of complex correspondence, memoranda and reports, including research, format, graphics, syntax, and semantics.

BUS 218 INTRODUCTION TO BUSINESS 3 sem. hrs.

Survey course in the organization, structure, and functions of business enterprises, and the environments in which they operate. The various operating functions of business, each of which is studied in depth in subsequent course work, are introduced. Introduction to the case-study technique of analyzing and solving business problems.

BUS 211 ORAL COMMUNICATIONS IN BUSINESS 3 sem. hrs.

An advanced study of the art of oral communication in any industry. This course concentrates on the variety of presentation types and the importance of a professional and polished delivery method. The student develops and presents information using the latest hardware and software technology and/or visual aids. The students receives valuable and immediate feedback by viewing their recorded presentations. Attention is also given to the effect non-verbal communication has on oral presentations.

BUS 219 INTRODUCTION TO TOURISM 3 sem. hrs.

An overview of tourism including career opportunities with an introduction to the history of tourism, its development, size, and scope. Classes emphasize travel trends, tourism development, the selling of tourism, hospitality, and the community's influences and roles in the industry.

BUS 220 SOUTHERN TOURIST ATTRACTIONS 3 sem. hrs.

This class is designed to provide students with the opportunity to investigate tourist attractions in the South as businesses and profit centers. These investigations provide an in-depth analysis of these attractions as businesses.

BUS 300 SURVEY OF TRANSPORTATION 3 sem. hrs.

A survey of transportation and its importance as a pervasive and vital function of an industrialized economy. The New Orleans area is a prime transportation city providing critical links between producers and consumers, both domestically and internationally. Industrialized economies, such as the New Orleans area, are totally dependent upon others' production of food and manufactured products, and upon a transportation system that links the spatial and temporal gap between both the producers and consumers of goods. Transportation modes, third party transportation and carriers, urban/metropolitan transportation, rate making and costs in transportation, traffic management, regulation and deregulation, management information systems, and communications are all covered in this course.

BUS 301-302 BUSINESS AND ECONOMIC STATISTICS I AND II 3, 3 sem. hrs.
Prerequisite: MAT 215

An introductory course in statistical methods and their use in gathering and interpreting quantitative data upon which to base decisions under conditions of uncertainty. First semester covers probability, sampling, inference, simple correlation, and regression. Second semester includes variance and time-series analysis, non-parametric statistics, statistical forecasting, decision-making, and quality control. (Same as MAT 303-304)

BUS 303 MARKETING OF TOURISM 3 sem. hrs.

This course is a study of the marketing concepts associated with tourism. Classes are designed to examine products, promotions, prices, and distribution in tourism. Students conduct a marketing research project which provides them an opportunity to identify and define particular tourism markets and to develop plans necessary to capture or exploit the market.

BUS 304 PRINCIPLES OF MANAGEMENT 3 sem. hrs.
This course is a prerequisite to all other management courses.

Fundamental theories, principles and practices of management in terms of the basic tasks of management: planning, organizing, staffing, directing, and controlling the operations of any type of enterprise. A multi-disciplinary, contingency approach, with emphasis on the optimization of managerial effectiveness under conditions of uncertainty.

BUS 305 PRINCIPLES OF MARKETING 3 sem. hrs.
This course is a prerequisite to all other marketing courses.

Managerial analysis of the marketing function of business, its environmental and institutional structure. The course examines market identification, marketing mix development, operational strategies, and tactics. Emphasis on the major elements of marketing mix: product, place, promotion, and price, in terms of the marketing concepts of business.

BUS 306 TOURISM RESOURCES 3 sem. hrs.

A detailed investigation of the resources available to the tourism industry. Concentration is on all aspects of advertising, public and community relations, travel agencies, tour operations, referral systems, and convention bureaus as these relate to the industry of tourism.

BUS 307 MANAGERIAL ACCOUNTING 3 sem. hrs.
Prerequisite: BUS 206: not open to Accounting majors or minors

Interpretation and application of financial accounting data as the basis for managerial planning, decision, and control. Cost behavior, analysis, and estimation; budgeting and cost control; pricing; cost/volume/profit relationships; financial statement analysis; and capital investment decisions.

BUS 308 **SOUTHERN CUSTOMS AND MANNERS** **3 sem. hrs.**
Prerequisites: BUS 210 and HIS 301 or HIS 450

A course designed to provide the student of tourism management with the necessary awareness to bring the business of the industry together with the wonderful and traditional ways of the South. Emphasis is placed on the utilization of marketing techniques that address the uniqueness of the region and its potential customers. This course requires group projects and presentations.

BUS 309 **PERSONNEL MANAGEMENT** **3 sem. hrs.**
Prerequisite: BUS 304 required

Problems in industrial relations, including job analysis and description; compensation and benefits; recruitment, training, and performance appraisal; manpower inventory; governmental regulations. Introduction to collective bargaining and union relations.

BUS 311 **PRINCIPLES OF BUSINESS FINANCE** **3 sem. hrs.**
Prerequisites: BUS 206 and MAT 215

Financial analysis and forecasting, working-capital and asset accumulation and conservation, debt and equity financing, financial structure and leverage, cost of capital, dividend policies. Introduction to financial management.

BUS 312 **PHYSICAL DISTRIBUTION AND LOGISTICS** **3 sem. hrs.**
Prerequisite: MAT 205

A survey of problems and practices in the operation of integrated logistics systems which meet production needs for materials and components as well as marketing needs for the distribution of finished goods. Customer service standards, transportation modes and rates, materials handling and inventory control, warehousing, traffic management, system design operation and control are also covered.

BUS 313 **PRINCIPLES OF ADVERTISING** **3 sem. hrs.**

Survey of the promotion element in the marketing mix. Campaign planning, target-market media analysis and selection; copy and visualization, print and electronic media production; sales promotion and direct mail; effectiveness measurement. Introduction to advertising and promotion management are all covered.

BUS 314-315 **INTERMEDIATE ACCOUNTING I and II** **3 sem. hrs.**
Prerequisite: BUS 206

An intensive study of accounting theories, principles, standards, and concepts. Individual accounts of financial statements are covered in detail in regard to proper accounting and presentation.

BUS 317 **FINANCIAL INSTITUTIONS AND MARKETS** **3 sem. hrs.**
Prerequisites: BUS 311, ECO 201 and ECO 202

The study of the central and commercial banking systems and their effect on the credit and output markets. Emphasis is placed on the tools available to and the specific policies followed by the Federal Reserve System along with the analysis of interest rates, exchange rates, and the effect of foreign trade and investment on the capital markets. Same as ECO 317.

- BUS 318** **COST ACCOUNTING** **3 sem. hrs.**
Prerequisite: BUS 206
Terminology and accounting classification; accumulation and allocation methods; standard, job-order, and process manufacturing costs; multiple-product costs; distribution cost; inventory valuation; pricing; budgets. Cost analysis and cost/volume/profit relationships. Introduction to inventory planning.
- BUS 319** **TAX ACCOUNTING I** **3 sem. hrs.**
Prerequisite: BUS 206
Study of federal tax revenue code, regulations, rulings, and court decisions as applied to individuals and sole proprietorships.
- BUS 320** **TAX ACCOUNTING II** **3 sem. hrs.**
Prerequisite: BUS 206
Study of federal tax revenue code, regulations, rulings, and court decisions as applied to partnerships, corporations, and fiduciaries. Estate, gift, and other related tax matters are covered.
- BUS 321** **CONSUMER BEHAVIOR** **3 sem. hrs.**
Prerequisite: PSY 101 or SOC 201
Interdisciplinary approach to an understanding of individual and family marketing decisions. Behavioral, social, and cultural determinants of consumer needs, wants, desires, motivations, and buying behavior, in terms of the marketing concept of business.
- BUS 322** **BUSINESS/INDUSTRIAL MARKETING** **3 sem. hrs.**
Prerequisite: BUS 305
A problem-solving approach to the unique aspects of marketing goods and services to business, industry, and government. Emphasis on the distinctive characteristics of organizational markets and customers, including market segmentation, buying behavior, multiple buying influences, a formalized and complex purchasing process. Emphasis on the unique application of marketing mix elements to the organizational buying function in terms of the marketing concept of business.
- BUS 323** **PRINCIPLES OF REAL ESTATE** **3 sem. hrs.**
Nature of real property and property rights. Residential and commercial appraisal, acquisition, financing, development, and management. Mortgages, liens, deeds, titles, contracts, and other legal instruments. Leasing, sale and brokerage.
- BUS 324** **PRINCIPLES OF INSURANCE** **3 sem. hrs.**
Survey of risks, risk-bearing, and types of protection. Life and disability coverage; property coverage including marine insurance, fidelity and surety bonds; casualty coverage including liability, aviation, and labor insurance. Legal concepts and state regulations.
- BUS 325** **MARKETING RESEARCH** **3 sem. hrs.**
Prerequisite: MAT 215, BUS 301 and 302 (Same as MAT 303 and 304)
Application of scientific research techniques to marketing problems, to provide a data base for decision-making. Project design, questionnaire construction, sources, sampling, data collection,

validity/reliability measurement, and control. Tabulation and reporting of data, including analysis and interpretation. Individual/group projects.

BUS 326 SALESMANSHIP 3 sem. hrs.
Prerequisite: SPE 101

Intensive study of the principles of personal selling, as practiced at various marketing-channel levels. Prospecting buyer motivations, structure and content of sales presentations, selling aids, overcoming objections, closing. Development and delivery of oral sales presentation.
Prerequisite: BUS 305

BUS 330 MANAGEMENT INFORMATION SYSTEMS 3 sem. hrs.
Prerequisite: 12 hours in Business Administration

The study of computers in their relationship to management as tools for decision making and data analysis. This course explores the nature of computer information systems and allows the students to experience practical applications of these systems to all forms of business entities. Both hardware and software applications will be utilized in acquainting the student with computerized solutions to business problems and procedures. Students will be required to implement the knowledge of these systems to a simulated business need. Same as CIS 330.

BUS 350 INVESTMENTS 3 sem. hrs.
Prerequisites: ECO 201, ECO 202, BUS 311

The study of the central and commercial banking systems and their effect on the credit and output markets. Emphasis is placed on the tools available to and the specific policies followed by the Federal Reserve System along with the analysis of interest rates, exchange rates, and the effect of foreign trade and investment on the capital markets. Same as ECO 350.

BUS 351 PRINCIPLES OF RETAILING 3 sem. hrs.
Prerequisite: BUS 305

An introduction to the retailing function of marketing covering chain, franchise, and independent operations. Store location, purchase and leasing; inventory planning and control; buying and pricing; advertising, display, and selling; finance and personnel.

BUS 353 NOT-FOR-PROFIT ACCOUNTING 3 sem. hrs.
Prerequisite: BUS 206; BUS 315 recommended

A study of accounting principles and techniques for non-profit organizations such as government units, health care facilities, educational institutions, and social service agencies. Fund accounting is covered in detail.

BUS 373 BUSINESS GOLF 1 sem. hr.

Instruct golfers of any skill level on the use of golf as a business tool to build interpersonal relationships. Fifteen hours of combined instruction time in the classroom and at a golf facility. Basic golf knowledge required. Participation limited to ten students.

BUS 374 **INFORMATION SYSTEMS FOR TRAVEL AND TOURISM** **3 sem. hrs.**

Prerequisite: CIS 111, CIS 210 or permission of the dean

This course is designed to acquaint students with the amount of information and the technological sources that are available to the tourism industry. Students will explore current automatic data procedures for travel and tourism and investigate and utilize agency and bureau systems as tools of the industry. This course will require a basic understanding of primary computer data systems. (Same as CIS 374)

BUS 375 **ACCOUNTING INFORMATION SYSTEMS** **4 sem. hrs.**

Prerequisite: BUS 206

This course is an intensive study of the use of the Excel spreadsheet program for the analysis of organizational problems. Particular emphasis is placed upon its use for financial analysis and planning. The students will complete real-world case studies as a means of developing fluency in the use of Excel. Theoretical business models will be discussed and implemented using Excel. There is lab associated with the class to further develop spreadsheet skills. (Same as CIS 375)

BUS 377 **MARKETING MANAGEMENT** **3 sem. hrs.**

Prerequisite: BUS 305

Marketing policies, techniques, and methods, including product and brand development, channels of distribution, promotion and pricing.

BUS 401 **BUSINESS LAW I** **3 sem. hrs.**

Prerequisite: junior standing

Study of the legal environment of business, including legislative, judicial, and administrative law; common and civil law; legal rights and social justice. Emphasis on contracts, sales, secured transactions, Uniform Commercial Code.

BUS 402 **BUSINESS LAW II** **3 sem. hrs.**

Problem-solving approach to the policies and techniques of organizational public relations in establishing, maintaining, and improving communication between an enterprise and its diverse public. Attention is focused on the role of public relations in both the management and marketing functions, as well as on practitioner techniques.

BUS 403 **PUBLIC RELATIONS** **3 sem. hrs.**

Prerequisite: PSY 101 or SOC 201

Problem-solving approach to the policies and techniques of organizational public relations in establishing, maintaining, and improving communication between an enterprise and its diverse public. Attention is focused on the role of public relations in both the management and marketing functions, as well as on practitioner techniques.

BUS 412 EXECUTIVE DEVELOPMENT IN TOURISM 3 sem. hrs.

Prerequisite: senior academic status

The study of all of the principles of management as they apply to their effective application in decision-making and problem-solving situations in tourism. This course is designed to develop, through case work applications, management and communication skills of the student as he/she prepares for a career in tourism management.

BUS 413 DIMENSIONS IN TOURISM 3 sem. hrs.

Prerequisite: senior academic status

This course prepares the student for proper development of tourism packages, tours, convention, and travel. A study of the forces that influence the ability of the tourism manager to develop, cost, and measure properly the efforts in the tourism industry for profit and market interest.

BUS 414 BUSINESS POLICIES AND PROBLEMS 3 sem. hrs.

Prerequisite: senior standing

A capstone seminar for general business majors, integrating all prior course work. Planning, goal determination, strategy and policy formulation and implementation, as applied to the major functions of business and the enterprise as a whole. Contingency and crisis planning. MBO/MBE, societal responsibility. A case study approach to the diagnosis and resolution of complex managerial problems and challenges, amid real-world constraints and uncertainties.

BUS 415 MARKETING AND PROMOTIONAL STRATEGY 3 sem. hrs.

Prerequisite: BUS 313 & BUS 325

This course offers both instructional and a hands-on approach to marketing and promoting brand names and product services. Students will learn how to market different communication strategies to deliver unified, high impact messages about a company and its products through the development of mission statements, project planning, marketing research, as well as other marketing tools. Through practical exercises and application students will gain valuable experience in one of the most exciting fields in the marketing profession.

BUS 416 ORGANIZATIONAL BEHAVIOR 3 sem. hrs.

Prerequisite: PSY 101 or SOC 201, BUS 304

An interdisciplinary approach to the understanding of human inter-relationships in formal and informal organizational settings. Viewing the organization as a social system, attention is focused on its two elements: attitudes and behavior. Emphasis is placed on group dynamics, leadership, and intergroup relations with an introduction to change and conflict.

BUS 417 ENTREPRENURIAL SEMINAR IN TOURISM 3 sem. hrs.

Prerequisite: senior academic status

A seminar of a supervised group of students sharing the results of their research on common topics in tourism management. This course requires the development of a sound business plan by the student and concentrates on the application of the identification of opportunities in the industry.

BUS 462 **INTERNSHIP IN BUSINESS ADMINISTRATION** **1-9 sem. hrs.**
Prerequisites: 18 sem. hrs. of advanced business
course work with a 2.5 GPA and permission of the dean

Cooperative education experience in an employment assignment selected and/or projects approved by the College in a private, public, or non-profit enterprise. Credit is earned at a rate of one semester hour for each 90 clock-hours of supervised work experience in a business environment. Students may not be compensated by the enterprise while earning this credit. Grading is on a Pass/Fail basis.

BUS 463 **INTERNSHIP IN TOURISM** **1-9 sem. hrs.**
Prerequisite: 18 sem. hrs. of advanced business
course work with a 2.5 GPA and permission of the dean

Cooperative education experience in an employment assignment and /or projects approved by the College in a private, public, or non-profit enterprise. Credit is earned at the rate of one semester hour for each ninety clock-hours of supervised work experience in a tourism environment. Students may not be compensated by the enterprise while earning this credit. Grading is on a Pass/Fail basis.

CHEMISTRY

CHE 102 **GENERAL COLLEGE CHEMISTRY I** **4 sem. hrs.**
Prerequisite: MAT 205

A course in the fundamentals of modern chemistry, including chemical bonding, stoichiometry, gas laws, basic atomic theory, nuclear reactions, thermochemistry, and basic properties and reactions of representative elements. 3 hours lecture and 3 hours laboratory per week.

CHE 103 **GENERAL COLLEGE CHEMISTRY II** **4 sem. hrs.**
Prerequisite: CHE 102, MAT 205 or equivalent

Continuation of CHE 102, including solutions, kinetics, equilibria of acid-base, free energy, redox, electrochemistry, and brief introduction to organic chemistry. 3 hours lecture and 3 hours laboratory per week.

CHE 107L **LABORATORY FOR INTRODUCTION TO INORGANIC, 1 sem. hr.**
ORGANIC, AND BIOCHEMISTRY: Optional

A laboratory session to provide reinforcement of the principles in CHE 107. Experiments include metric measurements, composition and properties of chemical compounds, gasses and fluids, fluid transport, calorimetry, organic compounds, carbohydrates, lipids and proteins. 3 hours laboratory per week.

systems, games, learning, and vision. Programming assignments in a current artificial intelligence language will be required.

CIS 330 DATABASE ADMINISTRATION AND MANAGEMENT 3 sem. hrs.

Hands-on use of microcomputer application software within the database management system environment. Students become acquainted with the necessary management, file, and data structures with the design, application, and use of a database management system. Administration of data resource and program development in creating, maintaining, and accessing a database covered.

CIS 355 GRAPHICS APPLICATIONS 3 sem. hrs.

Topics include computer graphics techniques and technology, graphic hardware devices, and graphic software support. The student designs programs of graphic display, both statistical and dynamic, with real time interaction. Three-dimensional perspective transformations are explored.

CIS 356 END-USER SYSTEMS 3 sem. hrs.

This course surveys the various software systems available to users in organizations. Special emphasis is placed on the use of package software and its customization to reflect current trends in the industry. The use of package software is compared to the cost and effectiveness of custom designed software systems in the organization.

CIS 374 INFORMATION SYSTEMS FOR TRAVEL 3 sem. hrs.
AND TOURISM

Prerequisite: CIS 111 or permission of the dean

This course is designed to acquaint students with the vast amount of information and their technological sources that are available to the tourism industry. Students explore current automatic data procedures for travel and tourism and investigate and utilize agency and bureau systems as tools for the industry. This course requires a basic understanding of primary computer data systems. (Same as BUS 374)

CIS 375 ACCOUNTING INFORMATION SYSTEMS 4 sem. hrs.

Prerequisite: BUS 206

This course is an intensive study of the use of the Excel spreadsheet program for the analysis of organizational problems. Particular emphasis is placed upon its use for financial analysis and planning. The students complete real-world case studies as a means of developing fluency in the use of Excel. Theoretical business models are discussed and implemented using Excel. There is lab associated with the class to further develop spreadsheet skills. (Same as BUS 375)

CIS 400 SPECIAL TOPICS 1-3 sem. hrs.

Independent readings, research, and projects on current topics and problems to be determined by the instructor and the student.

CIS 401 ONLINE ACADEMIC RESEARCH 3 sem. hrs.

Prerequisite: Junior or Senior Standing Required.

This course provides the student with the skills to use library databases, retrieve, evaluate and utilize e-journals and other online resources available.

CIS 410 ADVANCED PROGRAMMING 4 sem. hrs.
Prerequisite: CIS 300

Contemporary programming language design and application is studied at an advanced level. Programming language may vary and students may repeat the course for different languages.

CIS 420 COMPUTER SCIENCE PROBLEMS 1-3 sem. hrs.

A directed effort related to a computer science project.

CIS 430 E-COMMERCE 3 sem. hrs.
Prerequisite: CIS 111

This is an introductory course to the field of e-commerce. It is designed to provide the student with an understanding of the impact of technology and strategic aspects on basic business practices of the Internet economy. E-commerce economic forces, business goals, and constraints, technology, and process tools are discussed.

CIS 440 EXECUTIVE DEVELOPMENT IN 3 sem. hrs.
COMPUTER INFORMATION SYSTEMS

The study of all of the principles of management as they apply to their effective application in decision-making and problem-solving situations in Computer Information Systems. This course is designed to develop, through case work applications, management and communication skills of the student as he/she prepares for a career in Computer Information Systems.

CIS 450 APPLIED SOFTWARE DEVELOPMENT PROJECT 3 sem. hrs.
Prerequisite: Junior or Senior Standing Required in CIS.

The employment of a comprehensive system development project which reflects the skills, knowledge, and abilities obtained through the other computer-related courses in the curriculum.

CIS 461 E-MARKETING 3 sem. hrs.

This course introduces the student to many marketing uses of the Internet. The development and evaluation of a strategic marketing plan for a product or product mix offering on the Internet is analyzed. (Same as BUS 461)

CIS 464 INTERNSHIP IN MANAGEMENT 4 sem. hrs.
INFORMATION SYSTEMS

Cooperative education experience in an employment assignment and/or projects approved by the College in a private, public, or non-profit enterprise. Credit is earned at the rate of one semester hour for each ninety-clock hours of supervised work experience in a computer systems environment. Students may not be compensated by the enterprise while earning this credit. Grading is on a Pass/Fail basis.

CIS 465I COMPUTER PROGRAMMING 4 sem. hrs.
Prerequisite: Knowledge and some experience with modern computer programming language.

This course provides independent study for those students interested in the development of computer programming skills in C/C++ and Java. The instructor works with the student guiding

him/her in designing, coding, and testing of computer application. This course is intended for those students who want or need to develop programming skills in modern computer languages.

CRIMINAL JUSTICE

SOC 201 is a prerequisite for all courses in criminal justice.

CJU 100 INTRODUCTION TO CRIMINAL JUSTICE 3 sem. hrs.

Prerequisite: SOC 201

An in-depth study of all agencies that make up the criminal justice system, how the system works, its advantages as well as disadvantages.

CJU 101 INTRODUCTION TO CORRECTIONS 3 sem. hrs.

Prerequisite: SOC 201

This course examines the history, major philosophies, components, and current practices and problems of America's correctional system. Topics include historical evolution, functions of the various components, alternatives to incarceration, treatment programs, inmate control, and other aspects related to the role of corrections in today's criminal justice system.

CJU 200 CRIMINAL INVESTIGATION 3 sem. hrs.

Prerequisite: SOC 201

A study of criminal investigation techniques. Techniques concerning apprehension of perpetrators, victim identification, and different methods used by different criminals are explored.

CJU 210 CRIMINAL LAW 3 sem. hrs.

Prerequisite: SOC 201

This course covers the history, evolution, principles and contemporary applications of criminal law at both federal and state levels. Topics include sources of substantive law, classification of crimes, parties to crime, elements of crimes, matters of criminal responsibility, and other related topics.

CJU 220 PRISON SYSTEM IN THE UNITED STATES 3 sem. hrs.

Prerequisite: SOC 201

A study of different penal institutions employed in the United States on the local, state, and federal level.

CJU 350 CRIMINOLOGY 3 sem. hrs.

The study of causes, treatment, and prevention of crime. This course deals with criminology, penology, laws in ancient and modern times, and the causes of crime. Prisons, probation, parole, and the courts are investigated through field work.

CJU 370 THE POLICEMAN AND THE COMMUNITY 3 sem. hrs.
Prerequisite: SOC 201

This course covers the behavior of policemen and the interaction of the police and the public. It analyzes the role of the policemen as a citizen and as a law enforcement officer.

CJU 372 CORRECTIONAL COUNSELING 3 sem. hrs.
Prerequisite: SOC 201

An in-depth study of the contemporary counseling techniques applied to the special problems of the offender in various correctional settings and as a component of probation/parole conditions. Same as SOC 372.

CJU 374 COURT PROCEDURE AND EVIDENCE 3 sem. hrs.

This course examines the structure, process, and procedure followed in criminal trials. Items covered include examination of incidents, dispositions, kinds and degrees of evidence, and the rules governing admissibility of evidence in court. Comparison and contrast of state and federal courts, arrest, search and seizure laws, exclusionary and statutory rules of evidence, and other related issues are also covered topics.

CJU 375 JUDICIAL PROCESS 3 sem. hrs.

This study of the American judicial process at the federal and state court levels includes a review of landmark court cases.

CJU 376 JUVENILE JUSTICE 3 sem. hrs.

This course examines the juvenile justice system in Louisiana and America. Topics covered include an overview of the juvenile justice system, treatment, organization and prevention programs, special areas, laws unique to juveniles, reform theories, and other related topics.

CJU 400 SPECIAL TOPICS 1-3 sem. hrs.
Prerequisite: SOC 201

Independent readings, research, field work, and projects on current topics and problems to be determined by the instructor and the student.

COUNSELING

COU 600 HUMAN GROWTH AND DEVELOPMENT 3 sem. hrs.

A study of the issues influencing the developmental process throughout the life span including the domains of physical, cognitive, and psychosocial development. The perspective taken in this developmental course is a systemic, contextual point of view.

COU 601N PREPARATION FOR GRADUATE COUNSELING 0 sem. hrs.
FOR THE EARLY ENTRY STUDENT
Prerequisites: Early Entry status and permission of the Graduate
Counseling Department

This non-credit required course is designed to prepare the early entry candidate for the graduate portion of the Early Entry Program in Counseling. Upon completion early entry students will understand the requirements for admission into the Graduate Counseling Department and the requirements for the completion of their MA in counseling. This course must be completed for an Early Entry student to be allowed to register for graduate counseling courses.

COU 602 SOCIAL AND CULTURAL FOUNDATIONS 3 sem. hrs.
Addresses issues and trends in a multicultural and diverse society, including the characteristics and concerns of diverse groups, and societal attitudes and behaviors based on ethnicity, gender, socioeconomic status, sexual orientation, disability, age, religion, and other factors. Addresses individual, family, and group counseling strategies and includes ethical issues.

COU 604 PRACTICUM IN COUNSELING 3 sem. hrs.
An experiential training course requiring a minimum of 100 clock hours of supervised counseling. Students receive both individual and group supervision while counseling individuals, couples, and families at the Thomas E. Chambers Counseling and Training Center, as well as other off-site placements, including school systems, and/or public, private, and volunteer agencies.

COU 605 CAREER AND LIFESTYLE DEVELOPMENT 3 sem. hrs.
Provides an understanding of career development and related life factors, including career development theories and decision-making models. Includes an overview of career and educational information sources, assessment techniques in career counseling, computer-assisted career guidance systems, and interrelationships among work, family and ecological factors including multicultural and gender issues related to career development.

COU 606 THEORIES OF COUNSELING 3 sem. hrs.
A study of the major counseling theories, dynamics of behavioral change, counseling processes and relationships involved in individual and family counseling with an emphasis on application. The concept of consultation is also addressed.

COU 607 THEORY AND PRACTICE OF 3 sem. hrs.
GROUP COUNSELING
Provides an understanding of group development, dynamics, theories, methods, and applications of group work. Topics addressed include developmental stage theories, leadership styles, ethical considerations, diversity, and the four group work specializations. Required experiential component involves 10 hours of process group participation.

COU 609 PROFESSIONAL ORIENTATION AND ETHICS 3 sem. hrs.
IN COUNSELING
Provides an understanding of all aspects of professional functioning, including ethics, history, roles, organizational structure, standards, and credentializing. This comprehensive overview

stresses the ethical standards of professional counseling, ethical and legal issues, and their applications to various counseling activities.

COU 610 RESEARCH METHODOLOGY AND PROGRAM EVALUATION 3 sem. hrs.

Provides an understanding of the nature of counseling and counseling-related research, including research methods, research design, and ethical and legal considerations. Includes an overview of quantitative and qualitative methodology, systemic perspectives in research, basic parametric and nonparametric statistics, and program evaluation with an emphasis on clinically relevant inquiry.

COU 615N DIAGNOSIS AND TREATMENT OF MENTAL DISORDERS 3 sem. hrs.

Study of the identification of the nature of mental, emotional, and behavioral disorders and psychopathology along with diagnostic protocol of behavioral pathology and psychopathology as maintained in the DSM-IV.

COU 616 TECHNIQUES OF COUNSELING 3 sem. hrs.

A study of counseling techniques from the major counseling theories including the core conditions of the therapeutic relationship. Emphasis is placed on a systemic orientation with application and the experiential component being addressed. The elements of consultation are also considered.

COU 617N THESIS SEMINAR 3 sem. hrs.

This course (required only for those approved for the Thesis option) involves the applied study of statistical and methodological analytic techniques, both quantitative, used in data analysis in individual and family counseling-related research.

COU 618 APPRAISAL IN COUNSELING 3 sem. hrs.

Provides an understanding of individual, group, and systemic approaches to assessment and evaluation. Includes an overview of theoretical bases for assessment techniques, psychometric statistics, diversity factors, and ethical factors in assessment and evaluation, and strategies for selecting, administering, and interpreting assessment and evaluation instruments. A variety of assessment methods is addressed.

COU 623N FOUNDATIONS AND CONTEXTUAL DIMENSIONS OF SCHOOL COUNSELING 3 sem. hrs.

This course provides an introduction to the historical background and the current concepts relative to the school environments. Structuring and implementation of a feasible comprehensive counseling program is emphasized.

COU 625n CRISIS INTERVENTION 3 sem. hrs.

Prerequisite: COU 616

The theory and practical application of crisis intervention techniques. Special attention is given to counseling approaches for circumstantial and developmental life crises.

ECO 202 PRINCIPLES OF ECONOMICS II (MICRO) 3 sem. hrs.

Micro Economics examines the economics of the firm, emphasizing the interactions of supply, demand, and appropriate elasticities. The second half of the course includes a detailed look at price and output determination under competitive, monopolistic, and oligopolistic market conditions.

[NOTE: we might wish to remove the recommended prerequisite of Eco 201 for 202. Taking either prepares a student for the other, but there is no reason to prefer 201 first.]

ECO 250 PERSONAL FINANCE/CONSUMER 3 sem. hrs.
ECONOMICS

ECO 250 is an applied survey course in personal and family financial management. Covered are budgeting, cash management, saving, consumer credit, real estate, insurance, investments, consumer protection, and retirement planning.

ECO 302 PUBLIC FINANCE 3 sem. hrs.

An analysis of the public sector of the economy in terms of sources and allocation of resources and their effect on economic stability. Emphasis is placed on federal revenue and expenditures, but state and local finances are also considered. Revenue sources examined include taxation and deficit financing. Expenditure items include public safety, education, governmental agency operations, public services, social insurance, and welfare. Also covered are monetary policy, the budget process, debt management, income redistribution, and inner-government fiscal relations.

ECO 303 ECONOMICS OF GOVERNMENT REGULATION 3 sem. hrs.

An analysis of industry structure, conduct, and performance with an emphasis on the philosophy and development of government regulation. Included are surveys of anti-trust, environmental, consumer protection, tax and regulatory legislation, along with the costs and benefits of government regulation.

ECO 317 FINANCIAL INSTITUTIONS AND MARKETS 3 sem. hrs.
Prerequisites: ECO 201, ECO 202, BUS 311

The study of the central and commercial banking systems and their effect on the credit and output markets. Emphasis is placed on the tools available to and the specific policies followed by the Federal Reserve System along with the analysis of interest rates, exchange rates, and the effect of foreign trade and investment on the capital markets. (Same as BUS 317)

ECO 350 INVESTMENTS 3 sem. hrs.
Prerequisite: BUS 311

Survey of the characteristics and valuations of stocks, bonds, commodities and options. The course provides an overview of the market for corporate and government securities with an emphasis on the roles played by dealers and brokers. An intensive application of theory and practice in investment portfolio selection. (Same as BUS 350)

ECO 404 MANAGERIAL ECONOMICS 3 sem. hrs.

Prerequisite: ECO 201, ECO 202, MAT 215, MAT 303, MAT 304

An application of economic principles to decision making in the world of business. Includes profit maximization, the allocation of scarce resources, supply and demand, cost analysis, market structure, the price system, economic forecasting, and capital budgeting.

ECO 460 SPECIAL TOPICS IN ECONOMICS 1-4 sem. hrs.

Prerequisites: ECO 201, ECO 202

senior standing and permission of instructor

Independent readings, research, case analysis, field work, and/or projects on current topics and problems as determined by the instructor.

GENERAL EDUCATION **UNDERGRADUATE COURSES**

EDU 201 LITERATURE FOR CHILDREN AND YOUTH (1-6) 3 sem. hrs.

This course focuses on the following topics: the reading needs and basic reading interests of children in grades one through six; standard aids for selection of appropriate materials for these grades; factors in using and interpreting literacy materials in relation to curriculum as well as methods for the utilization of literary materials in classroom instruction in reading, language arts, and all other content areas.

EDU 202 EDUCATIONAL PSYCHOLOGY 3 sem. hrs.

A study of educational principles with emphasis on application, personal growth, cognitive development, theories of learning, problem-solving, motivation, accountability, and teacher effectiveness.

EDU 204 FOUNDATIONS OF MULTICULTURAL EDUCATION 3 sem. hrs.

This course analyzes philosophical, historical and psychological issues in education, with particular reference to noted traditional and contemporary educators, philosophers, and psychologists. The cultural diversity of the American education system is examined in detail as well as the importance of developing one's own philosophy of education.

EDU 209 INTEGRATION OF TECHNOLOGY 3 sem. hrs.

This is a course designed primarily for classroom teachers that provides an overview of microcomputer applications. Emphasis is placed on providing a working knowledge of and hands-on experience with microcomputers and software applications. Topics include selecting and evaluating appropriate computer-assisted instruction, relating learning theories to current educational uses of microcomputers, examining research on educational applications of microcomputers, surveying periodicals in the field, and individualizing instruction using computer-assisted managed instruction.

EDU 210 **ADMISSION TO PROFESSIONAL ED** **0 sem. hrs.**
Prerequisites: EDU 202 (or concurrently enrolled), EDU 204, PRAXISI (PPST), English and Math Proficiency

This non-credit required course is designed to prepare the education candidate for admission to the professional education program. Upon completion pre-education majors will have completed all phases of the admissions process.

EDU 304A **THE LEARNER WITH SPECIAL NEEDS** **3 sem. hrs.**

This course includes a survey of all areas of exceptionality – mental, physical, psychological and social characteristics of each group, with special emphasis on educational and instructional management.

EDU 305 **CURRICULUM & INSTRUCTIONAL STRATEGIES** **4 sem. hrs.**

This course requires candidates to analyze, implement, and evaluate various teaching strategies and methodologies including the latest technological methods for teaching language arts, mathematics, reading, science, and social studies. The course focuses on standards-based education, lesson planning, and teaching to diversity. A field component constituting a minimum of 45 hours of observation and participation is required.

EDU 306 **CLASSROOM ORGANIZATION AND MANAGEMENT** **3 sem. hrs.**

This is a course designed to introduce education majors to classroom management techniques and strategies to enhance classroom learning for students in structured and unstructured environments. Topics addressed are team building, independent learning, maintaining positive discipline, and adaptation of teaching styles to different learning styles. Practical applications to elementary and middle school levels are included.

EDU 307 **SURVEY OF READING/ENGLISH LANGUAGE ARTS** **3 sem. hrs.**

This is a survey course designed to introduce education majors to the basic concepts involved in the reading process. The course includes definitions of reading, current approaches to teaching reading, evaluation techniques, the accommodation of exceptionalities, and teaching to diversity.

EDU 308 **MATERIALS AND METHODS OF TEACHING** **3 sem. hrs.**
READING/LANGUAGE ARTS II

This course is designed to prepare pre-service teachers to teach reading and language arts not only in these classes, but also across the curriculum. In the course, students examine various methods and materials appropriate to the elementary reading/language arts classroom with an emphasis on developing overall literacy through current methodologies. An integrated approach to the teaching strategies and skills of reading, writing, speaking, and listening is taken. Students must be concurrently enrolled in EDU 310, Instructional Strategies II. This is to fulfill the required clinical component.

EDU 309 **HUMAN GROWTH AND DEVELOPMENT** **3 sem. hrs.**

This course is designed to explore the physical, mental, and social-emotional growth and development of the individual from birth through the adolescent period. Major principles and theories currently used in the field of developmental psychology are examined.

EDU 310 INSTRUCTIONAL METHODOLOGIES 5 sem. hrs.

Students will study materials and methods of teaching science and social studies. This course examines current educational research, trends, and issues with special emphasis on the missions of the National Science Teachers Association and the National Council for Social Studies. Students use Louisiana's Frameworks in science and social studies to plan, implement, and evaluate lessons in real classrooms. A field component constituting a minimum of 80 hours is required. Students participate in all aspects of schooling through the Professional Development School partnerships.

EDU 311 TEACHING READING IN THE CONTENT AREA 3 sem. hrs.

This course examines various techniques for increasing reading competencies and improving study skills in content areas at both the secondary and elementary levels. The focus of the course is to give teachers an understanding of the nature and complexity of the reading process and prepare them to teach these skills.

EDU 312 MATERIALS AND METHODS OF TEACHING 3 sem. hrs.
MATHEMATICS I

This course is designed to help candidates understand the need for reform in mathematics education and to provide them with the knowledge, skills, and dispositions necessary to help students develop mathematical understandings, reasoning processes, and relationships. Candidates plan activities that foster children's understanding and use of patterns, quantities, and spatial relationships, using appropriate manipulatives and technology. Candidates also establish an understanding of the importance of motivating and managing students in mathematics classrooms. The focus of this course is grade cluster 1-5.

EDU 313 MATERIALS AND METHODS OF TEACHING 3 sem. hrs.
MATHEMATICS II

This course is a continuation of EDU 312. The primary focus of this course is using the major concepts, procedures, and reasoning processes of mathematics that define number systems and number sense, geometry, measurement, statistics and probability, and algebra to develop and implement mathematics activities that include appropriate manipulatives and technology.

EDU 401 CLINICAL READING PRACTICUM 3 sem. hrs.

Candidates must have completed EDU 307 and EDU 308 to take this course. This course is designed to improve candidates' techniques to identify children in the classroom who are performing below their potential in reading. Candidates are provided experience in developing appropriate instruction for these children by participating in a supervised tutorial experience.

EDU 402 CLINICAL MATHEMATICS PRACTICUM 5 sem. hrs.

This course is a continuation of EDU 312 and 313. Candidates use the major concepts, procedures, and reasoning processes of mathematics that define number systems and number sense, geometry, measurement, statistics and probability, and algebra in instructing students from OLHCC's professional development school. Candidates foster student understandings and use of patterns, quantities, and spatial relationships that can represent phenomena, solve problems, and manage data.

learning, maintaining positive discipline, and adaptation of teaching styles to different learning styles. Practical applications to elementary, intermediate, and secondary levels are included.

EDG 609 **INTEGRATING COMPUTERS INTO THE** **3 sem. hrs.**
ELEMENTARY AND SECONDARY CLASSROOM
Prerequisite: CIS 111 or permission of the instructor

A course designed primarily for classroom teachers that provides an overview of microcomputer applications. Emphasis is placed on providing a working knowledge of and hands-on experience with microcomputers. Topics include selecting and evaluating appropriate computer-assisted instruction, relating learning theories to current educational uses of microcomputers, examining research on educational applications of microcomputers, surveying periodicals in the field, and individualizing instruction using computer-managed instruction.

EDG 631 **FOUNDATIONS OF ADMINISTRATION** **3 sem. hrs.**
Introductory course which examines the philosophy, principles, and practices of school operations.

EDG 631N **LEADERSHIP AND VISION IN EDUCATION** **3 sem. hrs.**
This course is designed to explore the philosophy, principles, and practices of school leadership operations at the school and district levels. In addition to the theory of administrative leadership and practical strategies, candidates understand methods of leading an individual school and a school district to carry out their positions as instructional leaders and conform to the various required standards.

EDG 632 **SCHOOL FINANCE** **3 sem. hrs.**
Practical treatment given to state and federal involvement in public education, budgeting, and accounting procedures.

EDG 632N **THE FIDUCIARY RESPONSIBILITY OF** **3 sem. hrs.**
EDUCATIONAL LEADERS
This course is designed to help future educational leaders understand the philosophical and theoretical basis for the financing of education in the United States. Areas of concern will be principles of taxation at the federal, state and local levels, state equalization programs, using fiscal decision in the equalization of educational opportunity, and budgetary concerns at the school and district level.

EDG 633 **SCHOOL PERSONNEL ADMINISTRATION** **3 sem. hrs.**
Recruitment, selection, placement of teachers, orientation of new teachers, administrator and teacher relations, tenure, certification.

EDG 633N **LEADERSHIP AND ITS RELATIONSHIP TO** **3 sem. hrs.**
RESOURCE MANAGEMENT
This course focuses on the examination and analysis of school leadership and its role in the effective management of human and physical resources. This course explores effective ways to lead and manage educational institutions and enhance the delivery of essential educational services at the elementary and secondary levels.

EDG 634 SCHOOL COMMUNITY RELATIONS 3 sem. hrs.
Examines means by which effective school-community relations can be established and maintained.

EDG 634N COMMUNICATION AND COLLABORATION 3 sem. hrs.
AMONG SCHOOL, DISTRICT, AND COMMUNITY
This course is designed to help future educational leaders understand the importance of collaboration within and among the public schools. In addition to the theory of school-community relations and practical strategies, candidates understand the many methods of communication and the development of two-way communication.

EDG 635 SCHOOL FACILITIES PLANNING 3 sem. hrs.
Planning, implementing, and evaluating school facility and grounds construction, repair, renovation, and maintenance.

EDG 636A ELEMENTARY SCHOOL PRINCIPALSHIP 3 sem. hrs.
Designed to provide the prospective principal with information, ideas, and practices to plan, schedule, supervise, and evaluate functions and responsibilities.

EDG 636B SECONDARY SCHOOL PRINCIPALSHIP 3 sem. hrs.
The course investigates secondary administrative practices, supervisory techniques, curriculum activities, and guidance programs.

EDG 636N SCHOOL AND DISTRICT LEADERSHIP 3 sem. hrs.
The purpose of this course is to provide a comprehensive understanding of the educational leadership principles needed by school and district leaders to address the challenges facing today's educators. Emphasis is placed on the components of effective leadership and the leaders' role in improving the learning of all students.

EDG 637A ELEMENTARY SCHOOL SUPERVISION 3 sem. hrs.
OF INSTRUCTION
This course provides specific, practical assistance to administrators in the area of improving instruction.

EDG 637B SECONDARY SCHOOL SUPERVISION OF 3 sem. hrs.
INSTRUCTION
This course provides specific, practical assistance to administrators in the area of improving instruction.

EDG 637N LEADER AS EXEMPLAR IN INSTRUCTIONAL 3 sem. hrs.
SUPERVISION
The purpose of this course is to provide a comprehensive study of the multiple skills, techniques, and tasks involved in instructional leadership and in the process of supervising instruction to improve the learning of all students. There is particular emphasis on creating a high performing learning culture, along with literacy and numeracy leadership.

EDG 638A CURRICULUM THEORY AND PRACTICE: 3 sem. hrs.
ELEMENTARY

The study and discussion of the development and improvement of elementary school curriculum practices.

EDG 638B CURRICULUM THEORY AND PRACTICE: 3 sem. hrs.

The study and discussion of the development and improvement of secondary school curriculum practices.

EDG 638N CURRICULUM DEVELOPMENT FOR 3 sem. hrs.
THE SUCCESS OF ALL STUDENTS

The purpose of this course is the development of knowledge, performance competencies, and alternative strategies particularly in the area of prioritizing, mapping and monitoring the curriculum using the SREB module to enhance the learning opportunities for all students. Candidates more deeply understand what educators believe is crucial for students to learn, how to align curriculum with assessments, and how to evaluate the curriculum being taught.

EDG 639 SUPERVISION OF STUDENT TEACHING 3 sem. hrs.

Designed for teachers who are functioning as cooperating teachers in the student teaching program.

EDG 640 PROGRAM DEVELOPMENT AND EVALUATION 3 sem. hrs.
OF CURRICULUM

This course examines the contributions of experts in the field, the implications for design, the role of the administrator, and the decision-making factors of developing and evaluating the curriculum.

EDG 641N READING AND LANGUAGE ART IN THE 3 sem. hrs.
ELEMENTARY SCHOOL: ADVANCED

This course is designed to provide opportunities for candidates to examine current educational trends that impact language arts learning and instruction. This course focuses on the following areas: data-driven instruction, curriculum, meeting the needs of diverse learners; building a literature base to support language arts integration in the content areas, and research and assessment; technology is integrated throughout the course.

EDG 642 READING IN THE CONTENT AREA: ADVANCED 3 sem. hrs.

This course is designed to provide the means by which teachers can increase student reading comprehension skills in content area subjects. This course provides an examination of various methods, activities, strategies, and materials that promote reading and study skills in the content area. (Same as MTE 642)

EDG 660 CURRICULUM AND INSTRUCTIONAL STRATEGIES/ADVANCED 6 sem. hrs.

This course analyzes, implements, and evaluates various teaching strategies as they relate to content area. The teacher develops instructional materials and lessons for implementation in the field component during the school year.

EDG 660N CURRICULUM AND INSTURCTIONAL STRATEGIES IN THE CONTENT AREA: ADVANCED 6 sem. hrs.

This course is designed to develop the following skills: writing performance objectives, developing and implementing unit and lesson plans, motivating and managing students, using various models of discipline as well as interpersonal styles of communication. The focus of the course is the development of the skills necessary for effective planning, implementation and evaluation of instruction.

EDG 670 SPECIAL TOPICS IN GRADUATE STUDIES 1-6 sem. hrs.

This course is intended to give the student an opportunity to study selected topics in graduate education for one to six credit hours. May be taken more than once.

EDG 700 SPECIAL CONCENTRATIONS 3 sem. hrs.

Administration, scoring, and interpretation of norm-referenced and criterion-referenced individual education tests and implications for educational intervention through the development of the individualized assessment/intervention plan.

EDG 701 SPECIAL CONCENTRATIONS 3 sem. hrs.

Administration, scoring, and interpretation of norm-referenced and criterion-referenced individual education tests and implications for educational intervention through the development of the individualized assessment/intervention plan.

EDG 730 PRACTICUM IN THE ELEMENTARY SCHOOL/ COMPREHENSIVE EXAMINATION 3 sem. hrs.

Practicum in Elementary Administration and Supervision provides the opportunity to utilize the knowledge, skills, and competencies acquired in the graduate program. Students must either defend a thesis or successfully complete a comprehensive examination.

EDG 730A INTERNSHIP I: SUMMER 3 sem. hrs.

This course is designed to help future educational leaders apply content studied throughout the Educational Leadership Program. The summer school setting (125 hours) allows the freedom to concentrate on a field site other than the candidate's own in a deepened and widened view of school and district administration. Diversity of settings expands the candidate's understanding of varying socioeconomic status, race, ethnicity, and gender issues. During this semester candidates will take the *School Leaders Licensure Assessment (SLLA)*. *Internship I: Summer* must be taken before *Internship II: Fall/Spring*.

EDG 730B INTERNSHIP II: FALL/SPRING 3 sem. hrs.

This course is designed to help future educational leaders apply content studied throughout the Educational Leadership Program. The focus is on rich field experience (125 hours). This

- ENG 211 WRITING TUTORIAL I: NEWSPAPER 1 sem. hr.**
Prerequisite: permission of instructor
 Students may earn one credit for writing publishable articles of general interest for the College newspaper.
- ENG 250 AMERICAN LITERATURE I 3 sem. hrs.**
 This course is a survey of representative American writers from the colonial period to the Civil War. Critical essays are required.
- ENG 251 AMERICAN LITERATURE II 3 sem. hrs.**
 This course is a survey of representative American writers from the Civil War to the present. Critical essays are required.
- ENG 300 BRITISH LITERATURE I 3 sem. hrs.**
Prerequisite: A 200-level literature course
 This course is a study of the major British authors of all genres from the Old English period to the 18th century. Critical essays are required.
- ENG 301 BRITISH LITERATURE II 3 sem. hrs.**
Prerequisite: A 200-level literature course
 This course is a study of the major British writers from the Romantic period to the present. Critical essays are required.
- ENG 302 WOMEN IN LITERATURE 3 sem. hrs.**
Prerequisite: A 200-level literature course
 This course focuses on the issues surrounding women's social, political, cultural, psychological, and spiritual roles as defined both by male and female writers. Critical essays are required. (Same as WST 302)
- ENG 307 WORLD LITERATURE I 3 sem. hrs.**
Prerequisite: A 200-level literature course
 This course studies the impact of great works of Western thought from the Gilgamesh epic through Dante. Critical essays are required. (Formerly ENG 403, Comparative Literature).
- ENG 308 WORLD LITERATURE II 3 sem. hrs.**
Prerequisite: A 200-level literature course
 This course is a study of modern world literature, including the literatures of Western and Eastern Europe, Africa, India, and the Middle East. All readings are in English. Critical essays are required.
- ENG 309 SOUTHERN LITERATURE 3 sem. hrs.**
Prerequisite: a 200-level literature course
 This course is a survey of Southern American literature of selected genres from the antebellum period to the present. Critical essays are required.

- ENG 311 WRITING TUTORIAL II: NEWSPAPER 1 sem. hr.**
Prerequisite: permission of instructor
 Students may earn one credit for writing publishable articles of general interest for the College newspaper.
- ENG 321 CREATIVE WRITING 3 sem. hrs.**
 This is a structured course in which students read, study, and create literature of various genres. A portfolio of student writing is required.
- ENG 352 SHAKESPEARE I 3 sem. hrs.**
Prerequisite: a 200-level literature course
 This course is a survey of Shakespeare's major plays, with primary emphasis on the comedies and tragedies. Critical essays are required.
- ENG 400 ADVANCED ENGLISH GRAMMAR 3 sem. hrs.**
 This course is an intensive study of English grammar with emphasis on syntax; required for teachers of English in secondary schools.
- ENG 404 WOMEN WRITERS 3 sem. hrs.**
 This course is an analysis of the works of representative women writers – such as George Eliot, Emily Dickinson, Zora Neale Huston, Sylvia Plath, and Alice Walker – in various genres, emphasizing their writing styles, choices of subjects, and viewpoints on key issues. Critical essays are required. (Same as WST 404)
- ENG 406 MODERN POETRY 3 sem. hrs.**
Prerequisite: A 200-level literature course
 This is an analysis of modern poetry written in English. Critical essays are required.
- ENG 407 SEMINAR IN SELECTED TOPICS 3 sem. hrs.**
Prerequisites: Permission of instructor and a 200-level literature course
 This is an in-depth study of specialized subject matter in literature or language studies. One or more significant authors or issues in English, American, or world literature will be the focus.
- ENG 408 EDITING TUTORIAL 1 sem. hr.**
 Editors of the College literary magazine or newspaper may earn one semester hour of credit for overseeing, editing, and producing student publications.
- ENG 409 ADVANCED LITERARY FORMS 3 sem. hrs.**
Prerequisite: A 200-level literature course
 This course is an in-depth study of various approaches to literary criticism in selected genres. Critical essays are required.

HIS 390 **HISTORY OF NEW ORLEANS
AND ITS ENVIRONS** **3 sem. hrs.**

A study of the rich history of the City of New Orleans and its surrounding communities from colonial times to the present.

HIS 400 **SPECIAL TOPICS** **1-3 sem. hrs.**

Independent readings, research, field work, and projects on current topics and problems to be determined by the instructor. This course is usually taught in a pro-seminar setting and with the authorization of the Dean of the Division of Applied, Natural, and Social Sciences may be taken for credit more than once.

HIS 401 **DIRECTED STUDIES** **1-3 sem. hrs.**

Course content varies and is focused on student or faculty interest in relevant historical topics.

HIS 420 **DIPLOMATIC HISTORY OF
THE UNITED STATES** **3 sem. hrs.**

A survey of American foreign policy as an attempt to achieve national interest in external matters. The background of diplomatic action since 1776 is reviewed, but the emphasis is on foreign policy since World War II. (Same as PSC 265)

HIS 425 **HISTORY OF THE SOUTH** **3 sem. hrs.**

An examination of the history of the southern United States from colonial times to the present. Included is a study of the political, economic, and cultural forces which have contributed to the uniqueness of the region.

HIS 441 **HISTORY OF THE U.S. FROM 1900 TO 1945** **3 sem. hrs.**

A topical study of the United States from 1900 to 1945, noting the national and international events which constantly shaped and reshaped the U.S. as an emerging, then dominant power. Major topics include World War I, the Jazz Age, the Depression, the New Deal, and World War II.

HIS 442 **HISTORY OF CONTEMPORARY AMERICA -
1945 TO PRESENT** **3 sem. hrs.**

A topical study of the United States from 1945 to the present, a period of historic and revolutionary change. Major topics include the changing role of government, post-war politics, the cold war, Korea, Vietnam, the counter-culture, space exploration, the civil rights movement, and America's post-cold war international responsibilities.

HIS 450 **LOUISIANA HERITAGE:
RESEARCH IN LOUISIANA HISTORY** **3 sem. hrs.**

An in-depth survey of qualitative research techniques, their application, and the preparation of a written project using primary resource materials.

HIS 455 READINGS IN LOUISIANA HISTORY 3 sem. hrs.
Taught in a pro-seminar setting, students examine the history of our state by reading, discussing, and writing about a series of publications on Louisiana from ancient to modern times.

HIS 465 NEW ORLEANS HIGHLIGHTS 3 sem. hrs.
Prerequisite: Any 300 or above history course
New Orleans is one of the best known cities in the nation and is the centerpiece attraction of our state. To achieve a full appreciation of the many valuable historic offerings located in our community, students are required to make on-site visits to numerous historic sites located in the region.

HIS 470 FRENCH REVOLUTION AND NAPOLEION 3 sem. hrs.
An examination of developments in France from 1789 to 1815 and the repercussions of these events in Europe. The background of 18th - century Europe is reviewed. The settlement of Vienna is treated in detail.

HIS 481 EUROPE IN TRANSITION: 1900 –1945 3 sem. hrs.
A study of the political, social, economic, and military events in Europe from the turn of the century to the end of the World War II.

HIS 485 CONTEMPORARY EUROPE: 3 sem. hrs.
EUROPE SINCE WORLD WAR II
An examination of events in Europe following the end of the Second World War. Emphasis is placed on the examination of the Cold War and the changing economic, political, and social landscape in Europe following the fall of the Soviet Union.

HIS 490 AMERICAN CIVIL WAR 3 sem. hrs.
An in-depth study of the War Between the States. Background, causes, and military strategies of both sides are examined in detail.

HIS 494 RESEARCH INTERNSHIP 1-3 sem. hrs.
Prerequisites: HIS 301 and HIS 450 (or equivalent)
Taught on an as-needed basis, students must obtain the authorization of the Dean of the Division of Applied, Natural, and Social Sciences and the instructor before registering. Internship at a local archive for individually supervised practical training and independent research and study. Students are required to perform a minimum of three hours per week of archival research.

HEALTH AND PHYSICAL EDUCATION

HPE 101 PERSONAL AND COMMUNITY HEALTH 3 sem. hrs.
A course which provides an overview of all aspects of community health, including emotional health, disease, nutrition, drugs, sexuality, and environmental health.

MAT 102 **INTRODUCTION TO MATHEMATICAL** **3 sem. hrs.**
CONCEPTS II

Topics in the complex number system, properties of numbers, finite mathematical systems, algebra, geometry, and a comprehensive module on solving word problems.

MAT 205 **COLLEGE ALGEBRA** **3 sem. hrs.**

Sets, the real number system, functions and graphs, exponential and logarithmic functions, systems of equations and inequalities, polynomial functions, and complex numbers.

MAT 206 **TRIGONOMETRY** **3 sem. hrs.**

Development and use of trigonometric functions, relations between functions, solution of triangles with practical applications, trigonometric formulas and identities, radian measure, graphical representation of trigonometric functions, inverse trigonometric functions, trigonometric equations, and polar coordinates.

MAT 210 **COLLEGE GEOMETRY** **3 sem. hrs.**
Prerequisite: MAT 205

This course covers topics in plane and solid geometry including logical systems, direct proofs, concept of congruence, similarity, theorems and facts about polygons and circles, transformations, solid geometry, and an introduction to analytic geometry.

MAT 215 **FINITE MATHEMATICS** **3 sem. hrs.**
Prerequisite: MAT 205 or equivalent

Survey course in modern mathematics, emphasizing application of math concepts to real-world problem, in business, economics, the social and natural sciences. Covers linear, matrix and Boolean algebra, linear programming, and other skills needed for competency in statistical analysis, data processing, modeling, simulation, and decision making in any discipline.

MAT 240 **APPLIED CALCULUS** **3 sem hrs.**
Prerequisite: MAT 205 or equivalent

Study of limits, continuity derivatives, and integration of polynomial and rational functions. Applications to business and related areas. Credit cannot be received for both MAT 240 and MAT 250.

MAT 250 **CALCULUS** **4 sem. hrs.**
Prerequisites: MAT 205 and 206

Study of differential and integral single variable calculus with emphasis on the area of integration of functions. Credit cannot be received for both MAT 240 and MAT 250.

MAT 260 **INTRODUCTORY STATISTICS** **3 sem. hrs.**
Prerequisite: MAT 205

A course in general statistics including sampling techniques, the binomial distribution, the normal distribution, decision making, correlation, and regression. Applications are stressed in the social sciences and allied health fields.

MAT 303-304 BUSINESS AND ECONOMIC STATISTICS I AND II **3, 3 sem. hrs.**
Prerequisite: MAT 215 and MAT 303

Introductory courses in statistical methods and their use in gathering and interpreting qualitative and quantitative data upon which decisions can be based. First semester covers probability, sampling, statistical inference and hypothesis testing. The second semester includes regression analysis, variance, contingency tables, time-series analysis, and non-parametric statistics. (Same as BUS 301/302)

MAT 310 THE HISTORY OF MATHEMATICS **3 sem. hrs.**
Prerequisite: MAT 205, 206, 210, 250

A general survey of the main trends in the development of mathematics from ancient times to the present. The cultural and social contexts of mathematical activity are studied along with the classic problems. (Same as HIS 310)

MAT 316 DISCRETE MATHEMATICS I **3 sem. hrs.**
Prerequisites: MAT 205, 206, and 250

This course covers the logic of compound statements, the logic of quantified statements, elementary number theory, and methods of proof by mathematical induction, set theory, and combinatorial theory.

MAT 317 SPECIAL TOPICS **1-3 sem. hrs.**
Prerequisite: permission of the dean

Content will vary.

MAT 318 DISCRETE MATHEMATICS II **3 sem. hrs.**
Prerequisite: MAT 316

This course covers topics on relations, graphs, trees, and Boolean algebra.

MAT 410 LINEAR ALGEBRA **3 sem. hrs.**
Prerequisites: MAT 205 and 206

This course covers topics in systems of linear equations, matrices, determinants, vector spaces, and linear transformations.

MAT 415 MODERN ALGEBRA **3 sem. hrs.**
Prerequisites: MAT 205, 250, and 316

This course covers topics in groups, rings, integral domains, and fields.

MIL 402 **PROFESSIONALISM OF LEADERSHIP** **2 sem. hrs.**
Prerequisite: MIL 401

Conclusion of the capstone course. Emphasis is on command and staff functions, planning and preparation of training, logistics, and personnel management. Course concludes with the study of military justice and the law of conflict.

MIL-L **LEADERSHIP LABORATORY** **0-1 sem. hr.**

An extension of classroom instruction in each course, which allows the student to apply military knowledge and skills in an outdoor environment. Includes drill and ceremonies, physical training, and land navigation, and first aid.

MASTERS OF ARTS IN TEACHING

MTE 600 **RESEARCH TECHNIQUES** **3 sem. hrs.**

This course is an introduction to research methods and involves the study of existing research and application of research principles in social sciences.

MTE 604 **ADVANCED HUMAN GROWTH AND DEVELOPMENT** **3 sem. hrs.**

This course covers the development of children and psychological issues relevant to the development process. A topical format is employed that examines cognitive, physical, social, psychological, and emotional development of children. Relevant research and literature focus on social development with some attention given to deviations from the normal. Multicultural issues associated with the development process are integrated into every unit.

MTE 608 **CLASSROOM MANAGEMENT/ADVANCED** **3 sem. hrs.**

This course includes the study of theories, principles, and practices of effective classroom behavior and management techniques, and organization. Field-based observation and participation are required as an integral component of this course.

MTE 610 **EDUCATIONAL TECHNIQUES** **3 sem. hrs.**
FOR DIVERSE LEARNERS

This course focuses on the analysis of the instructional needs of exceptional children and the application of instructional strategies and particular modifications within the regular education classroom.

MTE 611 **INSTRUCTIONAL DESIGN AND** **3 sem. hrs.**
PROGRAM DEVELOPMENT

This course requires application of instructional design principles to solve performance and instructional problems in school and non-school environments. It provides experiences in instructional program development; curriculum design; analysis of state and national school technology standards; and planning, design, implementation, and evaluation of technology staff development activities as well as related experiences in non-school environments.

MUS 221-222	PIANO III AND IV	3, 3 sem. hrs.
MUS 321-322	PIANO V AND VI	3, 3 sem. hrs.

CHORUS

MUS 131-132	CHORUS I AND II	1, 1 sem. hr.
MUS 231-232	CHORUS III AND IV	1, 1 sem. hr.
MUS 331-332	CHORUS V AND VI	1, 1 sem. hr.

NURSING

NSG 200 DIMENSIONS OF PROFESSIONAL NURSING 3 sem. hrs.
 An introduction to the basic concepts of nursing such as nursing process, critical thinking, research, and leadership. Additionally, a variety of topics including health promotion, theory, adaptation, and teaching-learning are addressed.

NSG 202 PHARMACOLOGY 3 sem. hrs.
 Focuses on promoting the pharmacological principles of therapeutic agents including classifications and mechanism of action. Provides knowledge of administration, adverse effects of drugs, and clinical implications.

NSG 203 NURSING I WITH CLINICAL COMPONENT 7 sem. hrs.
 Focuses on the interrelationship of basic human needs and health promotion. Provides an introduction to the nursing process and selected psychomotor skills in the classroom, laboratory, and clinical setting. Emphasizes the interactions of basic human needs and health. 4 hours lecture and 12 hours clinical per week.

NSG 205 HEALTH ASSESSMENT WITH 3 sem. hrs.
LABORATORY COMPONENT
 Focuses on the theory and practice of health assessment. Emphasizes systematic appraisal of the client's health status. 2 hours lecture and 4 hours laboratory per week.

NSG 300 NURSING II WITH CLINICAL COMPONENT 8 sem. hrs.
 Focuses on health needs of childbearing women, infants, children and their families, in a multicultural changing society, as well as alterations in physiological and psychosocial needs. 5 hours lecture and 12 hours clinical per week.

- PHI 101 INTRODUCTION TO PHILOSOPHY 3 sem. hrs.**
An introduction to the discipline of philosophy with special emphasis on the basic issues, questions, problems, terminology and methodology. The course introduces the student to the philosophical process, critical thinking, and the ability to articulate meaningful responses to perennial and contemporary issues.
- PHI 190 SPECIAL TOPICS IN PHILOSOPHY 1-6 sem. hrs.**
An opportunity to study selected topics in the history of philosophy. This course may be taken more than once.
- PHI 206 HISTORY OF PHILOSOPHY 3 sem. hrs.**
A survey of significant philosophical thinkers, both Western and Eastern, in the history of philosophy, providing an introduction to their lives, times, and ideas.
- PHI 207 INTRODUCTION TO LOGIC AND CRITICAL THINKING 3 sem. hrs.**
Introducing the student to formal logic and critical thinking skills, this course focuses on traditional deductive logic, including syllogisms and fallacies.
- PHI 230 METAPHYSICS 3 sem. hrs.**
A study of traditional and contemporary metaphysical theories. Topics studied are the notion of being, becoming, and change, and the nature of reality substance, time, space, causality, and God.
- PHI 240 PHILOSOPHY OF HUMAN NATURE 3 sem. hrs.**
A critical analysis of what it means to be human through a study of the various traditional and contemporary views concerning the nature of human beings.
- PHI 250 KNOWLEDGE AND TRUTH 3 sem. hrs.**
An introduction to the philosophical discipline of epistemology. Topics studied are the sources, kinds, and foundation of human knowledge; the criteria of certainty; the problem of truth; the processes of perception and conception; the controversy between rationalism and empiricism.
- PHI 260 PHILOSOPHY OF RELIGION 3 sem. hrs.**
The religious nature of man is explored as humans have sought answers to the fundamental questions concerning the origin and position of life. This course begins with early mankind's search and continues to the present day, incorporating Western and non-Western philosophers. Varieties of belief and unbelief are studied.
- PHI 270 INTRODUCTION TO ORIENTAL PHILOSOPHY 3 sem. hrs.**
An examination of Eastern philosophical thought emerging from India, Japan, and China.
- PHI 290 SPECIAL TOPICS IN PHILOSOPHY 1-6 sem. hrs.**
An opportunity to study selected topics in ethics. **This course may** be taken more than once.

PHI 305 ETHICS AND VALUE THEORY 3 sem. hrs.
A survey of the nature of ethics and the rational foundations of morality and human conduct. Major ethical theories and issues are examined with a view toward understanding their significance and impact on contemporary culture.

PHI 310 THOMISTIC PHILOSOPHY 3 sem. hrs.
Prerequisite: PHI 101 or PHI 206, PHI 230, PHI 250
The Christian and perennial philosophy of St. Thomas Aquinas is studied both from the writings of St. Thomas Aquinas and from selected commentaries.

PHI 315 MORALITY AND SCIENCE 3 sem. hrs.
Prerequisite: Only available to pre-pharmacy students.
An examination of the moral issues raised by science and technology, especially in health care, and of the Catholic Church's teachings on bio-medical issues. (Same as THE 305)

PHI 320 AMERICAN PHILOSOPHY 3 sem. hrs.
Prerequisite: PHI 101 or PHI 206
This course examines some American philosophies, e.g. pragmatism, puritanism, deism, transcendentalism, idealism, and neo-realism in the philosophy of prominent American philosophers such as Dewey, James, Peirce, Royce, Santayana, Thoreau, and Whitehead.

PHI 330 PHENOMENOLOGY AND EXISTENTIALISM 3 sem. hrs.
Prerequisite: PHI 101 or PHI 206
This course examines the historical developmental of phenomenology and existentialism from its origins in the works of Nietzsche, Kierkegaard, Husserl, Heidegger, Scheler, Marcel, Sartre, Camus, Merleau-Ponty, and Ricoeur.

PHI 390 SPECIAL TOPICS IN PHILOSOPHY 1-6 sem. hrs.
An opportunity to study selected topics in the philosophy of nature. This course may be taken more than once.

PHI 409 PHILOSOPHY OF BUSINESS AND SOCIETY 3 sem. hrs.
Prerequisite: senior standing; for business majors only
A critical examination of business as a social institution, comparing and contrasting its social and economic responsibilities and responsiveness. Emphasis on the major social challenges to both industries and firms: ecological balance, human relations, and productivity, ethics and values, public policy and government regulation, the multinational environment, evolution of the doctrines of social contract and consent, economic and social benefits versus cost. (Same as BUS 409)

PHI 470 BUSINESS ETHICS 3 sem. hrs.
Prerequisite: senior standing; for business majors only
The development of the relationship between Christian moral principles and theories and the contemporary problems of business. Topics include moral decision making, as well as value judgments and their effects on the survival of today's corporate participant.

PHI 480 SENIOR SEMINAR 3 sem. hrs.
Intended to give the students an opportunity to coordinate their knowledge of the various fields of philosophy. Directed research is conducted on special philosophical problems.

PHI 490 SPECIAL TOPICS IN PHILOSOPHY 1-6 sem. hrs.
An opportunity to study selected topics in metaphysics. May be taken more than once.

PHYSICS

PHY 100 PHYSICAL SCIENCE 4 sem. hrs.
A one-semester survey course concerning the basic principles of physics, chemistry, earth science, and astronomy. Laboratory experiences are integrated with lecture.

PHY 251 GENERAL PHYSICS I 4 sem. hrs.
Prerequisite: MAT 205
Fundamentals of kinematics, dynamics, mechanics, energy, wave motion, and heat. 3 hours lecture and 3 hours laboratory.

PHY 252 GENERAL PHYSICS II 4 sem. hrs.
Prerequisite: PHY 251
Electricity, magnetism, optics, atomic, and nuclear physics. 3 hours lecture and 3 hours laboratory.

PHY 290 TOPICS IN PHYSICAL SCIENCE 1 sem. hr.
Investigations in special areas of earth science. Individual or group participation.

PHY 300 ASTRONOMY 2 sem. hrs.
A one-semester survey course examining the solar system, properties and evolution of stars, galaxies, and the universe. Laboratory experiences are integrated with lecture.

POLITICAL SCIENCE

PSC 250 AMERICAN GOVERNMENT 3 sem. hrs.
A study of the structure of the American political system; the organization and function of each branch of government.

PSC 265 AMERICAN FOREIGN POLICY 3 sem. hrs.
The study of American foreign policy as an attempt to achieve the national interest in external matters. The background of diplomatic action since 1776 is reviewed, but the emphasis is on foreign policy since World War II. (Same as HIS 420)

PSC 275 STATE AND LOCAL GOVERNMENT 3 sem. hrs.

An overview of state and local governmental systems. An analysis of administration, organization, and politics within states and localities and an examination of state and local governmental action; special attention given to Louisiana government.

PSC 300 SPECIAL TOPICS 3 sem. hrs.

This course is usually taught in a pro-seminar setting, and with the authorization of the Dean of the Division of Applied, Natural, and Social Sciences, may be taken for credit more than once.

PSC 375 JUDICIAL PROCESS 3 sem. hrs.

The study of the American judicial process at the federal and state court levels, including a review of landmark court cases. Same as CJU 375.

PSC 380 CONSTITUTIONAL LAW 3 sem. hrs.

An examination of the full range of constitutional issues in our American political system from our nation's earliest days to the present. Emphasis is given to landmark Supreme Court decisions.

PSYCHOLOGY

PSY 101 is a required prerequisite for all other psychology courses.

PSY 101 GENERAL PSYCHOLOGY 3 sem. hrs.

Introductory course dealing with elementary principles of human behavior. This course includes treatments of motivation, perception, learning, development, cognition, personality, and psychopathology.

PSY 202 PSYCHOLOGY OF TOURISM 3 sem. hrs.

An introduction to the psychology and the forces governing tourism behavior. The course includes, but is not limited to, the study of these attitudes and perceptions as they influence tourism sales and marketing.

PSY 212 EDUCATIONAL PSYCHOLOGY 3 sem. hrs.

A study of educational principles with emphasis on application, personal growth, cognitive development, theories of learning, problem-solving, motivation, accountability, and teacher effectiveness (same as EDU 202 for education majors who have changed their major to General Studies and who have a minimum of 33 hours in Education).

PSY 300 CHILD PSYCHOLOGY 3 sem. hrs.

Physical, mental, social, and emotional growth and development of the individual from birth through the pre-adolescent period.

PSY 303 ADOLESCENT PSYCHOLOGY 3 sem. hrs.

The developmental study of the psychological, physical, social, emotional, and moral factors which affect pre-adolescent youths. Designed to provide a background for those who will work with adolescents.

PSY 307 CRISIS INTERVENTION 3 sem. hrs.

An introduction to the theory of crisis intervention or the entering into the life situation of an individual family or group to alleviate the impact of crisis-inducing stress in order to help mobilize the resources of those affected directly and of those who are in the significant social orbit.

PSY 310 SOCIAL PSYCHOLOGY 3 sem. hrs.

Process of interaction and communication by which persons influence and are influenced by others; developing of self, role behavior, attitude, values, social norms, and cultural conditioning.

PSY 325 ADULT DEVELOPMENT AND AGING 3 sem. hrs.

Prerequisite: PSY 101

This provides a study of the physical, social, psychological, and spiritual development of adulthood.

PSY 340 HUMAN GROWTH AND DEVELOPMENT 3 sem. hrs.

Theories of developmental psychology. Physical, cognitive, and personality perspective. Consideration of major theories of learning (same as EDU 309 for education majors who have changed their major to General Studies and who have a minimum of 33 hours in Education).

PSY 350 PSYCHOLOGY OF LEARNING 3 sem. hrs.

The systematic study of learning from both a cognitive and behavioral perspective. Consideration of major theories of learning (same as EDU 304A for education majors who have changed their major to General Studies and who have a minimum of 33 hours in Education).

PSY 360 PSYCHOLOGY OF MOTIVATION 3 sem. hrs.

A survey of the classes of human and infra-human behavior, including general activity, exploration, consummatory behavior, aggression, social affiliation, social approval, achievement, and goal-setting behavior. Discussion of instinct, drive, habit, reinforcement, expectancy, and incentive.

PSY 400 SPECIAL STUDIES 1-3 sem. hrs.

Psychology workshop and special projects.

PSY 402 PSYCHOLOGY OF HUMAN SEXUALITY 3 sem. hrs.

A study of all aspects of human sexuality and intimacy, including the biological, cognitive, sociocultural, and relational aspects.

PSY 403 PSYCHOLOGY OF RELIGION 3 sem. hrs.

The course is taught with the philosophical presupposition of the existence of God as creator and the immortality of the human soul. An exposition of the various understandings of what is meant

by religion as well as different approaches to studying the psychology of religious behavior and mental activity is presented. An in-depth study of major authors in the field includes Sigmund Freud, Carl Jung, and Erich Fromm.

PSY 405 ABNORMAL PSYCHOLOGY 3 sem. hrs.

Examines the nature of mental and emotional disorders along with the diagnosis of psychopathology, behavior pathology.

PSY 406 PERSONALITY 3 sem. hrs.

In this course theories of personality and the development process across the entire human life span are integrated with systems concepts.

PSY 407 DEATH AND DYING 3 sem. hrs.

The course covers some of the literature on the psychological and sociological aspects of death and dying. Group discussion and exercises help participants encounter cognitively this final task of life before they must encounter it biologically.

PSY 409 FIELD WORK 3 sem. hrs.

Prerequisites: SOC 201, 205, and 208

On-job training with a selected social welfare agency. (Same as SOC 409)

PSY 411 FIELD WORK 3 sem. hrs.

Prerequisites: SOC 201, 205, and 208

On-job training with a selected social welfare agency. (Same as SOC 411)

PSY 412 DIRECTED READINGS 3 sem. hrs.

The readings for the Special Topic are determined by the student's major in Behavioral Sciences, approved and led by the instructor. (Same as SOC 390)

**PSY 415 PSYCHOLOGICAL TESTS
AND MEASUREMENTS 3 sem. hrs.**

The course is designed to make students familiar with the construction, standardization, administration, scoring, and interpretation of a variety of standard psychological tests and measurements in order to make them informed consumers of psychological reports.

PSY 420 PSYCHOLOGY OF COMBAT 3 sem. hrs.

Prerequisite: PSY 101

This course is designed to explore the psychological preparation for and response to military combat from the perspective of the warrior, the military, and society.

PSY 425 SPORTS PSYCHOLOGY 3 sem. hrs.

This topic discusses how to integrate psychological theory and practice with sports and exercise, incorporating issues of cultural and individual diversity.

RAD 210 FILM CRITIQUE

A discussion course of students' films designed to assist the individual student in problem/weak areas.

RAD 215 CONTRAST MEDIA

Emphasis on various types of contrast materials, their reactions, usage and basic first aid procedures with reference to the emergency cart.

RAD 217A BASIC RADIOGRAPHIC POSITIONING I

An extensive lecture and laboratory study of basic routine positions of the upper and lower extremities, shoulder and pelvic girdle, bony thorax, and vertebral column.

RAD 217B BASIC RADIOGRAPHIC POSITIONING II

This lecture and laboratory course emphasizes the basic radiographic routines of the skull, sinuses, IAC's, mastoids, and facial bones.

RAD 217C ADVANCED RADIOGRAPHIC POSITIONING I

An extensive lecture and laboratory study of the supplementary positions of the upper and lower extremities, pelvic and shoulder girdle, bony thorax, and vertebral column.

RAD 217D ADVANCED RADIOGRAPHIC POSITIONING II

A lecture and laboratory study of the supplementary positions of the cranial and facial bones.

**RAD 220 RADIOLOGIC PROCEDURES
AND PHARMACOLOGY**

In this course, the student is provided with radiologic technology information related to the diagnostic and therapeutic practices of patient care.

RAD 225 RADIOLOGIC PHYSICS

An introduction to multiple energy transformations required for radiation production, interaction with matter, and the ways in which radiation is measured.

RAD 230 PEDIATRIC RADIOGRAPHY

A course giving an overview of the ways in which radiographic procedures are different for pediatric patients versus adults.

RAD 240 RADIOGRAPHIC PATHOLOGY

A research course designed to introduce various pathologic conditions of the body and other impacts on the radiographic process.

RAD 255 PRINCIPLES OF RADIATION BIOLOGY

This course provides awareness and knowledge relating to the effects of ionizing radiation on biologic systems.

RAD 260 MEDICAL IMAGING

A course describing various radiation and non-radiation processes and equipment.

RAD 265 INTRODUCTION TO QUALITY ASSURANCE

A course identifying problems in the radiographic process before they are evidenced clinically.

RAD 280 COMPUTER APPLICATIONS

Study of the basic workings of a computer, the evolution of computers, computer language, and application in radiology.

RAD 285 REGISTRY REVIEW

This course provides a review of academic and clinical material for the student prior to taking the certification exam.

RAD 290 METHODS OF PATIENT CARE

A course providing the student with an in-depth study of radiographic procedures and practices in relation to patient care.

RAD 301 CLINICAL PRACTICUM I

The student displays proficiency in ethical and professional communication, proper body mechanics, and basic radiologic technology skills within the radiology department. Students are simulated for chest, IVP, UGI, colons, and portable radiography areas.

RAD 302 CLINICAL PRACTICUM II

Clinical training and competency during this phase consist of the areas of clinic and hospital radiography with the inclusion of Orthopedic Radiography, Mammography, Nuclear Medicine, and Radiation Therapy.

RAD 303 CLINICAL PRACTICUM III

The student begins to display competency in all clinic and hospital radiography areas. Also, clinical education consists of emergency room radiology and procedures, surgery room radiology, and basic principles of diagnostic ultrasound.

RAD 304 CLINICAL PRACTICUM IV

Advanced clinical training and competency are within the clinical and hospital radiology areas. Other clinical training includes the satellite clinic and the subspecialty modalities of computed tomography and magnetic resonance imaging.

RAD 305 CLINIAL PRACTICUM V

Clinical training of advanced procedures within the clinic and hospital radiology areas. Other clinical training includes the subspecialty modalities of interventional radiology and cardiac catheterization lab. The student completes competency and reaches the minimum exam numbers for program completion. Clinical training includes the student's area of employment interest and advanced training in all radiology areas.

Block credit is awarded on a semester basis for professional clinical component course work.

READING

REA 100 READING

3 sem. hrs.

This is a one-semester course designed to increase the student's overall reading level by improving skills in vocabulary and comprehension. Students practice vocabulary strategies, skimming and scanning, locating main idea, finding supporting details, and inferring meanings. Students who satisfactorily complete all course requirements and test out earn a grade of P (Passing). If a passing grade is not earned, students receive NC (no credit) and are required to repeat the course. If a passing grade is not earned the second time, students incur an academic suspension for one full year, including summer. This course does not fulfill general education requirements nor is it applicable to any degree program. Once registered for this course, a student may not withdraw from it.

RESPIRATORY CARE

RTC 101 BASICS OF RESPIRATORY CARE

A basic theory course covering gas laws, medical gasses and equipment, respiratory drugs, and infection control for health care workers.

RTC 102 CLINICAL PRACTICUM I

The student displays proficiency in continuous oxygen therapy, intermittent treatment therapy, EKGs, and professional communication.

RTC 103 CLINICAL LABORATORY I

The student performs and participates in laboratory experience to become knowledgeable in basic respiratory care equipment and theory.

RTC 105 CARDIOPULMONARY ANATOMY AND PHYSIOLOGY

The course covers general principles of cardiopulmonary anatomy and physiology.

RTC 108 RESPIRATORY CARE FUNDAMENTALS

An introductory course dealing with the theory and equipment operation of aerosol and humidity therapy, oxygen therapy, chest physiotherapy, and hyperinflation therapy.

RTC 115 INDEPENDENT STUDY I

A course covering various topics in respiratory care. Research paper, drug cards, and journal reviews are required under the guidance of the program director.

RTC 202 CLINICAL PRACTICUM II

Clinical training is done in critical care areas, including adult ICU and NICU. Other clinical training areas include pulmonary function testing, blood gas puncture and analysis, intubation, and bronchoscopies.

RTC 203 CLINICAL PRACTICUM II

A lab course designed to reinforce clinical practicum. Topics covered: ventilators, airway care and intubation, CPAP, troubleshooting equipment, BIPAP, and extubation.

RTC 204 BLOOD GASES AND ACID BASE BALANCE

A course designed to introduce students to the theory, interpretation, and application of blood gases and acid base balance.

RTC 210 PULMONARY FUNCTION STUDIES

A course designed to introduce students to pulmonary function testing and their interpretation.

RTC 211 PERINATOLOGY AND PEDIATRICS

A course in neonatology and pediatrics including neonatal physiology, common respiratory diseases of infancy and childhood, and congenital heart defects.

RTC 212 PULMONARY DISORDERS

A study of common pulmonary disorders and common pulmonary diseases including etiology, diagnosis, and treatment.

RTC 213 SPECIALTY AREAS IN CARDIOPULMONARY CARE

Chest radiographs and their interpretation, ECG interpretation, and ACLS are covered.

RTC 215 INDEPENDENT STUDY II

The student investigates relevant topics in respiratory care under the direction of the program director. Pulmonary disorders and diseases are also emphasized.

RTC 220 CERTIFICATION REVIEW COURSE

A course designed to help students prepare for the entry-level examination.

RTC 221 PHYSIOLOGICAL ASPECTS OF VENTILATION

Physiological and operational aspects of ventilation information on artificial ventilation including hazards, mean airway pressure, modes, indications, and weaning are covered. Equipment and operation of ventilators are also covered.

RTC 302 CLINICAL PRACTICUM III

Advanced clinical training includes management, pediatrics, exercise physiology, and cardiopulmonary rehabilitation.

RTC 314 MANAGEMENT

This course emphasizes basic management skills.

RTC 315 INDEPENDENT STUDY III

This course investigates specialized topics in respiratory care.

SOC 208 INTERVIEWING AND COUNSELING 3 sem. hrs.

The basic techniques and styles of interviewing are presented with various learning experiences, including role playing in a model interview, designed to demonstrate verbal and non-verbal types of communication. Report writing and other types of multi-disciplinary collaboration are presented. The dynamics of therapeutic intervention are introduced.

SOC 225 MARRIAGE AND FAMILY 3 sem. hrs.

A study of the evolution of the family as well as its structure, functions, roles, relationships, and contemporary issues.

SOC 300 SPECIAL TOPICS 1-3 sem. hrs.

Prerequisite: SOC 201

Independent readings, research, field work, and projects on current topics and problems to be determined by the instructor and student.

SOC 301 SOCIAL PROBLEMS 3 sem. hrs.

Major social problems: population, unemployment, poverty, dependency, family disorganization, juvenile delinquency, and interracial conflict.

SOC 305 JUVENILE DELINQUENCY 3 sem. hrs.

This course examines the nature of juvenile delinquency and its causes. Methods of working with juvenile offenders, including rehabilitation programs, are studied. Information and the nature of juvenile gangs are included.

SOC 307 ADDICTIONS COUNSELING 3 sem. hrs.

An in-depth review and introduction to the techniques used in the treatment of addictive behavior and the maintenance of sobriety, with emphasis on 12-step programs, individual, family, and group treatment.

SOC 308 INTERVIEWING AND COUNSELING 3 sem. hrs.

(ADVANCED)

Types of therapeutic intervention are treated in some detail: individual counseling, group counseling, and community organization counseling. Advanced theory and strategy of communication are explained. The techniques of family and marriage counseling, play therapy, and other group approaches are examined. Each student is evaluated on the level of competence. Interviewing and Counseling is designed in sequence in order that each student, upon graduation, will have some proficiency in the skill of interviewing and a good foundation in the theory and application of most theoretical techniques in counseling.

SOC 312 THE SOCIOLOGY OF CITIES 3 sem. hrs.

A course examining the urban experience in contemporary society. Cities are analyzed from the historical, ecological, organizational, and comparative international perspective. The course also examines the physiology of urban region reviewing research on the pre-industrial, classical, European, and American physical map of urban development. Additional topics discussed include urban ethnicity, urban government, deviance and crime, and the future of cities.

SOC 313 THE SOCIOLOGY OF RELIGION 3 sem. hrs.

A course discussing the structure and function of religion in contemporary society. Religion is analyzed using the tools of the social scientist, separated from the theology of any specific belief and value system. Topics investigated include; religion and society, religious experience, the institutionalization of religion, religion and conflict, and the American phenomenon of multiple religious denominations.

SOC 320 RECOVERY COUNSELING 3 sem. hrs.
Prerequisites: SOC 202 and 307 or
Permission of the instructor

A study of post-treatment and recovery issues with an emphasis on 12-step programming, relapse prevention, family role expectations, human sexuality issues, and career planning.

SOC 330 INTRODUCTION TO THEORIES OF COUNSELING 3 sem. hrs.

This course is designed as an undergraduate course to introduce the theories and methods of social counseling. It provides the foundation for later graduate level studies in counseling or related programs. The course is open to students interested in pursuing careers in counseling, psychology, social work, or other behavioral science fields.

SOC 340 INTERGENERATIONAL TRAUMA AND FAMILY DYNAMICS 3 sem. hrs.

This course is a study of the intergenerational transmission of trauma and its impact on the individual and family. Special attention is given to the research on various clinical interventions.

SOC 350 SEXUAL TRAUMA 3 sem. hrs.
Prerequisite: junior or senior standing in
Social Counseling or Behavioral Programs or permission of
the Dean of the Division

This course examines the characteristics of various forms of sexual trauma, the dynamics of incestuous families, the after effects of sexual trauma, and the associated DSM-IV diagnoses, as well as treatment goals and strategies, education and prevention.

SOC 372 CORRECTIONAL COUNSELING 3 sem. hrs.

An in-depth study of the contemporary counseling techniques applied to the special problems of the offender in various correctional settings and as a component of probation/parole conditions. (Same as CJU 372)

SOC 390 DIRECTED READINGS 3 sem. hrs.

The readings for this course are determined by the student's major in Behavioral Sciences, approved and led by the instructor.

SOC 391 RESEARCH 3 sem. hrs.

This topic provides the student with knowledge in research methods and design and the skills to implement academic research in an area of the student's major, with the approval of his/her instructor. It is required for any Sociology major in General Studies.

SPE 102 ADVANCED PUBLIC SPEAKING 3 sem. hrs.

Prerequisite: SPE 101 or permission of instructor

This course addresses outstanding works of oratory and debate. It is especially valuable for persons wishing to study law. The course stresses organization, logic, and debate.

SPE 201 DEBATE 3 sem. hrs.

Prerequisite: SPE 101 and 102 or permission of instructor

This is a course designed for anyone who is interested in learning techniques of actual debate. Styles of debate to be studied are Policy Debate, with 2-man teams; Lincoln-Douglas, with two or more per team; and Parliamentary Debate. This course is highly recommended for Pre-Law majors.

SPE 202 READING LITERATURE ALOUD 3 sem. hrs.

This course is designed to give a new approach to the understanding of literature. It focuses on poetry, short stories, and plays. The students read and discuss prominent authors and read their selections aloud to the class. This magnifies the literature and allows a clearer understanding of it.

SPE 203 DIRECTING SPEECH ACTIVITIES 3 sem. hrs.

This is a course for the teacher in high school or anyone who wishes to operate a speech program. This course is designed to help those persons who have little experience in directing speech and play activities. It includes the elements needed to recruit students to establish speech contests. Selecting materials and organizing groups are stressed.

SPE 302 TELEVISION AND THE MEDIA 3 sem. hrs.

Business majors or anyone interested in learning how to use the media to an advantage will be interested in this course. It includes how to speak persuasively, how to write convincingly, and how to project a winning image to the public. Topics include studies in the use of the media and successful use of the media for business persons.

SPE 310 PERSUASION AND DEBATE 3 sem. hrs.

Every person uses some kind of persuasion. The uses of persuasion fit into our lives every day. Persuasion goes beyond the simple process of convincing an audience or person. It is much more sophisticated. It is an actual formula involving placement of words and ideas. In this course, students learn to use the formula to get a response from an audience or to sell an idea. These processes are then integrated into student debates.

SPE 404 DIRECTED STUDIES IN FORENSICS 3 sem. hrs.

Speech Communications majors get the opportunity to put theories from classes into actual practice. Students are allowed to make trips to visit other campuses to compete in tournaments. The exchange of ideas is enriching. Not only are students exchanging thoughts and techniques and general knowledge, but also the students make friends who later become valuable social and business contacts.

SPE 405 SPECIAL TOPICS IN COMMUNICATIONS 3-6 sem. hrs.

Selected topics in speech communication.

SPE 406 COMEDY 3 sem. hrs.
A study of humorous plays and actors; actors and literature are researched to give greater insight to the theory of comedy. (Same as FNA 406)

SPE 407 SPECIAL TOPICS IN THEATRE 3 sem. hrs.
Theatre workshop and special projects; topics are set up on an individual basis from varied fields of interest to the student. (Same as FNA 407)

THEOLOGY

THE 100 and 200-level courses are intended for those students who have little or no theological background.

THE 101 FUNDAMENTALS OF CATHOLICISM 3 sem. hrs.
An explanation of the meaning of faith, doctrine, and theology. The topics of belief and unbelief, divine revelation, and the Triune God in Catholic teaching are discussed.

THE 102 INTRODUCTION TO SCRIPTURE 3 sem. hrs.
An introduction to the entire Bible, both Old and New Testaments. After discussing the historical origin of the Bible and its status as Sacred Scripture, the course surveys the history of salvation in Scripture according to the biblical concept of the covenant, beginning with creation and culminating in the New Covenant of Jesus Christ.

THE 111 PRINCIPLES AND METHODS OF THEOLOGY 3 sem. hrs.
This course introduces the student to the principles, norms, sources, matter, and scope of theology within the Catholic tradition, emphasizing the “foundations” of theology. The course presents vocabulary and concepts that facilitate contemporary theological discussion and development. Drawing on Pope John Paul II’s Encyclical *Fides et Ratio* and selected works, the course illustrates the vital relationship between faith and reason in the Catholic theological tradition.

THE 120 WORLD RELIGIONS 3 sem. hrs.
A study of the major religions of the world.

THE 125 SOCIAL JUSTICE AND COMMUNITY SERVICE 3 sem. hrs.
This course studies the Christian notions of social justice and community service in the Scriptures and magisterial documents (including papal documents and those of the US Bishops). The class meets weekly for a one-hour lecture, and students are required to perform two hours of community service each week. This community service is under the supervision of the professor.

THE 190 SPECIAL TOPICS IN THEOLOGY 1-6 sem. hrs.

This course is intended to give the student an opportunity to study selected topics in Sacred Scriptures for one to six credit hours. It may be taken more than once.

THE 200 ECCLESIOLOGY 3 sem. hrs.

This course focuses on the theology of the Church in Scripture and Catholic tradition, especially in the documents of Vatican II. Issues to be considered include the marks of the Church, the Church as communion, images and models of the Church, the various states of life in the Church, the relationship of the Church to non-Catholic churches and world religions, and the family as the “domestic church.”

THE 201 CHRISTOLOGY 3 sem. hrs.

A study of the person and mission of Jesus Christ, as described by Sacred Scripture, Sacred Tradition, and the magisterium of the Catholic Church. This course focuses on the Gospels and the early Christological controversies and councils in order to answer key questions about who Jesus is, what his purpose was, and how his Life, Death, and Resurrection transformed the world.

THE 210 THE DOCTRINE OF GOD 3 sem. hrs.

This course, which studies the concept of God, begins with the way mankind has responded to the mystery of God from earliest times to the present and in varied cultures. The course studies the dual approaches of humanity in search of God and God in search of the human person through revelation, and it culminates in the study of the Christian and Trinitarian doctrine of God.

THE 280 CATHOLIC MORAL PRINCIPLES 3 sem. hrs.

A study of the basis of Catholic moral teaching and of the application of that teaching to everyday life.

THE 290 SPECIAL TOPICS IN THEOLOGY/RELIGIOUS STUDIES 1-6 sem. hrs.

This course gives the student an opportunity to study selected topics in Catholic Doctrine for one to six credit hours. It may be taken more than once.

THE 300 and 400 level courses, which are of more specialized nature, are of greater profit to those who have some background in theology and religious studies.

THE 304 THEOLOGICAL ANTHROPOLOGY 3 sem. hrs.
Prerequisite: THE 111.

A study of the nature and vocation of the human person in the light of faith and reason and as the image of God. Topics include the human person in Scripture, the Church Fathers and the doctrinal documents of the Church, as well as important thinkers such as St. Thomas Aquinas. Special attention is given to recent developments in Christian anthropology, especially the theology of woman and Pope John Paul II’s theology of the body.

THE 305 MORALITY AND SCIENCE 3 sem. hrs.
An examination of the moral issues raised by science and technology, especially in health care, and of the Catholic Church's teachings on bio-medical issues. (Same as PHI 315)

THE 306 CATHOLIC SEXUAL ETHICS 3 sem. hrs.
Prerequisite: THE 101

An overview of the Catholic Church's teaching of basic moral principles and an application of these principles to human sexuality. Drawing upon the teachings of the Vatican II, Paul VI, John Paul II, and the *Catechism of the Catholic Church*, this course presents the Christian vision of the meaning and purpose of human love and explores its expression through the vocations of marriage and celibacy.

THE 320 THE PROPHETIC ROLE OF WOMEN OF FAITH 3 sem. hrs.

A study of the influence and contribution of prominent women of faith, prior to and including Mary, the Mother of Jesus, and other women in Catholic tradition. (Same as WST 202)

THE 330 MARIOLOGY 3 sem. hrs.
A Scriptural, historical, theological (Christocentric and Ecclesiotypical), and ecumenical study of Marian Theology from the Patristic Era to Vatican II.

THE 340 LITURGY 3 sem. hrs.
Prerequisite: THE 111.

An in-depth study of biblical foundations and the theological shape of Catholic worship. Beginning with the theological concept of "liturgy" as participation in the Paschal Mystery of Christ and the life of the Trinity, this course surveys the shape of the liturgy in the Old Testament, in the New Testament, and the current day. Particular attention is paid to the renewal of the liturgy inaugurated by the Second Vatican Council.

THE 341 SACRAMENTAL THEOLOGY 3 sem. hrs.
Prerequisite: THE 111

A theological examination of the seven sacraments of the Catholic Church. Using the teachings of Sacred Scripture, Sacred Tradition and the Magisterium, this course explores how each of the sacraments is a life-giving power that flows forth from the Paschal Mystery of Christ's Death, Resurrection, and Ascension, through his mystical body, the Church.

THE 342 THEOLOGY AND SPIRITUALITY OF THE EUCHARIST 3 sem. hrs.
Prerequisite: Instructor's Permission

This course offers a theologically in-depth and spiritually-oriented introduction to Eucharistic theology, worship, and spirituality, with a particular focus on Eucharistic adoration. Using Sacred Scripture and the teachings of the Catholic Church, this course seeks to deepen understanding of and devotion to the Real Presence of Jesus Christ in the Eucharist. It equips students to share their knowledge through practical strategies of catechesis and evangelization.

THE 360 THE OLD TESTAMENT 3 sem. hrs.

Prerequisite: THE 111 or THE 102

A study of the history, literature, and theology of the Old Testament. Beginning with the Book of Genesis, this course is an in-depth introduction to the Old Testament concept of the covenant, as outlined in the Adamic, Noahic, Abrahamic, Mosaic, and Davidic covenants. Students become familiar with the major stages of salvation history before the coming of Christ. Reading intensive.

THE 370 THE NEW TESTAMENT 3 sem. hrs.

Prerequisite: THE 102 or THE 360

A study of the history, literature, and theology of the New Testament. Beginning with the Gospels, this course is an in-depth introduction to the life of Jesus, the beginnings of the early Church, and the writings of St. Paul the Apostle. Students become familiar with the chief theological concepts of the New Testament, including the Book of Revelation. Reading intensive.

THE 380 CATHOLIC THEOLOGICAL TRADITION 3 sem. hrs.

Prerequisite: THE 111

This course is designed to introduce students to the major themes in the Catholic theological tradition from a historic/developmental perspective. The course presents the questions, technical vocabulary, and theological concepts that developed through the writings of the Church Fathers and was further refined in the Middle Ages. The last part of the course examines the *Catechism of the Catholic Church* in order to show the continuity and organic nature of the Catholic theological tradition.

THE 390 SPECIAL TOPICS IN 3 sem. hrs.

THEOLOGY/RELIGIOUS STUDIES

Designed especially for students who need or want a one to six credit hour course in moral theology. Against a background of the general principles of Catholic moral, ascetical, or pastoral theology, specific topics in moral theology are studied in detail. It may be taken more than once.

THE 405 CATHOLIC SOCIAL ETHICS 3 sem. hrs.

Prerequisite: THE 280

Christian faith requires action motivated by justice and peace. This course reflects on this reality by studying Vatican documents and social justice documents by the U.S. Catholic Bishops.

THE 410 PRINCIPLES OF CATECHESIS 3 sem. hrs.

Prerequisite: THE 111

Based on an analysis of magisterial and patristic catechetical writings, this course is designed to assist the student in understanding and preparing for participation in the mission of handing on the Faith. Specific attention is given to the *General Directory for Catechesis*, the *National Catechetical Directory* and the *Catechism of the Catholic Church*.

realism of St. Thomas Aquinas, as well as to other philosophical concepts and thinkers deemed essential to enable faith in search of understanding.

THE 600 FUNDAMENTAL THEOLOGY 3 sem. hrs.

An in-depth consideration of the nature of theology and its principles and methods. Readings from contemporary theologians will be paired with classical sources in regard to the following topics: the relationship between faith and reason, the centrality of Sacred Scripture, the nature of Sacred Tradition, and the role of Christian experience and the teaching magisterium as aids to discernment in theological investigation. The liturgy, sacred art, the Fathers of the Church, the Ecumenical Councils and Creeds, and the sense of the faithful will be explored as declarative sources of Sacred Tradition. Specific attention will be given to John Paul II's encyclical letter *Fides et Ratio*, the Instruction on the Ecclesial Vocation of the Theologian (*Donum Veritatis*) of the Congregation for the Doctrine of the Faith and the fundamental theology of Joseph Ratzinger. The course will include an extensive graded introduction to theological research.

THE 602 EUCHARISTIC THEOLOGY 3 sem. hrs.

This course will be an in-depth exploration of the theology of the Holy Eucharist, "the source and summit of the Christian life." Beginning in the Old and New Testaments and working through the early Church Fathers, the teachings of the Magisterium, and contemporary theologians, this course will explore the biblical, historical, and dogmatic dimensions of Eucharistic theology. The primary goal is to significantly deepen our understanding of the greatest of all mysteries: the "sacrament of sacraments." Particular attention will be given to the Jewish roots and biblical theology of the Eucharist, the formulation of the doctrines of the Real Presence and Transubstantiation, and the development and nature of Eucharistic devotion and adoration. Because "our way of thinking is attuned to the Eucharist, and the Eucharist in turn confirms our way of thinking" (CCC 1327), this course will launch students into a fully Eucharistic approach to the nature and mission of Catholic theology.

THE 604 CHRISTOLOGY 3 sem. hrs.

This course will be an in-depth introduction to the study of the one who stands at the origin and center of the Christian Faith: Jesus Christ, the Son of God. According to the Catechism of the Catholic Church, all other doctrines are "taught with reference to Christ" (CCC 427). Christology thus stands at the very heart and essence of all theology. Beginning with the prophecies of the Messiah in the Old Testament and then moving on through the New Testament and into the period of the early Christological councils, this course will focus on the nature, person, and mission of the Incarnate Word in the person of Jesus of Nazareth. Particular attention will be given to the question of Jesus' Messiahship in his Jewish context, the relationship between his humanity and divinity, the formulation of the doctrine of the Incarnation, modern debates about the historical Jesus, and the reality and significance of his saving Death and Resurrection.

THE 610 ECCLESIOLOGY 3 sem. hrs.

This course will be an in-depth introduction to the Church, the gathering of humanity by the Messiah for the sake of cleansing and strengthening them for the Kingdom of God. Beginning with Old Testament Israel and then moving through the New Testament and the Church's history, the course will focus on the mystery of the Church, the Mystical Body of Christ and the

Pilgrim People of God. Readings from contemporary theologians will be paired with classical sources in the investigation of topics such as the marks of the Church, the hierarchical and sacramental nature of the Church, the nature of Church membership, the relation of the Church to other religions, the Church's participation in the priestly, prophetic and royal mission of Christ, and the role of the papacy. Specific attention will be given to the Vatican II *Dogmatic Constitution on the Church (Lumen Gentium)* and the *Decree on the Laity (Apostolicam Actuositatem)*.

THE 615 MARIOLOGY 3 sem. hrs.

It has been said that "Mariology meets at the crossroads of Theology," and since many fundamental theological questions impinge upon the study of Mariology, this course will study the Mother of Jesus in the Mystery of Salvation, in the light of Vatican II theology from Christocentric, Ecclesiological, Trinitarian, and Ecumenical dimensions. Further, this course, of necessity, will be scripturally based, grounded in tradition, supported by doctrine (dogma) and nourished by Marian devotion. The course will include an extensive graded introduction to theological research.

THE 620 CHRISTIAN ANTHROPOLOGY 3 sem. hrs.

According to John Paul II, "The human person is the primary and fundamental way for the Church, the way traced out by Christ himself, the way that leads invariably through the mystery of the Incarnation and the Redemption." Based on this statement, this course will be a study of the human person as the image of God in the light of biblical revelation, Church teaching and key theological sources. Topics under consideration will include the biblical foundations of Christian anthropology, philosophical and scientific anthropology as a resource for Christian anthropology, the theology of woman and John Paul II's theology of the body. The theological insights of St. Augustine, St. Thomas Aquinas, Soren Kierkegaard and Hans Urs von Balthasar will also be considered.

THE 625 BIBLICAL THEOLOGY 3 sem. hrs.

According to Second Vatican Ecumenical Council, "The 'study of the sacred page' should be the very soul of sacred theology" (CCC 132). And according to Cardinal Joseph Ratzinger—now, Pope Benedict XVI—"the normative theologians are the authors of Sacred Scripture." Hence, all Catholic theology must also be biblical theology. This course will be an in-depth introduction to the art and practice of biblical theology and to the study of Sacred Scripture as the constant reference point for reflection on divine revelation. The first part of this course will consist of an examination of the teaching of the Magisterium regarding the nature, inspiration, and interpretation of Scripture in the Catholic tradition. The second part will focus on a select body of texts from the Bible and closely study the distinctive theology of these texts. The ultimate goal is to enable the student to become equipped to study the theology of Sacred Scripture at an advanced level through the lens of the Catholic faith. The course will include an extensive graded introduction to biblical research.

THE 630 MORAL THEOLOGY I 3 sem. hrs.

This course reviews the fundamentals of Catholic Moral Theology as revealed in Sacred Scripture, expressed in Tradition and theological discipline, and upheld by the Magisterium. Among the primary moral sources consulted in this course, there will be moral selections from

St. Augustine, St. Thomas Aquinas, St. Alphonsus Liguori, Pope John Paul II, and Benedict XVI.

THE 635 TRINITY AND ESCHATOLOGY 3 sem. hrs.

“This is the Catholic Faith: We worship one God in the Trinity and the Trinity in unity.” These words of the *Creed of Athanasius* exemplify the centrality of the Trinity to the teaching, life and worship of the Church as the “light that enlightens” all of the mysteries of faith (CCC 234). In response, this course begins with an in-depth exploration of the dogma of the Trinity and the biblical, historical and doctrinal foundations of Trinitarian faith. It concludes with a consideration of the consummation of all things by investigating Sacred Scripture and Sacred Tradition in regard to the individual and general destiny of humanity and all creation, which is nothing less than entrance into the life of the Trinity.

THE 640 MORAL THEOLOGY II 3 sem. hrs.

Prerequisite: Moral Theology I or permission of Instructor

This advanced course in Moral theology will be focused on the intrinsic dignity of the human person as a sexual being called to live in a communion of love. In addition to studying the Person (St. Thomas Aquinas), *Humanae Vitae* (Paul VI), Theology of the Body (John Paul II), this course will consider marital love and fidelity, responsible parenthood, reproductive technologies, and right to life and end of life issues.

THE 650 LITURGY AND SACRAMENTS 3 sem. hrs.

According to the Catechism of the Catholic Church, the Liturgy is “a sacred action surpassing all others,” which “no other action of the Church can equal” in its efficacy, and the sacraments are “God’s masterpieces” (CCC 1070, 1091). In this course, students will explore the celebration of the Christian mystery as embodied in the liturgy of the Mass and the sacraments of the Church. By studying the origins of worship in the Tabernacle of Moses, the Temple of Solomon, and the liturgy of the early Church, students will gain a deepened understanding of the liturgical dimension of Christ’s Passion, Death, and Resurrection and our participation in it by means of the sacraments. Particular emphasis will also be given to the liturgical restoration inaugurated by the Second Vatican Council and the controversies that followed in its wake. The overarching goal will be to gain a more biblical, Christological, and Trinitarian understanding of what takes place in the Mass and through the sacraments.

THE 706 RESEARCH THESIS 3 sem. hrs.

A major research paper of a minimum length of 60 typed pages in which the student endeavors to do in-depth research regarding some topic in theology which has been approved in advance. To achieve this successfully, the student must practice sound research techniques and master the materials utilized to a degree that shows promise for continued scholarship. The topic is not original to the student, but should represent an area in which the student may attempt original research on the doctoral level.

THE 707 APOSTOLIC ASSESSMENT 3 sem. hrs.

A major paper of a minimum length of 60 typed pages that combines theological research, personal reflection and strategic planning for future outreach. Completed assessments will be a mature reflection of the student's understanding of their specific apostolic activities as well as the nature of apostolic activity in general. All students who have full-time employment in Catholic parishes and schools that is directly related to evangelization, catechesis and/or pastoral activity, or who are engaged in ordained ministry, are eligible.

WOMEN'S STUDIES

WST 101 THE PSYCHOLOGY OF GENDER 3 sem. hrs.

This course considers the development of gender-based psychology theory by addressing both male and female issues. Topics include gender stereotypes in the media, advertising, and literature; the changing role of men and women in contemporary society; and personal relationships from both the male and female perspectives.

WST 201 WOMEN IN ART HISTORY 3 sem. hrs.

A focus on the issues surrounding women's roles in art history. (Same as ART 208)

WST 202 THE PROPHETIC ROLE OF WOMEN OF FAITH 3 sem. hrs.

A study of the influence and contribution of prominent women of faith, prior to and including Mary, the Mother of Jesus, and other women in Catholic tradition. (Same as THE 320)

WST 203 WOMEN AND AGING 3 sem. hrs.

Attention is given to models of vital women over 65 and to the intergenerational and gender-based nature of communication between elder and caregiver. Among the topics examined are women's economic situation, including health care expenses, their state of health, and their social interaction and living arrangements.

WST 302 WOMEN IN LITERATURE 3 sem. hrs.

This course is a study of the issues surrounding women's roles socially, politically, culturally, psychologically, and spiritually as defined both by men and women. Critical essays are required. (Same as ENG 302)

WST 303 WOMEN COMPOSERS 3 sem. hrs.

Examines the historical contributions of women composers to Classic, Romantic, and 20th century music, 1750-2000. Investigates the reception of women's work by historians, critics, performers, and audiences. (Same as MUS 304)

WST 404 WOMEN WRITERS 3 sem. hrs.

Prerequisite: A 200-level literature course

This course is an analysis of the works of representative women writers – such as George Eliot, Emily Dickinson, Zora Heale Huston, Sylvia Plath, and Alice Walker – in various genres,

emphasizing their writing styles, choices of subjects, and viewpoints on key issues. Critical essays are required. (Same as ENG 404)

WST 402 **WOMEN PLAYWRIGHTS** **3 sem. hrs.**
An analysis of the work of women playwrights to include Southern playwrights. Critical essays are required.

WST 410 **SPECIAL TOPICS: GENDER AND WORK** **3 sem. hrs.**
This course examines the relationship between gender and work in the modern world, within and beyond the U.S. Topics include patterns of gender difference and gender inequality, such as inequality in pay and promotion, and the segregation of women and men into “female-typed” and “male-typed” occupations; causes of inequalities, such as socialization, stereotypes, and discrimination; and sources of change and resistance, such as women’s movements, laws, and family strains. Students critically analyze the relationship between gender and work under a variety of conditions. They also examine their own work experiences and plans in relation to topics covered in the course.

WST 420 **INTERNSHIP IN WOMEN’S STUDIES** **3 sem. hrs.**
One semester supervised field experience in an area related to women’s studies or issues. Placement opportunities include government offices, social service agencies, and other non-profit organizations.

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CREDENTIAL GUIDELINES FOR FACULTY

1. Faculty teaching general-education courses at the undergraduate level should have a doctorate or master's degree in the teaching discipline or a master's degree with a concentration in the teaching discipline (i.e., a minimum of eighteen graduate hours in the teaching discipline).
2. Faculty teaching associate degree courses should have a doctorate or master's degree in the teaching discipline or a master's degree with a concentration in the teaching discipline (i.e., a minimum of eighteen graduate hours in the teaching discipline).
3. Faculty teaching baccalaureate courses should have a doctorate or master's degree in the teaching discipline or a master's degree with a concentration in the teaching discipline (i.e., a minimum of eighteen graduate hours in the teaching discipline).
4. Faculty teaching graduate and post-baccalaureate course work should have a doctorate/terminal degree in the teaching discipline or related discipline.

FULL TIME FACULTY

Adhoch, Wasonga D., B.S.C., M.D., University of Nairobi; Ph.D., Louisiana State University, Assistant Professor of Natural Science.

Adorno, Marie M., B.S.N., M.N., Louisiana State University Health Sciences Center; Associate Professor of Nursing.

Althans, Anita D., B.S.N., The University of Texas at Arlington; M.S.N., The University of Texas Health Science Center at San Antonio; Associate Professor of Nursing.

Audler, Lawrence S., MBA Tulane University; Assistant Professor of Applied Science.

Baglow, Christopher T., B.A., Franciscan University; M.A., University of Dallas; Ph.D., Duquesne University; Coordinator, Sue Ellen M. Canizaro Chair of Catholic Theology, Associate Professor of Theology.

Baker, Jane O., B.S., M.Ed., Louisiana State University; Auburn University; Assistant Professor of Education.

Bauer, Craig A., B.A., M.A., Southeastern Louisiana University; Ph.D., University of Southern Mississippi; Department Chair, Professor of Social Science.

Brooks, Harvey, B.A., University of Arkansas; M.A., Tulane University; M.F.A., University of New Orleans; Associate Professor of Drama and Communications.

Cahill, Christopher, B.S.N., Our Lady of Holy Cross College; M.S.N., Loyola University, Assistant Professor of Nursing.

Champagne, Claudia M., B.A., Loyola University of New Orleans; M.A., Ph.D., Tulane University; Associate Professor of English; English Program Coordinator.

Dell, GERALYN L., B.A., Louisiana State University in New Orleans; M.Ed., Ph.D., University of New Orleans; Assistant Professor of Education.

Devitt, Kathleen G., B.S., M.Ed., University of New Orleans; Assistant Professor of Library Services.

Donaldson, Darrell J., B.S., Loyola University of New Orleans; Ph.D., Louisiana State University; Assistant Professor of Natural Science.

Driessen, Julie L., B.S., M.A., Ph.D., Louisiana State University, Assistant Director of Academic Success; Assistant Professor of French.

Ellis, Lehman L., B.S., University of Texas at Arlington; Ph.D., University of South Carolina; Associate Professor of Natural Science.

Fink, Raymond C., II, B.A., M.Ed., Louisiana State University in New Orleans; Ed.D., University of Southern Mississippi; Assistant Professor of Education; Coordinator, Graduate Program for Educational Leadership, Pass-Port Coordinator; Division of Humanities, Education and Counseling.

Gitz, Raymond J., B.M., M.M., University of Louisiana at Lafayette; D.M.A., Louisiana State University; Professor of Music, Chair of Humanities.

Fontenot, Dennis, W., B.A., M.Ed., Southeastern Louisiana University; M.S., University of Michigan; Ph.D., University of Southern Mississippi; Professor of Education.

Fontenot, M.S.C., Sr. Helen, B.A., Our Lady of Holy Cross College; M.L.S., Our Lady of the Lake University; Ed.S., McNeese State University; Director of Library Services; Associate Professor of Education and Library Science.

Gittens, Peter W., S.T.B., S.T.L., Pontifical Urbanianum University, Rome; M.S.Ed., M.A., Niagara University; S.T.D., Joint Degree: Pontifical Marianum University, Rome, and the International Marian Research Institute, University of Dayton; Associate Professor of Theology and Philosophy.

Gitz, Raymond J., B.M., M.M., University of Louisiana at Lafayette; D.M.A., Louisiana State University; Professor of Music, Chair of Humanities.

Gutowski, R.S.M., Sr. Michael Mary, B.S.N., Marillac College; M.N., D.N.S., Louisiana State University Health Sciences Center; Associate Professor of Nursing.

Hay, George N., B.A., Stetson University; B.D. New Orleans Baptist Theological Seminary; D.Min., Drew University; Associate Professor of Graduate Counseling.

Houston, Raenell, B.S., M.A., Louisiana State University; Assistant Professor of Education.

Kuss, Mark D., B.A., M.A., University of New Orleans; J.D., Tulane University School of Law; Assistant Professor of Social Science.

LaBranche, Michael F., B.S., Loyola University of the South; M.S., University of New Orleans; Ph.D., Louisiana State University Medical Center; Assistant Professor of Natural Science.

Law, Katherine B., B.S. Texas A & M University; M.A. University of Nebraska-Lincoln; Assistant Professor of Natural and Physical Sciences.

LeBon, Jules E., B.S., Loyola University of New Orleans; Ph.D., Tulane University; Associate Professor of Applied Science.

Lemons, Janaé M., B.S.N. Our Lady of Holy Cross College; M.S.N. Vanderbilt University; Assistant Professor of Nursing.

Maloney, Rebecca S., B.S., M.Ed., Ph.D., University of New Orleans; Director, Archdiocesan Teachers' Institute; Associate Professor of Education, Chair of Undergraduate Education.

Martin, Delinda, B.S.N., Loyola University of New Orleans; M.S.N., University of Southern Mississippi; Assistant Professor of Nursing.

McCuiston, Linda E., B.S.N., William Carey College; M.N., Louisiana State University Health Sciences Center; Ph.D., University of New Orleans; Professor of Nursing.

McGregor, Marie, B.S.N., Northwestern State University; M.S.N., University of Alabama; Assistant Professor of Nursing.

Montgomery, Alvin, G., B.A., M.A., Southeastern Louisiana University; L.P.C., BCSAC, CRT, CHT; Department Chair in Behavioral Sciences, Assistant Professor of Social Science.

O'Neill, Teresa M., B.S., Boston College; M.N., Louisiana State University Health Sciences Center, Ph.D., University of Miami; Associate Professor of Nursing.

Ortloff, Nicole C., B.A., Southeastern Louisiana University; M.B.A., University of Phoenix; D.R.M.S., Grenoble Ecole de Commerce; D.B.A., Grenoble Ecole de Management; Department Chair in Business Administration, Assistant Professor of Applied Science.

Parikh, Ramesh N., B.A., B.S., M.A., Maharaja Sayajirao University of Baroda, India; M.S. Lib. Sc., Wayne State University, Detroit, Michigan; Assistant Professor of Library Services.

Pitre, Brant J., B.A., Louisiana State University; M.T.S. Vanderbilt University; Ph.D. University of Notre Dame; Assistant Professor of Theology, Donum Dei Professor of Word and Sacrament.

Prechter, Patricia M., B.S.N., University of Mississippi; M.S.N., P.N.P., University of Alabama; Ed.D., University of New Orleans; Professor of Nursing, Dean of the Division of Nursing.

Rabalais, James A., B.B.A., M.B.A., Loyola University of New Orleans; Assistant Professor of Business Administration, Dean of the Division of Applied, Natural, and Social Sciences.

Randazza, Alfred J., B.A., Louisiana State University in New Orleans; M.S., University of New Orleans; Lecturer of Natural Science.

Range, Lillian M., B.S., Tennessee State University; M.A., Ph.D., Georgia State University; Professor of Social Counseling.

Riedlinger, Carmen, B.A., M.Ed., Ph.D., University of New Orleans; Assistant Professor of Education, Chair of Graduate Programs.

Salgado, Roy A., B.S., Tulane University; M.Ed., Ph.D. University of New Orleans; Assistant Professor of Counseling.

Schaubhut, Diana M., B.A., M.A., University of New Orleans; M.A., University College London; Serials/Interlibrary Loan Librarian; Assistant Professor of Library Services.

Schexnaydre, Linda G., B.S.N., University of the State of New York, Regents Program; M.S.N., University of South Alabama; Assistant Professor of Nursing.

Scott, Carol, B.A., M.F.A., University of New Orleans; Associate Professor of Fine Arts.

Seghers, Myles M., B.A., M.Ed., Southeastern Louisiana University; Ph.D., University of New Orleans; Professor of Education; Vice President and Dean of Academic Affairs.

Stoll, Eileen H., A.S.N., Louisiana State University Health Sciences Center; B.S.N., M.S.N., University of South Alabama; Assistant Professor of Nursing.

Sullivan, Lisa M., B.S., Our Lady of Holy Cross College; M.S.T., Loyola University of New Orleans; Ph.D., University of New Orleans; Associate Professor of Education.

Thornton, Mathew L., B.A., Louisiana Tech University; M.A., Ph.D., University of Louisiana at Monroe; Assistant Professor of Counseling.

Triplett, Vera B., B.A., Southern University of New Orleans; M.Ed., Ph.D., University of New Orleans; Associate Professor of Graduate Counseling.

Van Loon, Susan O'Brien, B.S., M.Nat.S., Louisiana State University; M.P.H., Ph.H., Tulane University; Professor of Natural Science.

Walgamotte, Kristy., B.S.N., Our Lady of Holy Cross College; M.S.N., Loyola University New Orleans; Assistant Professor of Nursing.

White, Carolyn C., B.G.S., M.Ed., Ph.D. NCC, LPC, LMFT, University of New Orleans;
Associate Professor of Social Sciences.

PART TIME FACULTY

Albert, Nolan J., B.S., M.Ed., Ed.S., University of Louisiana – Lafayette; Lecturer of Natural Science.

Bischoff, William, B.A., M.A., Aquinas Institute; M.S.W., Tulane University; Lecturer of Humanities.

Blanchard, Patricia J., B.S., Louisiana State University; M.Ed., University of New Orleans; Lecturer of Natural Science.

Bordelon, Alison D., B.S., Our Lady of Holy Cross College; M.B.A., University of New Orleans; Lecturer of Applied Science.

Boudet, Ernesto A., B.A., M.A., University of New Orleans; Lecturer of Humanities.

Boudreaux, Michael J., B.S., Nicholls State University; M.S. Louisiana State University Health Sciences Center; Lecturer of Natural Science.

Burt, Margaret, B.S., University of New Orleans; M.S., Loyola University of New Orleans; Lecturer of Natural Science.

Bush, Cynthia A., B.S.N., University of South Alabama; M.S.N. University of South Alabama; Instructor of Nursing.

Bush, Patricia J., B.A., Rutgers University; MAST, University of New Orleans; Professor of Natural Science.

Chambers, Karen M., B.S., University of New Orleans; M.S., Tulane University; Lecturer of Physical Science.

Chiocchio, O. Stanley, B.S., United States Naval Academy; M.S., George Washington University; Lecturer of Natural Science.

Dahmes, Victoria M., B.S., Western Michigan University; M.Ed., Loyola University; Ph.D., University of New Orleans, Lecturer of Humanities.

Danna, Jr., B.A., Our Lady of Holy Cross College; M.A., Notre Dame Seminary; J.D., Loyola University-New Orleans; Lecturer of Social Science.

Dean, Christian J., B.A., Ph.D., University of New Orleans; Lecturer of Graduate Counseling.

Driessen, Julie L., B.S., M.A., Ph.D., Louisiana State University, Assistant Director for Academic Success; Assistant Professor of Humanities.

Dembinski, Daniel J., C.P.A., C.L.U., Ch.F.C., B.S., M.B.A., Tulane University; Lecturer of Applied Science.

Esmail, Ashraf, B.A., Louisiana State University; M.A., Georgia State University; Ph.D., Union Institute and University, Lecturer of Social Science.

Fitzmorris, John D., B.A., Louisiana State University; M.A., Loyola University of New Orleans, Lecturer of Humanities.

Fonseca, Thomas A., B.A., Loyola University; M.Ed., University of New Orleans; Lecturer of Social Science.

Fumar, Lesli F., B.A., M.A.O.M., A.B.D., Nicholls State University, University of Phoenix, Grenoble Graduate School of Business, Lecturer of Applied Science.

Gelpi, Gail A., B.A., Our Lady of Holy Cross College; M.Ed., University of Our Lady of the Lake; Lecturer of Education.

Goldberg, David, B.A., Columbia University; M.A., University of North Carolina; Lecturer of Social Science.

Guice Jr., Carter, B.A., Tulane University; JD Mississippi College; Lecturer of Social Science.

Hare, Richard W., B.B.A., M.B.A., Loyola University of New Orleans; Lecturer of Applied Science.

Hatfield, Kristine H., B.S., M.Ed., Ohio University; Vice President for Enrollment Management and Student Development, Lecturer of Applied Science.

Heath, Panagiota, B.S., Our Lady of Holy Cross College; M.S., Ph.D., University of New Orleans; Associate Professor of Natural Science.

Hickey, Sean, B.S. University of New Orleans; M.S., University of Michigan; Lecturer of Natural Science.

Jackman, Jean, B.S.N., Dillard University; M.N., Louisiana State University Health Sciences Center; Instructor of Nursing.

Jacobs, James M., B.A., Harvard College; M.T.S., Franciscan School of Theology; Ph.D., Fordham University; Lecturer of Humanities.

James, Juyanne, B.A., M.A., University of New Orleans; Lecturer of Humanities.

Jeanfreau, Jeannifer N., B.A., Louisiana State University; B.A., The University of Texas at Austin; M.A., University of New Orleans; Lecturer of Humanities.

Jung, Ronald J., B.B.A., M.B.A., J.D., Loyola University of New Orleans; Lecturer of Applied Science.

Klause, Patricia S., BSN, Our Lady of Holy Cross College; M.N, Louisiana State University Health Sciences Center; Instructor of Nursing.

Knutsen, Raymond A., B.S., Angelo State University, Tutor of Computer Science.

Komiskey, Catherine Austin, B.G.S., M.Ed., Ph.D., University of New Orleans; Lecturer of Social Science.

Labiche, Mary, B.S., Dominican College; M.Ed., University of New Orleans; Lecturer of Natural Science.

Leavesley, Georganna, B.S.N., Texas Christian University; M.S.N., University of Texas at Austin; M.A., Ph.D., University of Houston; Instructor of Nursing.

Lené, Anne-Katherine, B.S., Louisiana State University; M.Ed., University of New Orleans; Lecturer of Applied Science.

LeBon, J. Walter, B.A., University of New Orleans; M.A., Louisiana State University. Lecturer Social Science.

Leopold, June L., B.A., Loyola University; M.A., University of New Orleans; Lecturer of Social Science.

Liberto, David P., B.S., University of New Orleans; M.A., Reformed Theological Seminary; Ph.D., Marquette University; Professor of Humanities.

Macaluso, Dr., Joseph N., B.M.Ed., M.Ed., Loyola University of New Orleans; Ph.D., University of Southern Mississippi; Lecturer of Education.

Manthey, Lisa Donahue, B.S.N., Washington State University; M.N., Louisiana State University Health Sciences Center; Instructor of Nursing.

McDonald, Dr. Thomas, B.A., University of Steubenville; M.A., Ph.D, University of Dallas; Lecturer of Humanities.

McNamara, Lawrence L., B.A., and LL.B., Loyola University, New Orleans; LL.M., Georgetown University; M.A., Notre Dame Seminary, Lecturer of Humanities.

McNeely, III, Stanton F., B.S., Our Lady of Holy Cross College; M.B.A., Loyola University of New Orleans; Vice President for External Affairs, Communications, and Institutional Effectiveness; Lecturer of Applied Science.

Orr, Elaine M., B.A., M.Ed., Ph.D., University of New Orleans; Lecturer of Natural Science.

Ortloff, Aaron W., B.S., Georgia Institute of Technology; M.S. ETH Zurich; Ph.D., University of Ottawa; Lecturer of Applied Science.

Paul, Fr. John, M.Div., Regis College; Th.M., University of Toronto; Lecturer of Humanities.

Page, Brandon M., B.S., M.B.A., University of New Orleans; Lecturer of Applied Science.

Pearce, Stephen L., B.A., Oakland University; M.A., Tulane University; Ph.D., University of New Orleans; Lecturer of Humanities.

Pinner, Robert M., M.D. Tulane University School of Medicine; Lecturer of Natural Science.

Provenzano, Salvador J., B.S., M.B.A., University of New Orleans; Lecturer of Applied Science.

Rabalais, Jason A., B.B.A., M.B.A., Loyola University of New Orleans; Lecturer of Applied Science.

Rappold, Scott A., B.A., Eugene Lang College, New School for Social Research; M.A., Tulane University; Lecturer of Humanities.

Remetich, James M., B.S., Our Lady of Holy Cross College; M.B.A., Loyola University of New Orleans; Lecturer of Applied Science.

Richmond, Anthony, B.B.A., North Carolina Central University; M.A., University of Phoenix; Lecturer of Applied Science.

Rigoli, Anthony F., OMI, B.A., M.Div. Oblate College, Washington, D.C.; Lecturer of Humanities.

Robert, Phyllis D., B.A., St. Mary's Dominican College; M.A., University of New Orleans; Lecturer of Humanities.

Shaw, Julie M., B.S., Southeastern Louisiana University; M.S.W., Tulane University School of Social Work; Lecturer of Social Science.

Shannon, Margaret T., B.S., St. Louis University; B.S.N., Northwestern State University of Louisiana; M.S., St. Louis University; M.A.T., St. Mary's College; M.N., Louisiana State University Health Sciences Center; Ph.D., University of New Orleans; Professor Emeritus of Nursing, Tutor in Mathematics.

Simmons, Elizabeth P., B.A., History, B.A., Mass Communications, St. Andrews Presbyterian College; M.A., University of North Florida; Lecturer of Social Science.

Slaton, Kerri L., B.S., History, B.A. Mass Communications St. Andrews Presbyterian College; M.A., University of North Florida; Lecturer of Social Science.

Stackel, Noretta S., B.A., Nicholls State University; M.Ed., The University of Southern Mississippi; PLEP and Intern Supervisor.

Thomas, Ernest A., B.A., Southeastern Louisiana State University; M.S., University of Alabama; Lecturer of Social Science.

Travis, John P., M.A. Northeastern University (Boston); Lecturer of Humanities.

Vedros, Denise T., B.S., Southeastern Louisiana University; M.S.T., Loyola University of New Orleans; Lecturer of Natural Science.

Veters, Susan C., B.S., Louisiana State University; M.A. Notre Dame Seminary; Lecturer of Humanities.

Weekley, Judy L., B.A., M.Ed., Southeastern Louisiana University; Lecturer of Education.

Williams, Garry, B.S., Southwest University; M.S., United States Sports Academy; Ph.D., Union Institute and University; Lecturer of Applied Science.

Wilson, Jane F., B.A., St. Mary's Dominican College; M.Ed., Loyola University of New Orleans; Lecturer of Education.

Winfield, Penny M., B.S.N., William Carey College; M.S.N., University of Phoenix; Instructor of Nursing.

Yockey, Catherine F., B.A., M.A., University of New Orleans; Lecturer of Social Science.

Zeller, James A., B.S., M.B.A., University of New Orleans; Lecturer of Applied Science.

Zimmerman, Lawrence, B.S., Louisiana State University; M.B.A., University of New Orleans; Lecturer of Applied Science.

PROFESSORS EMERITUS

Bargas, St. John A., B.A., University of Southwestern Louisiana; M.A., Louisiana State University; Ph.D., University of New Orleans; Professor Emeritus of Social Sciences.

Clay, Floyd M., B.A., McNeese State University; M.A., Louisiana State University; Ph.D., University of Mississippi; Professor Emeritus of History.

DeLuca, Gerald F., B.A., Our Lady of Holy Cross College; M.Ed., Louisiana State University; Ed.D., University of New Orleans; Professor Emeritus of Education.

Macaluso, Dr., Joseph N., B.M.Ed., M.Ed., Loyola University of New Orleans; Ph.D., L.P.C., University of Southern Mississippi; Professor Emeritus of Education.

Miranti, Judith G., B.A., Our Lady of Holy Cross College; M.Ed., Our Lady of the Lake University; Ed.D., University of Nevada; Professor of Counselor Education, Professor Emeritus of Education.

Shannon, Margaret T., B.S., St. Louis University; B.S.N., Northwestern State University of Louisiana; M.S., St. Louis University; M.A.T., St. Mary's College; M.N., Louisiana State University Health Sciences Center; Ph.D., University of New Orleans; Professor Emeritus of Nursing.

ADMINISTRATIVE STAFF

Armer, Johnell S., B.S., Our Lady of Holy Cross College; Enrollment and Student Development Services Counselor, Enrollment Service Counselor.

Armstrong, Nicole, B.S., Dillard University; Cisco Certified Network Associate, Microsoft Certified Database Administrator, Microsoft Certified System Engineer Certifications; Senior Database Administrator and Software Support Coordinator.

Blickley, Cathy, B.S. Our Lady of Holy Cross College; Payroll and Employee Benefits Manager.

Driessen, Julie L., B.S., M.A., Ph.D., Louisiana State University, Assistant Director of Academic Achievement; Assistant Professor of French.

Ferguson, Michael P., B.S., University of Missouri; M.S., Central Michigan University; M.S., Troy State University; Registrar.

Kennedy, Donna, Director of Admissions and Financial Aid

Knowles, M.S.C., Cynthia, B.A., Our Lady of Holy Cross College; M.R.E., Notre Dame Seminary; Director of Campus Ministry.

De Soto, Nicole, Administrative Assistant to the Vice President for Financial Affairs, Director of Business Services.

Murphy, Doris, Admissions Clerk

O'Quinn, John L., B.S., University of New Orleans; Accounting Manager.

Panepinto, Debora L., B.S., Our Lady of Holy Cross College; Director of Academic Advising.

Rholdon, Christopher, B.A., Our Lady of Holy Cross College; Assistant Director of Development for Alumni and Parent Relations, Annual Giving, and Donor Research.

Strickland, Adam T., B.A., Our Lady of Holy Cross College; Campus Technology Technician.

Villanueva, Merrill, B.S., Louisiana State University Health Sciences Center; Paralegal Certificate, Tulane University; Executive Assistant to the Vice President and Dean for Academic Affairs.

Winters, Jennifer M., C.P.A., B.S., Southeastern Louisiana University; M.B.A., University of New Orleans; Controller.

PROFESSIONAL SUPPORT STAFF

The following are listings of support staff at Our Lady of Holy Cross College:

Bergeron, Mrs. Debra, Executive Assistant to the President

Boudoin, M.S.C., Lurlie, Office of Institutional Advancement

Clouatre, Sybil, Administrative Assistant, Library Services

Cooper, Ben, B.S. Hope College, A+, Network+, Server+ certifications; Network Infrastructure and Security Engineer

Eschete, Madzie, Office Manager, Office of the Registrar

Jemison, Diana, Switch Board Operator

Laborie, M.S.C., Therese, B.S., Our Lady of Holy Cross College M.Ed., Incarnate Word College, Library Assistant-Serials

Laforest, Marlene, Student Health Services

Lopez, Pam, Assistant to the President and Assistant to the Vice President for External Affairs, Communications, and Institutional Effectiveness

McGuinness, M.S.C., Mary, B.S., Our Lady of Holy Cross College, M.Ed., Incarnate Word College, Library Assistant-Government Documents

Nelson, Bernard, Security Manager

Provenzano, Wavelen, Enrollment and Student Development Services Counselor, Enrollment Service Counselor

Sarran, Al, Imaging and Customer Service Manager for Information Technology

Valadie, Tami, Administrative Assistant, Office of Academic Affairs, Division of Nursing

Vaughn, Anna, Enrollment and Student Development Services Counselor, Service Counselor

Wetwiski, Susan, Administrative Assistant to the Director of the Thomas E. Chambers Counseling and Training Center

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COAT OF ARMS

As one looks at the shield of the terms dexter and sinister must be understood contrariwise as the shield was worn on the arm in medieval days and these terms were used in the relationship of the bearer of the shield.

The arms in the dexter impalement, to the left of the viewer, are those of the College and of the Archdiocese of New Orleans and the State of Louisiana. The pelican in her piety is placed at the base of the dexter impalement. This symbol is found on the seal of the Archdiocese of New Orleans and the State Seal of Louisiana. In this symbol the pelican, an aquatic bird, is found nourishing and protecting its young which it loves. For some, this symbol has an allegorical reference to Christ. This charge was placed at the base of the dexter impalement to indicate the relationship the College has with the Archdiocese of New Orleans and State of Louisiana. The fleur-de-lis was adopted by the French king Clovis in the early 500's after an angel gave it to him for accepting Christianity. Three fleurs-de-lis on a field usually refer to the Trinity. In this particular pattern, they are meant to symbolize spiritual achievement. In this country, it indicates the French influence (Bourbon) not only in the State, in the Archdiocese, but also in the College, because the Marianites were founded in France. The hurricanes with the three tinctures (gules) in the dexter chief canton represent the College. The hurricane symbolizes swiftness and also refers to the notion of a four year liberal arts school whose basic philosophy is to transmit a broad spectrum of knowledge resulting in a foundation upon which the individual may continue to build.

The sinister impalement, to the right of the viewer, has the charges of the Congregation of Marianites of Holy Cross, though the disposition varies from the seal of the Congregation itself. The crown over the cross represents Mary as Queen of Heaven. It also suggests Louis IX, saint and King of France, again indicating the French origin of the Marianites. Louis was austere and prayerful, energetic, considerate of the people, especially the poor. The roses adjacent to the crown also symbolize Mary, of the house of David. The rose was also an emblem of the early Church. It is believed that the rose was the first flower to be brought under cultivation. The cross is the primary symbol of the Family of Holy Cross. The distinctive charism of the Marianites of Holy Cross is imitating the union of the Mother of God with her Crucified Son. This is represented with the heart aflame imposed on the elongated swordlike cross. The cross plays a central role in the Marianite spirituality as a life of immolation. In ancient times, primitive peoples regarded the heart as the very soul or spirit of the person, the core or center of the body. The heart symbolizes tenderness and sympathy. The anchor used here is the Admiralty anchor, which is a symbol of safety and hope in the future. The anchor is to be found as one of the symbols in the early Church where it stood for hope in life eternal, as found in Paul's Letter to the Hebrews, 5:19-20.

The motto, *Spes Unica* (One Hope), refers to the fact that the cross is our one hope. A motto briefly expresses an ideal, a program of life, and the spirit of one who selects it. This one refers to the unity to be found in the Family of Holy Cross, and to this end, the founder, Father Basil Moreau consecrated and dedicated the priests to the heart of Jesus, the brothers to the heart of St.

Joseph, and the sisters to the heart of Mary pierced with a sword of sorrow. Hope has a dual reference: to the Holy Cross, on which Jesus died, symbolizing a life of immolation, and to the suburb of Holy Cross outside the gates of LeMans. Hence, the religious community was referred to as Sisters of Holy Cross and Moreau saw them as the hope of the people with whom and for whom they worked. 330 Students must meet all the requirements for a degree outlined in one issue of the College Catalog in force during their residence at the College. Students whose residence is interrupted for two regular semesters and those students changing majors or changing from undecided status to a major must abide by the Catalog in force at the time of re-entry or change. Under no circumstances may a Catalog more than eight years old be used.