

University of Holy Cross COVID-19 Safety Plan AY 2020-2021 (rev 9-21-20; also see <i>UHC COVID-19 Safety Policy</i> and <i>UHC COVID-19 Student Policy Fall 2020</i>)	Phase 0	Phase 1	Phase 2 - These guidelines are subject to modifications	Phase 3 - These guidelines are subject to modifications
Principles	All classes taught remotely; monitor, test, isolate.	All classes taught remotely; monitor, test, isolate.	Monitor, test, isolate. 66% of students taught remotely. Adjust class structures to accommodate 6-foot physical distancing for classes that should not be taught remotely. Provide hand sanitizers in buildings. Cleaning and disinfection procedures in place. Remote events to replace large gatherings.	Monitor, test, isolate. Adjust class structures to accommodate 6-foot physical distancing for classes that should not be taught remotely. Provide hand sanitizers in buildings. Cleaning and disinfection procedures in place. Remote events to replace large gatherings.
Health Checks Students, faculty, and staff are required to self-check daily and report COVID-19 symptoms or positive test results to the Campus Nurse for contact tracing, health care referrals, and possible quarantine or isolation.	Campus check-in at Gate C. No access to students, faculty, or non-essential staff. Must submit to temperature checks, visual verification of face masks, and health survey (fever, signs of illness); stay home if sick.	Campus check-in at Gate C. No access to students, faculty, or non-essential staff. Must submit to temperature checks, visual verification of face masks, and health survey (fever, signs of illness); stay home if sick.	Campus check-in at campus entry points, beginning August 17, 2020. Limited access for students, faculty, and non-essential staff. Must submit to temperature checks (fever above 100.4 degrees Fahrenheit, signs of illness) and visual verification of face masks, self-check health daily and stay home if sick.	Check-in at campus entry points. Must submit to temperature checks (fever above 100.4 degrees Fahrenheit, signs of illness) and visual verification of face masks, self-check health daily and stay home if sick.
Timeline	When announced by the Mayor	When announced by the Mayor	When announced by the Mayor	When announced by the Mayor
Group Sizes	Campus maximum capacity of essential staff at 10 with 25% of capacity of room/venue and 6-foot physical distancing.	Campus maximum capacity of essential staff at 25 with 25% of capacity of room/venue and 6-foot physical distancing.	25-50% of capacity of room/venue to include non-essential staff, with 6-foot physical distancing, no large gatherings.	50-75% of capacity of room/venue, with 6-foot physical distancing; no large gatherings, unless new guidance is provided.
Masks	Cloth masks required	Cloth masks required	Cloth masks required	Cloth masks required

Section 1: Campus Access Protocols	Phase 0	Phase 1	Phase 2	Phase 3
A. Students, Faculty and Staff	Stay-at-home orders except for essential personnel (President, VP for Finance, Director of Maintenance, Chief of Campus Security, Campus Nurse and their designees totaling no more than 10); no access to public/common areas other than restrooms; students, faculty, and non-essential staff work remotely; faculty and staff directed by UHC COVID-19 Safety Policy.	Same as Phase 0	Limited campus access for faculty, students, and non-essential staff; no access before August 17, 2020 (if in Phase 2 or 3) to Café, Skills Center, Library; 6-foot physical distancing and 50% room capacity (25% in Library); cloth face masks required to access the campus and inside the buildings; reduced elevator and restroom occupancy; face shields, gloves, Plexiglas barriers where needed; access to sanitizing products; signage posted; faculty and staff directed by <i>UHC COVID-19 Safety Policy</i> .	Same as Phase 2
B. High-Risk students, faculty, and staff OR with high-risk household members	Students remote only; faculty and staff directed by <i>UHC COVID-19 Safety Policy</i>	Same as Phase 0	Same as Phase 0	Same as Phase 0
C. Outside Community	Closed to the public except for deliveries.	Closed to the public except for deliveries.	Limited to potential students only. No access to common areas including the residence hall and library; 6-foot physical distancing and 50% room capacity; cloth face masks required to access the campus and inside the buildings; reduced elevator and restroom occupancy; face shields, gloves, Plexiglas barriers where needed; access to sanitizing products; signage posted.	Limited campus access to common areas, except the residence hall and library; 6-foot physical distancing and 50% room capacity; cloth face masks required to access the campus and inside the buildings; reduced elevator and restroom occupancy; face shields, gloves, Plexiglas barriers where needed; access to sanitizing products; signage posted.

Section 2: Hygiene Protocols	Phase 0	Phase 1	Phase 2	Phase 3
<p>A. Cleaning</p> <p>Facility cleaning: follow CDC Guidelines for facility cleaning in each phase. Automatic hand sanitizer dispensers checked daily for adequate battery power and disinfectant solution. Individual responsibility: those gaining access in each phase must wash their hands often with soap and water for at least 20 seconds or, if hand washing is not feasible, use hand sanitizer with at least 60% alcohol.</p>	<p>Strict environmental cleaning of all buildings</p>	<p>Same as Phase 0</p>	<p>Continuation of strict environmental cleaning of all buildings; occupied classroom spaces cleaned daily, hand sanitizer and surface sanitizing products available to all on campus allowing them to wipe surfaces before and after use; all on campus expected to take personal responsibility for compliance with safety protocols. High touch areas in common spaces and restrooms cleaned multiple times a day (e.g., door handles, sinks).</p>	<p>Same as Phase 2</p>
<p>B. Restrooms</p>	<p>Access limited to one person in multi-stall restrooms; disinfectant products available; automatic soap dispensers; hourly checks by housekeeping with signed verification posted.</p>	<p>Same as Phase 0</p>	<p>Same as Phase 0</p>	<p>Same as Phase 0</p>
<p>C. Water Fountains</p>	<p>No access to water fountains except for mounted bottle filling stations. Spouts will be covered.</p>	<p>Same as Phase 0</p>	<p>Same as Phase 0</p>	<p>Same as Phase 0</p>
<p>D. Elevators & Stairwells</p>	<p>One person only in elevators and one-way stairwells.</p>	<p>Same as Phase 0</p>	<p>Same as Phase 0</p>	<p>Same as Phase 0</p>
<p>E. Hallways</p>	<p>Space markers on floors where possible.</p>	<p>Same as Phase 0</p>	<p>Space markers on floors, monitoring to discourage groups from congregating.</p>	<p>Same as Phase 2</p>
<p>F. Signage</p>	<p>Educational signage about health and safety practices displayed.</p>	<p>Same as Phase 0</p>	<p>Same as Phase 0</p>	<p>Same as Phase 0</p>

Section 3: Instructional Protocols	Phase 0	Phase 1	Phase 2	Phase 3
A. Lectures	Remote only	Remote only	66% of students engaged in remote learning only, 33% face-to-face at 50% of classroom capacity with 6-foot physical distancing and face masks (denied access if no mask). Seats or tables marked or removed for physical distancing in classrooms and common areas; disinfectant products available for students and faculty who choose to clean flat surfaces. Up or down stairwells labeled, enhanced cleaning between classes.	Same as Phase 2
B. Labs & Clinical Training	Remote only	Remote only	66% of students engaged in remote learning, 33% face-to-face at 50% of classroom capacity with 6-foot physical distancing or Plexiglas and face masks (denied access if no mask); seats or tables marked or removed for physical distancing in classrooms and common areas. disinfectant products available for students and faculty who choose to clean flat surfaces. Up or down stairwells labeled, enhanced cleaning between classes.	Same as Phase 2 with the exception of face-to-face labs and clinical training at 75% of capacity.
C. Field work/internships/clinical training/Thomas E. Chambers Counseling Center	Remote only	Remote only	Community-based sites (i.e., nursing clinical, student teaching, internships) must adhere to appropriate safety, health and physical distancing protocols in order for Department Chairs to permit student access. Students will receive safety protocol orientation and training before visiting the sites. Counseling Center training and client access will be remote only.	Same as Phase 2

Section 3: Instructional Protocols	Phase 0	Phase 1	Phase 2	Phase 3
D. Meeting with Faculty	Remote only	Remote only	Meetings/advising may not take place in faculty offices without Plexiglas due to 50% capacity and physical distancing protocols. Faculty members may reserve conference rooms with the appropriate capacity designation.	Same as Phase 2
E. Study Groups	Remote only	Remote only	Remote only	Group project meetings on campus may occur only with strict observance of safety protocols, under instructor supervision. There are no spaces available for study groups, including in the library. If there is movement beyond Phase 3, the matter will be re-visited. Until then, virtual meetings and study groups are preferred.
F. Human subjects	Remote only	Remote only	Remote only	Follow public health guidelines, including cloth masks and physical distancing.

Section 4: Student Services Protocols	Phase 0	Phase 1	Phase 2	Phase 3
<p>A. Residence Hall</p>	<p>Access only for those students who cannot return home; no outside casual visitors and only one family member may visit at a time, unless that student is quarantined, in which case, no one may visit except a health care professional; 6-foot physical distancing and face mask protocols strictly enforced. Infected students remain in their single occupancy units while in isolation/quarantine in the residence hall. Common areas closed.</p> <p>If a student tests positive for COVID-19, that student will be isolated until 5 days after illness is over and at least 14 days, whichever is longer.</p> <p>Deep cleaning leaning to include disinfecting rooms, offices, hallways, and restrooms, concentrating on high touch areas like door handles and sinks.</p> <p>Signage reminding occupants of safety protocols placed throughout the building in all phases.</p>	<p>Same as Phase 1</p>	<p>Rooms single occupancy with individual restrooms. Common areas, open with 6 foot physical distancing, 50% capacity, face masks, and enhanced cleaning safety protocols in place. Disinfectant products available with student cleaning option before and after limited use of common areas.</p> <p>Move-in and move-out days scheduled over a week's time to allow for physical distancing; no outside casual visitors and only one family member may visit at a time; 6-foot physical distancing and face masks; safety protocols strictly enforced; infected students remain in their single occupancy units while in isolation/quarantine in the residence hall.</p> <p>If a student tests positive for COVID-19, that student will be isolated until three days after illness is over and at least 14 days, whichever is longer, and test clearance.</p> <p>Deep cleaning leaning to include disinfecting rooms, common areas, offices, hallways and restrooms, concentrating on high touch areas like door handles and sinks.</p>	<p>Same as Phase 2</p>

Section 4: Student Services Protocols	Phase 0	Phase 1	Phase 2	Phase 3
B. Fitness Center (housed in the Residence Hall)	Closed	Closed	Closed	Open to residence hall occupants <u>only</u> ; 6-foot physical distancing at 50% of capacity, face coverings, and safety protocols in place. Disinfectant products available with student cleaning responsibility before and after use of facilities.
C. Dining (Fresh air seating encouraged in Phases 2 and 3.)	Café closed	Café closed	Café dine-in and carry-out available beginning August 24. food pre-packaged with no buffet meals; pre-orders encouraged; 6-foot physically distant seating at 50% capacity. staggered eating times may be employed to limit large numbers of congregating students; access to hand sanitizing at entrances. disinfectant products available.	Same as Phase 2 at 75% capacity.
D. Club Meetings and Events (Club service requirements are waived in Phases 0-3.)	Remote only	Remote only	Remote events are encouraged. in-person events must be approved in advance by a Vice President or the Provost, limited in size with 50% capacity and 6-foot physical distancing. A faculty or staff member must be present and disinfectant products made available.	Same as Phase 2
E. Student Health Center (housed in Residence Hall)	Access limited to essential personnel.	Same as Phase 0	Open to students, faculty and staff with safety protocols; disinfectant products available.	Same as Phase 2
F. Student Lounge	Closed	Closed	Closed	6-foot physically distant seating at 50% of capacity; enhanced cleaning; disinfectant products available.

Section 4: Student Services Protocols	Phase 0	Phase 1	Phase 2	Phase 3
G. Tutoring	Remote only	Remote only	Math tutoring moved from the CTL to a classroom with 6-foot physically distant seating at 50% of capacity. enhanced cleaning; disinfectant products available; all other tutoring remote.	Same as Phase 2 with the exception of 6-foot physically distant seating at 75% of capacity.
D. Computer Labs	Computer labs closed	Computer labs closed	6-foot physical distancing between computer stations: 50% of room capacity, face masks (denied access if no mask), disinfectant products available, student cleaning responsibility for flat surfaces and between computer and printer usage (electronic safe disinfectant wipes available); enhanced cleaning daily.	Same as Phase 2 with the exception of 6-foot physically distant seating at 75% of capacity.
G. Library	Remote only	Remote only	6-foot physical distancing between computer stations and library seating, Plexiglas barrier(s) at reception desk, second floor closed; no study groups, 25% of room capacity; face masks (denied access if no mask). Disinfectant products available, student cleaning responsibility for flat surfaces and between computer and printer usage (electronic safe disinfectant wipes available); enhanced cleaning daily.	To be reconsidered based on campus usage in Phase 2 and the guidelines available at the advent of Phase 3.
H. Chapel	Closed	Closed	Closed	6-foot physically distant seating at 75%of capacity; enhanced cleaning; disinfectant products available.

Section 5: Workforce Protocols	Phase 0	Phase 1	Phase 2	Phase 3
A. Open Office Spaces	Essential personnel only on campus (maximum 10 total); remote work, if possible; 6-foot physical distancing, masks, and 50% room capacity or Plexiglas.	Same as Phase 0	Non-essential personnel allowed to access offices on campus at 50% of workforce, beginning August 17, 2020 if in Phase 2 or 3 (times and days designated), disinfectant products available; 6-foot physical distancing at 50% of capacity (otherwise, Plexiglas barriers), and mask requirements apply in shared offices and when receiving visitors.	Same as Phase 2 at 75% of workforce.
B. Single-Occupancy Offices	Essential personnel only on campus (maximum 10 total); remote work, if possible; 6-foot physical distancing, masks, and 50% room capacity or Plexiglas when receiving visitors.	Same as Phase 0	Non-essential personnel allowed to access offices on campus at 50% of workforce, beginning August 17, 2020 (times and days designated). disinfectant products available; 6-foot physical distancing, 50% capacity (otherwise, Plexiglas barriers), and mask requirements apply when receiving visitors.	Same as Phase 2 at 75% of workforce.
C. Employee Lounges	Closed	Closed	Non-essential personnel allowed to access employee lounges at 50% of workforce, beginning August 17, 2020 if in Phase 2 or 3; disinfectant products available; 6-foot physical distancing, 50% capacity with seating marked where employees can sit, and mask requirements apply.	Same as Phase 2
D. Conference Rooms	Closed	Closed	Non-essential personnel allowed to access conference rooms beginning August 17, 2020 if in Phases 2 or 3; disinfectant products available; 6-foot physical distancing, 50% capacity and mask requirements apply.	Same as Phase 2