



DEPARTMENT OF NURSING (DON) GENERAL INFORMATION SHEET

TO: ALL POTENTIAL APPLICANTS TO THE DEPARTMENT OF NURSING

This general information sheet will serve as a reference for you regarding the requirements and procedures involved in the application process and acceptance into the Department of Nursing (DON).

Consistent with the admissions policy statement in the University of Holy Cross Catalog, the DON admits qualified applicants without discrimination in regard to race, color, religion, sex, national origin, age, handicap, marital status, or veteran's status.

All applicants are evaluated by the Admission, Progression, Retention, and Graduation (APRG) Committee of the Department. Applications to the Department are available usually no later than mid-January each year. The application deadline will be posted on the University web site. If all clinical spaces are not filled with qualified applicants, the DON will continue to admit students until all available spaces are filled.

General Information:

1. Admission to the DON is on a competitive basis. Attainment of the minimum acceptable credit hours and GPA does not guarantee admission to the DON.
2. A completed application form must be submitted. Forms are available usually no later than mid-January each year from the Assistant of the DON.
3. The DON does not accept into its program students who are not eligible to return to a nursing program previously attended. A letter of good standing must be on file from the previous nursing program.
4. You must have successfully completed a reading proficiency examination in vocabulary and comprehension at the college level. The score must be a minimum of a 12.0 (12th grade level) average on vocabulary and comprehension. **See the reading information posted on the nursing web site.** Contact the DON at 504-398-2215 for more information.
5. You must take the ATI Test of Essential Academic Skills (TEAS). This test is administered in the Fall and Spring. Discuss the test with your academic advisor. Do not attempt this examination until you are proficient in science, mathematics, English and reading. You must achieve a minimum preparedness level of **Proficient**. You must have achieved the designated score within five years from the semester of application. Contact the DON at 398-2215 for more information.

6. You must have achieved a minimum cumulative GPA of at least 2.5 on all college courses attempted in the nursing curriculum. This means that all grades obtained in each course applicable to the nursing curriculum will be counted toward the overall GPA calculated for your admission. Grades of “D” OR “F” attained in a required course in the nursing curriculum at a previous college are calculated in the admission GPA. (* Ds/Fs that are 3 years old or older **will not** be counted in the admit GPA.) Grades of C- will be transferred in as a D.
7. You must have a minimum of 32 semester hours completed with a grade of “C” or better by May of the year you apply for entrance to the DON. These semester hours should include:
 - a. Three of the four required science courses completed (BIO261 Anatomy & Physiology I, BIO 262 Anatomy & Physiology II, CHE 105 or 3 hr Bio Science and/or BIO 275 Microbiology).
 - b. ENG 101 Applied Grammar and English Composition I and ENG 102 English Composition II.
 - c. MAT 105 College Algebra.
8. For transfer students, other coursework within the required nursing curriculum will be considered in satisfying the minimum 32 hours.
9. Prior to August admission, all applicants must attain a grade of “C” or better in all courses taken in the spring and summer semesters.
10. The transfer student applicant is responsible for having official copies of all college transcripts, except University of Holy Cross, sent to the Admissions Office upon application to the University.
11. There is a non-refundable application fee payable to University of Holy Cross, DON.
12. The APRG Faculty Committee reviews all completed applications, and makes recommendations to the Nursing Faculty Organization who in turn makes final recommendations to the Chair of the DON.
13. Students transferring ENG 102 (English Composition II) are required to take the English Proficiency Test, administered by the English Program Coordinator, no later than the second semester after transfer. The test is an essay analyzing an article that is sent to the student via email; the completed essay is uploaded to the Canvas course for the test in which the student is enrolled. A mean score of 2 on the AAC&U (American Association of Colleges and Universities) Written Communication Value Rubric must be achieved. Students who do not achieve that benchmark score may petition the English Program Coordinator to repeat the test.

Students who fail the Proficiency Test twice must complete tutoring with the Writing Lab (WritingLab@uhcno.edu) until they pass the test. Students who do not pass the English Proficiency Test may not receive approval from their advisors to take the writing-intensive courses required in their major programs.

Students who transferred ENG 102 before Fall 2016, students exempt from taking ENG 102 due to standardized test scores, non-degree-seeking students, and students pursuing a second baccalaureate degree are exempt from this requirement.