

CLASS REGISTRATION INSTRUCTIONS

After you have met with your academic advisor to plan your class schedule, please follow the instructions below to register for your classes:

1. Go to **uhcno.edu** and click on **MyUHC**. Upon doing so, you should be redirected to the page below:



2. Click on **PowerCampus Self Service**. You should be directed to the page below:

HORS	REGISTRATION GRADES FINANCES ADMISSIONS SEARCH					
	Today's Overview					
Your Calendar						
	< October 2023 >					

3. Go to **REGISTRATION** and click **COURSES**. You should be directed to the page below:

HOLY CNOSS	REGISTRATION	GRADES	FINANCES	ADMISSIONS	SEARCH			
Courses								
	Searc	h for 2	024/Spr	ing classe	es			
	Search	ı				٩		
	Advanced	search				New search		

4. Search for the class you would like to add using the course code. Upon searching, you should see multiple results. Be sure to choose the correct course, particularly paying attention to the course schedule and course type.



5. Once you see the course you would like to add, click **ADD**.

Upon clicking ADD, the course you have selected will be added to your cart and is displayed under My Schedule. Repeat Steps 4 and 5 for all courses. Once all courses are added, click Register under My Schedule to complete your course registration for the semester.

UNDERSTANDING COURSE SCHEDULE OPTIONS

Classes are offered in three ways:

- 1. In-person, on campus (scheduled class times)
- 2. Online, asynchronous (no scheduled meetings)
- 3. Online, synchronous (scheduled meetings on Zoom)

When viewing courses, view the listed **Room** to understand how the course is offered. Examples are included below:

In-person, on campus (scheduled class times) Room is listed as the Classroom Number



Monday University of Holy Cross, OLHCC_MAIN, Room ZOOM