



### PRE-TRANSFER AGREEMENT

Students who wish to take courses at another institution while enrolled at the University should contact their Academic Advisor to determine if the course(s) will apply to their UHC program of study. **If approved** by the Provost and Vice President for Academic Affairs, this signed agreement will serve as confirmation that transfer credit will be awarded upon successful completion of coursework. An official transcript must be received by the Office of the Registrar prior to awarding transfer credit. Grades for courses taken in the Spring semester must be received by the **due date for final grades for graduates listed in the Academic Calendar in order to be considered for graduation honors**. Only courses taken at a regionally accredited college or university for which a **grade of C or better (2.0)** was earned will be transferred.

\_\_\_\_\_  
Last First Middle/Maiden Date

\_\_\_\_\_  
Student ID Number Date of Birth Telephone Number

\_\_\_\_\_  
Name of Institution City State

Course Prefix	Course#	Title	Days/Time	Sem. Hrs.
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____

Date Session Begins: \_\_\_\_\_ Date Session Ends: \_\_\_\_\_

#### How will these courses apply to your UHC degree?

Course Prefix	Course#	Title
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

\_\_\_\_\_  
Student's Signature Advisor's Signature

☐ Approved

☐ Denied

\_\_\_\_\_  
Provost and Vice President for Academic Affairs Signature

#### --Registrar Use Only--

Received By: \_\_\_\_\_ Date: \_\_\_\_\_